Heppner Gazette-Times, Heppner, Oregon Wednesday, August 31, 2022 - FIVE

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ALL NEWS AND ADVERTISEMENT DEADLINE: MONDAYS AT 5:00 P.M.

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.50 per word/\$5.00 minimum Card of Thanks: \$10 (up to 100 words) Deadline: MONDAY at 5 p.m.

HELP WANTED **NEWS EDITOR**

Heppner Ga-The zette-Times is now taking applications for news editor. This is a part time position. No prior editing experience necessary, however applicants must have good writing, spelling and grammar skills and be able to work well with the public. Job involves gathering, writing and editing news stories as well as laying out newspaper pages using the Adobe InDesign program. Contact David Sykes or send resume to david@rapidserve.net.

7-13-tfn

MAINTENANCE TECH-NICIAN II

Morrow County Health District has an opening for a full time Maintenance Technician II at Pioneer Memorial Hospital in Heppner. \$24.87 - \$26.65/ hr DOQ with increase after 4-month probationary period. The Maintenance Technician II assists the Maintenance Director in managing equipment and

preventative maintenance years work experience in tasks in computerized soft- facilities ware program, assigning construction or grounds out daily tasks and record- keeping preferred. Certifiing completed tasks in the cation in HVAC, electrical, system. Helps repair or plumbing, landscaping of replace plumbing, electrical and mechanical equip- ucation in related field prement, changes heating/ cooling system filters, re- with computers and Micropairs/replaces motors, fans, bearings as needed, Repair valid Oregon driver's lifire sprinkler system and cense, CDL preferred or be work with vendor as need- willing to obtain. Previous ed to maintain constant operation. Interior and exterior construction proj- Must be able to work in ects as assigned. Maintain confined spaces and high grounds, all landscaping places. Some heavy liftduties, shoveling show on ing. Successful applicant walks, and maintaining will be self-motivated and parking areas. Maintain or able to work independently arrange for maintenance of with minimal direction and District's fleet of vehicles supervision. Background and ambulances. Assist check and drug screen reclinic staff with patient quired Excellent benefit lifting if requested. Drive, package with health insurset-up and maintain over- ance for employee, emsized District vehicles as ployee and spouse, or emneeded and licensed for. ployee and children at no Become certified as an am- cost with family options bulance driver and drive available. For more inforambulance for emergency mation contact Dan Sharp calls and transfers during 541-676-2929. assigned working hours as tions and complete job needed.

maintenance, facility maintenance or edferred. Basic experience soft Office programs. Have maintenance experience, computer skills required. Applicadescription are available Must have a high school online at www.morrowdiploma or equivalent, five countyhealthdistrict.org, at

Pioneer Memorial Hospital, or by calling 541-676-9133. EEOE 8-24-2c



PATIENT BUSINESS OFFICE

Morrow County Health District has two full-time openings for the Patient Business Office, located at Pioneer Memorial Hospital in Heppner – one for a Patient Financial Counselor and one for a Patient Account Representative. The Patient Financial Counselor meets with patients and family members to determine eligibility for enrollment in health plans and programs of aide and financial assistance. This position also performs general duties including answering main hospital switchboard, admissions and self-pay accounts receivable follow-up. The Patient Account Representative is responsible for all aspects of accounts receivable billing and follow-up with all insurance payers, along with payment posting and

credit balances. Both positions require significant SCHOOL DISTRICT computer experience with **BOARD VACANCY** Microsoft Office program The experience required and School Board of Directors other program experience currently has a vacancy for helpful. Prior medical of- position #7. Persons interfice experience, especially ested in applying to serve with Electronic Health Re- on the Morrow County cord and billing processes School District Board of preferred. Starting wage Directors must be a legalrange for both from \$23.01 ly registered voter and reto \$25.41 DOQ with step side within Morrow Counincrease after 4-month pro- ty. Please submit a letter bationary period. Excellent of interest by 5:00 PM on benefits package including September 1st, 2022 to health insurance with med- Morrow County School ical, dental and vision for District, attention Matt employee, employee and Combe, 240 Columbia spouse, or employee and Ave, Irrigon, OR 97844. children at no cost. Also Contact Executive Secpaid sick, vacation, hol- retary, Barbara Phillips, idays, life, AD&D coverages, retirement, more. Background check and drug screen required. For more information, contact Juli Kennedy, 541-676-2955. Applications available at www.morrowcountyhealthdistrict.org thru the link on this page, or at Pioneer Memorial Hospital, 541-676-9133. EEOE. 8-24-2c



MORROW COUNTY

Morrow County 541-922-4016 ext. 2373 or barbara.phillips@morrow. k12.or.us if you have any questions. This position will run through June 30, 2023.8-17-3c

Morrow County Health District has a full-time opening for a Dietary, Central Supply and Environmental Services Director at Pioneer Memorial Hospital in Heppner. Starting salary \$65K or DOQ. This

... continued to page five