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HELP WANTED JOB OPPORTUNITY-PRESCHOOL TEACHER

Heppner Day Care Center is hiring a preschool teacher. The preschool teacher will be responsible for educational instruction, age curriculum, appropriate keeping accurate records **DAY CARE DIRECTOR** and working closely with families. This position will also entail working with other staff members, helping children at meal times and following licensing guidelines. To qualify for this position applicants degree or higher in early education OR have comand food handlers' card. Must pass background check and complete ongoresume, cover letter, and appropriate practices in

day care center at PO Box effective organization and 446, Heppner, OR. 97836. planning skills and effec-Wage DOE with benefits. tive interpersonal skills For questions please call are required. One year of Petra, the board president management experience at (503) 507-9670.

12-9-4c

JOB OPPORTUNITY-

Heppner Day Care Center is hiring a director. The director will oversee the day-to-day operations of the center. Director will be responsible for childcare, setting the tone for the facility, managing staff must hold an associate's and scheduling, maintain records for state certifichildhood development or cation and meal program, overseeing physical facilpleted 30 quarter credits ities, and managing the and one year of teaching overall image of the center. experience at a certified Director will be expected center. Must obtain CPR to attend staff and parent and First Aid certificates meetings, assist in goals for teaching staff, keep accurate records, and review staff observations. Knowling training. Please submit edge of developmentally

two letters of recommenda- early childhood, strong tion by Dec 31, 2020 to the group management skills, required. Experience in early childcare preferable. Must obtain CPR and First Aid certificates and food handlers' card. Must pass background check and complete ongoing training. Please submit a resume, cover letter, and two letters of recommendation by December 31, 2020 to the day care center at PO BOX 446, Heppner, OR. 97836. Hours variable and wage DOE with benefits. For questions please call Petra, the board president at (503) 507-9670.





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