

HELP WANTED

CONFIDENTIAL ACCOUNTING/ADMIN ASSISTANT

Morrow County Health District has a full-time opening for a Confidential Accounting/Administrative Assistant. Duties include assisting the CFO in the preparation of complete and accurate financial information records and to assist the CEO with various duties, including confidential personnel information and collective bargaining. Emphasis will be in management of all financial and employee information for small Assisted Living Facility, including general ledger, accounts receivable, accounts payable, payroll, personnel, and management of accounts payable for the Health District. Two years accounts payable and receivable, general ledger bookkeeping, payroll and general secretarial experience required, Accounting degree preferred, with the ability to work under strict confidentiality and without direct supervision. Strong computer and software skills with MS Word, Excel and Access required. Quick-books experience preferred. \$24.18 - \$26.69/HR DOQ and excellent benefit package. Pre-employment background check and drug screen required. For questions, contact Human Resources at 541-676-2949. Applications are available at www.morrowcountyhealthdistrict.org, at the Patient Business Office at Pioneer Memorial Hospital, or by contacting Human Resources at 541-676-292. EEOE.



5-19-2c

DEMAND RESPONSE DRIVER POSITION

Morrow County Transportation – “The Loop” provides public transportation to the residents of Morrow County. This position is part-time, no more than 19 hours a week. Drivers are ‘on demand’ however schedules are coordinated in advance. Positions available in North and South County. Must be at least 21 years of age and have a valid Oregon Driver’s License. For a complete job description and application please visit Morrow County http://www.co.morrow.or.us/jobs or contact HR, at lgrogan@co.morrow.or.us or 541-676-5620.

5-26-4c

GROUNDSKEEPER

Willow Creek Country Club in Heppner, Oregon is currently seeking a groundskeeper. This position is a seasonal position and funded through August 31st up to 40 hours a week. This position provides the daily maintenance of our 9-hole golf course located just outside of our community. Previous golf course or landscaping experience preferred applicants must have a great attitude, be reliable and enjoy working in a team-oriented environment. Candidates must have availability to work weekdays and weekend mornings. Applicants must be comfortable working outdoors in a variety of conditions. Pay to be determined by experience. Interested applicants can contact Joe Armato at 551-980-5066 3-24-tfn

ALL NEWS AND ADVERTISEMENT DEADLINE: MONDAYS AT 5:00 P.M.

ADMITTING CLERK/PATIENT ACCOUNT REPRESENTATIVE

Morrow County Health District has a full-time opening for an Admitting Clerk/Patient Account Representative at Pioneer Memorial Hospital in Heppner. Duties include answering multi-line phones, customer service at front window, all admitting functions, working patient accounts receivable, utilizing Electronic Medical Record System, preparing and submitting claims for payment, maintaining data for reports, perform opening and closing duties of the office. Significant computer experience in Microsoft Office programs required, in other programs helpful. Prior medical office experience, especially Electronic Medical Record and billing process preferred. Starting wage range from \$17.76 to \$19.64 DOQ with Cost of Living Adjustment July 1 and Step Increase after 4-month probationary period. Excellent benefits package. Background check and drug screen required. For more information, contact Juli McDonald, 541-676-2955. Applications available at www.morrowcountyhealthdistrict.org, thru the link on this page, or at Pioneer Memorial Hospital, 541-676-9133. EEOE.



5-26-2c

PUBLIC NOTICE

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Willow Creek Park District, Morrow County, State of Oregon, to discuss the budget for the fiscal year July 1, 2021 to June 30, 2022, will be held at Heppner City Hall, 111 N Main St., Heppner, OR. The meeting will take place on June 9, 2021 at 5:00p.m. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after June 1, 2021 at Heppner City Hall, between the hours of 9:00a.m. and 5:00p.m. Published May 26 & June 2, 2021 Affidavit

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the HWCD, Morrow County, State of Oregon, to discuss the budget for the fiscal year July 1, 2021 to June 2022, will be held at 430 Linden Way, Heppner, OR. The meeting will take place on June 7 at 6:30 p.m. The purpose of this meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after June 7 at 430 Linden Way between the hours of 7:30 a.m. and 1:30 p.m. Published May 26 & June 2, 2021 Affidavit

PUBLIC NOTICE

FORM LB-1 NOTICE OF BUDGET HEARING

A public meeting of the Morrow County Board of Commissioners (governing body) will be held on May 26, 2021 at 9:00 am at the Bartholomew Building, Upper Conference Room 110 N. Court St. Heppner, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Morrow County Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Morrow County Bartholomew Building located at 110 N. Court St. Heppner, OR between the hours of 8:00 a.m. and 5:00 p.m. or online at www.co.morrow.or.us. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Kate Knop Telephone: (541) 676-5615 Email: kknop@morrow.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2019-20	Adopted Budget This Year 2020-21	Proposed Budget Next Year 2021-22
Beginning Fund Balance/Net Working Capital	12,597,667	14,623,534	19,418,908
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	7,832,235	7,860,110	9,748,909
Federal, State and All Other Grants, Gifts, Allocations and Donations	8,367,829	9,450,615	9,534,279
Revenue from Bonds and Other Debt	-	-	-
Interfund Transfers / Internal Service Reimbursements	6,089,700	7,084,617	9,837,907
All Other Resources Except Property Taxes	3,013,005	485,665	762,968
Property Taxes Estimated to be Received	9,793,835	10,794,648	11,457,514
Total Resources	47,694,271	50,299,189	60,760,485

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	11,631,964	12,947,680	13,457,068
Materials and Services	7,905,479	10,332,410	9,702,131
Capital Outlay	1,780,885	5,797,614	10,197,441
Debt Service	372,622	394,000	588,388
Interfund Transfers	6,137,351	7,586,576	10,614,492
Contingencies	-	3,209,734	2,948,053
Special Payments	3,379,348	3,095,393	4,866,943
Unappropriated Ending Balance and Reserved for Future Expenditure	16,486,622	6,935,783	8,385,969
Total Requirements	47,694,271	50,299,189	60,760,485

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Board of Commissioners	566,758	633,900	676,593
FTE	5	5	5
Administration	546,950	572,920	600,944
FTE	5	5	5
County Assessor/Tax Collector	830,152	876,970	931,195
FTE	7	7	7
County Treasurer	125,119	138,825	137,565
FTE	1	1	1
County Clerk	327,725	346,657	365,424
FTE	3	3	3
Veterans	112,931	108,941	111,180
FTE	2	2	2
Board of Equalization	2,339	2,882	2,936
FTE	-	-	-
Justice Court	294,268	335,161	335,763
FTE	3	3	3
District Attorney	406,151	430,148	439,146
FTE	3	3	3
Juvenile	296,100	409,374	410,274
FTE	3	3	3
Sheriff	4,353,258	4,605,707	4,652,937
FTE	31	31	31
Health	1,275,553	1,518,939	1,559,374
FTE	11	11	11
Planning	310,175	377,323	639,587
FTE	4	4	5
Community Development	33,555	150,052	156,757
FTE	1	1	1
Emergency Management	27,234	43,807	125,933
FTE	-	-	1
Surveyor	38,104	179,226	169,183
FTE	-	1	1
Museum	11,000	11,000	11,000
FTE	-	-	-
Public Works Administration	255,297	573,800	76,085
FTE	-	-	-
Public Works General Maintenance	499,327	590,058	646,764
FTE	3	3	3
Solid Waste Transfer Station - North	60,991	37,670	44,425
FTE	1	1	1
Solid Waste Transfer Station - South	69,753	65,221	60,706
FTE	1	1	1
Transfers to Other Funds	494,000	1,080,172	3,042,189
FTE	-	-	-
Computer	190,807	190,267	221,759
FTE	-	-	-
Weed Dept.	125,436	156,326	142,668
FTE	1	1	1
Heritage Trail	17,866	18,095	32,063
FTE	-	-	-
Road Equipment Reserve	1,262,637	1,332,841	2,237,911
FTE	-	-	-
Road	8,839,660	8,860,421	8,569,795
FTE	21	21	21
Finley Buttes Trust	977,003	1,273,337	1,824,613
FTE	-	-	-
Commission on Children & Families	-	-	-
FTE	-	-	-
Airport	89,569	1,187,846	968,980
FTE	-	-	-
Law Library	37,333	41,565	42,506
FTE	-	-	-
911 Emergency	624,384	869,224	1,281,780
FTE	5	5	5
Surveyor Preservation	243,187	253,876	255,876
FTE	-	-	-
CSEPP	-	-	-
FTE	-	-	-
Finley Buttes License Fees	2,939,879	1,904,478	2,179,368
FTE	-	-	-
County School	237,472	201,060	201,350
FTE	-	-	-
Ione School	23,490	20,240	20,265
FTE	-	-	-
Fair	399,672	409,390	404,310
FTE	1	1	1
Computer Reserve	46,274	67,071	77,006
FTE	-	-	-
Special Transportation	532,127	2,128,060	1,394,475
FTE	1	1	1
Programming Reserve	102,891	92,773	114,955
FTE	-	-	-
Enforcement	23,892	24,403	22,721
FTE	-	-	-
Video Lottery Economic Development	149,492	141,893	132,545
FTE	-	-	-
Victims/Witness Assistance	129,698	108,876	143,769
FTE	1	1	1
Willow Creek Wind Fees	138,096	123,167	136,885
FTE	-	-	-
CAMI Grant	57,791	36,920	65,328
FTE	-	-	-
Weed Equipment Reserve	15,649	20,640	25,797
FTE	-	-	-
STF Vehicle Reserve	215,542	146,250	578,449
FTE	-	-	-
Fair Roof Reserve	22,715	22,335	27,052
FTE	-	-	-
Capital Improvement Fund	410,377	424,049	5,117,322
FTE	-	-	-
Safety Committee	26,902	22,356	18,892
FTE	-	-	-
Bleacher Reserve	29,771	25,724	25,985
FTE	-	-	-
Rodeo	29,269	10,000	20,000
FTE	-	-	-
Justice Court Bails/Fines	452,332	593,253	529,190
FTE	-	-	-
Clerk's Records	22,132	23,357	23,503
FTE	-	-	-
DUII Impact	30,047	30,174	30,007
FTE	-	-	-
Fair Improvement Reserve	16,057	21,097	26,258
FTE	-	-	-
Building Permit	923,996	989,499	1,282,736
FTE	-	-	-
Cutsforth Park	86,360	88,230	91,131
FTE	1	-	-
Anson Wright Park	60,776	60,755	65,278
FTE	-	-	-
ATV Park	1,021,096	916,516	804,700
FTE	1	2	2
Fairground Park	1,890	1,941	1,941
FTE	-	-	-
Equity	626,498	523,000	21,000
FTE	-	-	-

Continued on page SIX.