

HELP WANTED

...continued from page four

for proper documentation to complete services. Requires highly organized and detail oriented individual with great customer service skills who can work independently. High School Diploma and two years of medical office and electronic health record experience required. Excellent benefits package including medical, dental and vision for employee, employee and spouse, or employee and children paid in full. Background check and pre-employment drug screen required. Applications are available at www.morrowcountyhealthdistrict.org/employment, at the Patient Business Office at Pioneer Memorial Hospital, 541-676-9133. EEOE. 10-5-2C

ASSISTED LIVING FACILITY ADMINISTRATOR

Willow Creek Terrace Assisted Living Facility in Heppner has openings for an Administrator of the facility. Starting salary \$72,476 - \$82,000 DOQ. The position is Monday – Friday 40 hrs/wk plus on-call. Position benefits include paid sick leave, vacation, paid medical & vision insurance. Duties will include the administrative authority, responsibility and accountability of directing the operation of the assisted living facility. Must be able to obtain NAB certification, Food Handlers, First Aid, CPR, state certification. Background check required. Applications are available by contacting jodif@mccohd.org or by calling 541-676-2932. Please include resume listing experience and qualifications. EEOE. 10-5-2C

TEMPORARY RECEPTIONIST

Morrow County Health District is accepting applications for a temporary full time Receptionist at Pioneer Memorial Clinic through December. \$23.01 - \$26.04 DOQ. Duties include positively interacting with patients in person and on the phone, scheduling appointments, greeting patients and obtaining current information, operating various computer software programs, collecting payments and more. Requires highly organized individual with great positive attitude and excellent customer service skills. High School Diploma and two years general office experience required, medical office experience with electronic health record software preferred. Must have excellent interpersonal and communication skills and be a team player. Pre-employment drug screen and background check required. Applications are available at www.morrowcountyhealthdistrict.org, at Pioneer Memorial Hospital, or by contacting Human Resources, 541-676-2923. EEOE. 10-5-2C

PATIENT FINANCIAL COUNSELOR

Morrow County Health District has a full-time opening for the Patient Business Office located at Pioneer Memorial Hospital in Heppner for a Patient Financial Counselor. The Patient Financial Counselor meets with patients and family members to determine eligibility for

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enrollment in health plans and programs of aide and financial assistance. This position also performs general duties including answering main hospital switchboard, admissions and self-pay accounts receivable follow-up. The position requires significant computer experience with Microsoft Office programs required and other software experience helpful. Prior medical office experience, especially with Electronic Health Record and billing processes a plus. Starting wage range \$23.01 to \$25.41 DOQ with step increase after 4-month probationary period. Excellent benefits package including health insurance with medical, dental and vision for employee, employee and spouse, or employee and children at no cost. Also paid sick, vacation, holidays, life, AD&D coverages, retirement, more. Background check and drug screen required. For more information, contact Juli Kennedy, 541-676-2955. Applications available at www.morrowcountyhealthdistrict.org thru the link on this page, or at Pioneer Memorial Hospital, 541-676-9133. EEOE. 10-5-2C

MAINTENANCE DIRECTOR

Morrow County Health District has an opening for a Plant Maintenance Director. Headquarters are at Pioneer Memorial Hospital in Heppner. \$62,774 – \$69,056 DOQ with additional compensation for related certifications/degree. The Facilities Director supervises an Environmental Services (Maintenance) staff of three employees and is responsible for all maintenance and repair work for Pioneer Memorial Hospital, clinic buildings in Heppner, Irrigon and Boardman, and works with the Ione School District to provide maintenance on the Ione Community Clinic, also the CEO's house, and for Willow Creek Valley Assisted Living in Heppner. The Director communicates and schedules visits from outside electrical, plumbing, HVAC and other contractors, and works with general contractors on District construction projects. This is a leadership position and requires leadership skills and experience.

Duties include Overseeing the condition, maintenance and safety of all buildings, physical plant machinery and equipment at all District locations; Inspects, tests, adjusts, and supervises repairs of all physical plant machinery, heating, cooling, piping, and electrical systems and records maintenance work performed; Supervises construction and repairs to building structures, walls floor, ceilings, cabinets, and furniture; Manages personnel actions including, but not limited to hiring, performance evaluations, disciplinary process, submission of time cards, tracking of time and attendance and vacation coverage for all staff. Work collaboratively with the Human Resources Manager for assistance in areas related to personnel; Use computer to email internal and external contacts, search for needed items and information, generate reports, etc; Inspects, tests, cleans and may repair fire-equipment, alarms, switches and sensors; Inspects, adjusts, and autho-

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rizes repairs on miscellaneous hospital and clinic equipment including beds, autoclaves, centrifuges, and kitchen equipment; Maintains records of all inspections, tests, and repairs as indicated by OARs or Current Life Safety Codes. Oversees removal of ice and snow from walkways, roads, and parking lots during winter months, Responds to safety and security calls and prepares the department's annual budget with the Chief Financial Officer. Minimum of a high school diploma or equivalent, some college preferred Two to five years' experience in maintenance, electrical, or mechanical field required, with at least two years in a supervisory capacity preferred, health-care facility experience a plus. Maintenance, HVAC or related certifications and knowledge of electrical and building codes preferred. Must have knowledge of and be able to work with various chemicals that apply to job functions. Possess knowledge in the operation and repair of boiler systems. Valid driver's license required. Background check and drug screen required. Excellent benefit package with health insurance for employee, employee and spouse, or employee and children at no cost with family options available. Paid sick, vacation, holidays, retirement, more. Applications and complete job description are available online at www.morrowcountyhealthdistrict.org, at Pioneer Memorial Hospital, or by calling 541-676-9133. EEOE 10-5-2C

Accounts Payable Specialist:

Morrow County Grain Growers, Inc. is accepting applications for a full time Accounts Payable Specialist at our Lexington location. Successful candidate will have excellent telephone and computer skills as well as an accounting background. Position requires experience in accounting or a related field. Customer service skills are a must. This is a full time position with competitive pay and an excellent benefit package. Applications are available at any of our store locations or on our website at www.mcgg.net and can be returned to any of our locations or by email to: tawnym@mcgg.net. 10-12-3C

Parts Counter Sales:

Morrow County Grain Growers, Inc. is accepting applications for a full time Parts Counter Salesperson. Successful candidate will have experience with agricultural parts and machinery, as well as automotive parts knowledge. Customer service skills are required, as well as computer skills. This is a full time position with competitive pay and an excellent benefit package. Applications are available at any of our store locations or on our website at www.mcgg.net and can be returned to any of our locations or by email to: tawnym@mcgg.net. 10-12-3C

Print & Mailing Services
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HELP WANTED

HOME HEALTH & HOSPICE CLERK
Morrow County Health District is seeking a skilled office professional for a full-time position in the Home Health and Hospice Office in downtown Heppner. Salary range \$19.12 - \$21.14/hr DOQ and excellent benefits. Flexible schedule will allow for family activities whenever possible. Must be proficient in Microsoft Word and Excel and have excellent customer service skills. Medical Office experience preferred. Looking for highly organized, detail oriented individual who can work independently and use various software programs, Medicare billing, prepare deposits and payments and a variety of other duties. Will train the right candidate with excellent office experience. Application and full benefits list available at www.morrowcountyhealthdistrict.org, in person at the Home Health and Hospice Office, Main St., Heppner, and at Pioneer Memorial Hospital, 541-676-9133 Pre-employment background check and drug screen required. EEOE. 10-12-2C

THOMAS ORCHARDS

Kimberly, Oregon

Starting October 10th, Mon-Thurs will be self serve and U Pick will be available Fri-Sun U-PICK

♦Apples \$1.00/lb

REDI-PICK

♦Pears

♦Apples



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541-934-2870

Fencing

Lancaster Fencing LLC is looking to gain some local clientele. With over 10+ years experience, I am confident I can deliver 100% customer satisfaction. Check out my website to see pictures of completed projects I've done and customer reviews. Contact Nathan @ 360-953-1318 Lancasterfencingllc.com Licensed & Bonded 9-7-6C

CARD OF THANKS

We would like to Thank everyone for their kind words, cards and food during our recent loss.

Thank-You to Marilyn Childers, Pam Norton, Tracey Johnson, John/Sonja McCabe, LaRae Kindle and Molly Rill for the food for after the service.

Thank-You to Tripp Finch, Dale Bates, and the Sweeneys for the service. We really appreciate everything that was done for us. Thank-You, Shirley McCarl Barb Coiner Sharon/Bill Morris Lee McCarl 10-12-1C

PUBLIC NOTICE

PUBLIC NOTICE
Morrow County Public Transit Advisory Meeting – October 18, 2022
Morrow County Public Transit – The Loop will be holding its quarterly advisory committee meeting on October 18, 2022, at Morrow County Public Works Conference Room - 364 W. Hwy. 74 Lexington, OR. 97839. The meeting is available virtually via Morrow County Zoom invitation or at the website <https://www.co.morrow.or.us/theloop>. To schedule a Zoom Meeting invitation please provide your phone number and email address with the Transit Manager, Katie Imes via phone message at 541-676-5667, or kimes@co.morrow.or.us
The Morrow County Public Transit Advisory Committee will start at 3 p.m. On the agenda, Roll Call, Public comment, Approval of Minutes, STIF Plan Application Review, Transit Manager Update, and Other Business as needed for the good of the order.
Published:
October 12,2022

PUBLIC NOTICE

REQUEST FOR PROPOSAL
Heppner Water Control District requests proposals to remove Russian Olive trees from Shobe Creek. Project location is the SE fork of Shobe Creek from the HWY 207 bridge south approximately 580 x 50 feet , in and along the creek.
Cut and remove all trees and brush on both sides of the creek, leaving all stumps. All trees and limbs are to be removed from the property. A fence on the west side of the creek is to be completely removed. The fence on the east side of the creek is to be removed and replaced to pre-existing condition upon completion of project.
Costs of individual steps must be estimated with the cost of the total project. Project to be completed by March 31, 2023. Proposals to be submitted in writing to HWCD PO Box 127, Heppner, OR 97836 marked RFP by October 31st 2022. Published: October 12, 2022

IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR THE COUNTY OF MORROW PROBATE DEPARTMENT

In the Matter of the Estate of: MARILYN FAY POURIER, Deceased.
CASE NO. 22PB08923
NOTICE TO INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that the undersigned individual has been appointed personal representative of the estate of Marilyn Fay Pourier, deceased. All personals having claims against the estate are required to present them, with vouchers attached, to the undersigned personal representative in care of the law office of Bendixsen Law, P.C. attorneys for the personal representative at 245 E. Main St. Suite E, Hermiston, OR 97838, within four months after the date of first publication of this notice, or the claims may be barred.

All persons whose rights may be affected by the proceedings may obtain additional information from the record of the court, the personal representative, or the attorneys for the personal representative.

Dated and first published on October 12, 2022.

(s) Kris Jackson
Personal Representative
c/o Cameron Bendixsen
Attorney for Personal Representative
Bendixsen Law, P.C.
245 E. Main St. Suite E
Hermiston, OR 97838
Tele: 541-567-5564

Published: October 12, 2022

Affidavit

United States Postal Service			
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11. Known Bondholders, Mortgagees and Other Security Holders Owning or Holding 1 Percent or more of Total Amount of Bonds, Mortgages, or Other Securities. If none, check box Full Name Complete Mailing Address			
12. Tax Status (For completion by nonprofit organizations authorized to mail at nonprofit rates) (Check one) The purpose, function, and nonprofit status of this organization and the exempt status for federal income tax purposes: ☐ Has Not Changed During Preceding 12 Months ☐ Has Changed During Preceding 12 Months (Publisher must submit explanation of change with this statement below)			
PS Form 3526, July 2014			
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