Contractor

LORAN J. RICHIE

In November of 1959, Loren S. Ritchie, general contractor, was awarded the construction bid to construct the Association's new building at 2 East Main Street in Medford. Construction was started in December, 1959, and was completed Dec. 1, 1960. Mr. Ritchie has been in the construction business for the past 15 years, during which time he has been associated with Bessonette & Graff prior to going in business for himself.

He has many projects to his credit such as Medford Motors, the Hoover School in Medford, the Bellevue school in Ashland and the Walker school in Ashland.

Mr. Ritchie lives at 2925 Ross Lane in Medford with his wife Geraldine and their three children.

Interior Planning

George M. Schwarz, Jr.

Interior Planning was done by George M. Schwarz, Jr.- Associates of Portland in collaboration with the architects.

Mr. Schwarz, Jr. is a 1953 graduate of the Univ. of Oregon where he received his degree in Interior Architecture from the School of Arch. and Allied Arts. He worked for architects in Eugene, San Francisco and Portland before starting his own firm in Portland in 1956. Mr. Schwarz, past facutly member of Portland State College where he taught design and graphics for three years, is now on the faculty of the General Extension Division in Portland. He currently practices through his own design consulting firm where he specializes in interior planning and industrial design. His projects have included commercial, professional and resident installations, color and space planning, custom furniture design and exhibitions.

Recent projects on which he has been affiliated include the University of Portland library building, Central Washington College of Education library building, University Club, Portland, and the new Student Union building at the University of Idaho.

Withdraw-ability

You can withdraw your savings from our Association just as easily and quickly as you can from any other savings institution. The combination of our holdings of cash and Government Bonds, steady flow of new savings, monthly repayments on our loans, and line of credit at the Federal Home Loan Bank enables us to meet our savers' varying needs for funds. Like all other financial institutions accepting savings we too reserve the right to request reasonable notice of withdrawal.

An important employee not shown in pictures is Peter Roberts, who is building maintenance man.

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The primary function of the coin counter is to sort change at greater speed with absolute accuracy. Will sort coins from pennies to half dollars inclusive into separate drawers and record on dial in terms of dollars and cents.

Two units make up the change maker machine . . . coin dispenser and keyboard . . . but one operation in the transaction involving change return . . . speeding up customer service.

Our **Check Signer and Protector** is electrically operated, imprinting the amount of dollars and cents of the check to avoid the changing of the amount for the safety of the Association. The machine also automatically signs a check thus eliminating the persons authorized to sign having to hand sign the checks.

A **Cancelling Machine** is used to permanently mark documents paid or cancelled through the use of perforation, showing the date and whether paid or cancelled, prohibiting the use of such documents from that date.

Dictaphones are essentially phonographs, used for dictating letters, memorandums and other correspondence eliminating the interruption of employees work, and better distributing the work of transcribing.

Also, one of the dictaphones is connected with a telephone for the recording of credit reports called into the association by local or outside credit bureaus, or other information that is phoned in and determined necessary to be recorded.

Since much of Jackson County Federal business is done by mail . . . the incoming and outgoing mail is a very important part of the Association's operation.

The **Pitney-Bowes Mailing Machine** is the world's fastest most complete and versatile postage meter machine. It's electrically driven, automatic feeding, stamps, postmarks seals and counts approximately 11,000 envelopes per hour, recording the amount of postage used. Also, at the same time prints the Association's own post-mark advertising if desired. The machine handles various sizes of envelopes and by turning a knob converts into printing postage on tape for packages.

It greatly aids in the handling of he mail at the local post office, thus speeding up the return mail to customers.

Safe Management

There's no better safety for funds . . . anywhere! There's the financial structure of our association with ample liquid assets, Surpluses and Reserves resulting from the sound financial policies of our conservative management. Your money is invested chiefly in monthly - payable mortgages on owner-occupied homes . . . one of the safest investments known. (It has been shown that even in periods of deepest depression, owner - occupants go to great extremes to avoid default on their homes).

LOAN DEPARTMENT

Left to right: Bertha Boone, Jeanett Thompson, Joe Butler and Rollie Watson, loan manager.

SAVINGS DEPARTMENT AND RECEPTIONIST

Left to right: Irene Childs, assistant secretary, Nelda Turman, Laverne McElrath, and Phyllis Wald, receptionist.

TELLER DEPARTMENT

Left to right: Judi Sevcik, Delores Vasche, Lois Gage and Linda Brood.

ACCOUNTING DEPARTMENT

Left to right: Jim Fredericks, assistant treasurer and Marjorie Rock, bookkeeper.

TUBE AND CASH ROOM

Left to right: Myra Howard and Kathryn South.