

HELP WANTED

Oregon State UNIVERSITY OSU

Extension Service

HELP WANTED

Department: EXT 4-H Youth Dev Off Cmps (HHS) Position Title: Coordinator-Outreach Program

Job Title: Type 4-H Educator

Appointment Type: Administrative/Professional Faculty

Job Location: Heppner

Position Appointment Percent: 100

Appointment Basis: 12

Faculty Status: Regular

Tenure Status: Fixed-Term

Pay Method: Salary

Recommended Full-Time Salary Range: Commensurate with Education and Experience

Position Summary:

Oregon State University Extension invites applications for a full-time, fixed-term, 4-H Youth Development Educator position, affiliated with OSU's College of Public Health & Human Sciences. The position is located in Heppner, Oregon in Morrow County, and reports to the Outreach and Engagement Regional Administrator (RA). Reappointment is at the discretion of the Regional Administrator in consultation with the 4-H Program Leader. Morrow County is located in the central Columbia Basin of Eastern Oregon. It is bordered by the Columbia River in the north and the Blue Mountains to the south. The county boasts a population a little over 11,000 people, living in the distinct communities of Boardman, Heppner, Irrigon, Ione and Lexington. The county makeup is diverse and is set to be the first minority majority county in the state of Oregon by 2020. The primary economic drivers are the Port of Morrow industrial area and diverse agriculture.

Extension programs of the College of Public Health & Human Sciences are aligned toward a common vision of lifelong health and well-being for every person, family, and community. The central purpose of this position is to extend the knowledge and research of OSU to the communities of Oregon in a manner that is responsive to local needs and respectful of local norms and culture. The incumbent joins a network of campus-and community-based Extension faculty and staff who share this responsibility for community engagement. Work is accomplished through hands-on, learner-centered education as well as systems-level interventions that influence the environments in which people live, work, learn, and play.

Specifically this faculty position includes responsibilities with the Extension 4-H Youth Development program. The mission of the Oregon 4-H program is to provide young people with intentional, high quality learning experiences that promote positive interactions with adults and peers, sustained and active participation across time, and opportunities to make meaningful contributions to the world around them. This mission of positive youth development is accomplished through the work of volunteers, parents, and professionals who organize and conduct learning experiences in family, group, and community settings.

Programs are implemented in a manner that measures impact, fosters program improvement and strengthens community connections. This faculty member is responsible for the development and management of a diverse portfolio of programming that meets the needs of youth in Morrow County and to work cooperatively with the Umatilla/Morrow Latino outreach position. In addition to the responsibilities within Morrow County, this faculty member is expected to contribute to the regional and state efforts related to the incumbent/s expertise and interests. All 4-H faculty are expected to use best practices in youth development education ensure that programs are of high quality and produce their intended outcomes. This person will seek ways to increase the effectiveness of the overall Morrow County Extension Program by designing programs that complement those of other faculty and other program areas.

The Oregon Extension and 4-H Youth Development Programs reach close to 100,000 young people annually through out-of-school, after-school, and in-school programming. 4-H faculty teach, develop teaching materials, and provide administrative oversight to a broad array of programs which involve minors, animals, and firearms. Some 4-H experiences involve transportation of members in motor vehicles and overnight accommodations. 4-H faculty are also required to assure compliance with Federal and state regulations related to youth protection, fund-raising, taxation, and

the nonprofit status of 4-H and affiliated organizations. Active and effective communication with staff and key stakeholders is critical to the success of this position.

OSU Extension Service faculty and staff are expected to exhibit respect, value differing perceptions and world views, and encourage diversity.

Oregon State University and the OSU Extension Service are committed to maintaining and enhancing a collaborative and inclusive community that ensures equity and equal opportunity. All employees of OSU Extension Service are responsible for helping to ensure that these commitments are achieved. In addition, Outreach Program Coordinator will design, develop, maintain and/or carry out Extension programs to ensure that all people have equal program participation opportunities.

Position Duties:

60% – Extension Teaching and Program Delivery

Develop and teach educational programs for adults and youth in content areas germane to achieving positive youth development outcomes, with emphasis on school enrichment, after-school, camp, and community club activities. Employ best practices of positive youth development engagement and 4-H program model theory.

Develop and deliver educational programs to address priority emerging needs within Morrow County communities, employing advisory committees, and other needs assessments. Develop and conduct volunteer development sessions for new and existing volunteers to keep them skilled in best practices of positive youth development, risk management, teaching methods, and leadership skills.

Facilitate educational programs for adults and youth, in partnership with extension staff, community partners, community members, and 4-H youth/volunteers in a culturally responsive manner to address needs within community.

Create research based educational materials (handouts, curriculum, media based) and or utilize existing research based materials to support delivery of educational programs.

Participate routinely in the evaluation of the quality and impact of educational programming and services provided to youth and adults, and of the tools/mechanisms used to deliver these programs/services. Document learner progress and program impact.

Utilize technology successfully as a tool to increase the impact of program delivery on constituents including participating with Ask-an-Expert.

35% – Program Leadership and Management: Provide oversight and leadership to the Morrow County 4-H Youth Development Program.

Work cooperatively with the Umatilla/Morrow Latino outreach program coordinator/staff.

Contribute to equity, inclusion, and diversity as part of educational delivery and programming. Outputs and impacts of efforts to promote equity, inclusion, and diversity should be included in annual program reports.

Organize and maintain program advisory and management committees or networks to identify program needs, mobilize local resources, make recommendations, assist in program implementation, and evaluate program effectiveness.

Work with Morrow County Livestock Growers Association in relationship to their role as the sale committee for the County Fair, and work cooperatively with Fairboard and FFA programs.

Develop a strategic plan that addresses local youth development needs. Ensure that a balance of methods (clubs, camps, workshops, school enrichment, afterschool) are used to engage youth in 4-H.

Develop internal and external partnerships that enhance 4-H youth development programming, and OSU Extension in Morrow County. Collaborate with community members, organizations, businesses and agencies to aid program planning, delivery, support and evaluation. Collaborate with regional and statewide 4-H (and other Program area) faculty members to enhance effectiveness.

Provide processes to facilitate active communication flow between program participants, volunteers, and Extension faculty, including but not limited to using multiple methods of electronic communication (ie. Websites, publications, video conferencing and other online methods).

Design and implement a marketing plan which enhances the visibility of the local 4-H Youth Development Program.

Implement fee-based programming and cost-

recovery practices, develop partnerships, and solicit external funding to support and enhance educational programs as appropriate.

Serve as an effective team member of the Morrow County Extension Office, regional and state 4-H programming efforts, College of Public Health and Human Sciences and OSU Extension Service.

Link program level output with the overall OSU Extension and University brand in all opportunities. Provide community and statewide opinion leaders and decision makers the understanding and context on how your program level Extension work relates to overall Extension programming output. Annually provide impact statement reports adhering to Extension criteria.

5% – Service:

Establish and maintain professional relationships and or memberships with appropriate professional associations, organizations and public agencies.

Participate in professional development opportunities that are appropriate for the current assignment and specialty. Serve on local College or Extension committees as appropriate.

Work as a team with other Extension faculty and staff in planning, and contributing to the functioning of the overall Extension and OSU missions.

Participate in community service activities as appropriate for the position.

Minimum/Required Qualifications

Bachelor's degree in youth development, education, family and consumer sciences, agriculture, or a closely related field.

Demonstrated teaching, written and oral communication skills including the effective use of mass media.

Demonstrated ability to engage successfully with the target population in a culturally responsible manner.

Demonstrated ability to work as a team member with other professionals and volunteers.

Demonstrated ability to interact successfully with youth 5-19 years of age (Kindergarten through 12th grade).

Demonstrated ability to lead groups and to plan, organize, evaluate, manage, and delegate details associated with program and office management.

General ability to use common computer software, including proficiency with information technology, web sites and social media.

Demonstrated ability to work independently with minimal supervision.

A demonstrable commitment to promoting and enhancing diversity and inclusion.

This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a Criminal History Check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions and those in Youth Programs may have additional Criminal History Checks every 24 months.

This position requires driving a University vehicle or a personal vehicle on behalf of the University; therefore, the incumbent must successfully complete a Motor Vehicle History Check, possess and maintain a current, valid driver's license in their state of residence, be determined to be position qualified and self-report convictions as per OSU Standard 576-056-0000 et seq.

Preferred (Special) Qualifications

Master's degree in youth development, education, family and consumer sciences, agriculture, or a closely related field.

Minimum of two (2) years in teaching and informal instructional delivery of youth 5-19 years of age.

Demonstrated knowledge of the 4-H program and its goals.

Demonstrated ability to secure external funding support for educational programs.

Demonstrated experience in managing volunteer-led programs and an understanding of the role of program advisory committees.

Demonstrated experience using content management systems with the ability to adapt to the changing technological environment.

Demonstrated ability to recruit, train, manage and empower volunteers.

Demonstrated prior customer service experience.

Working Conditions / Work Schedule

The work schedule will have flexible hours in order to meet the needs for evening and weekend activities.

Travel is required. Access to wireless may be necessary.

Ability to transport up to 30lbs of instructional/computer equipment.

This position requires a clear and unambiguous commitment to compliance of all National Collegiate Athletic Association (NCAA) regulations for Division I (FBS) universities.

No

PUBLIC NOTICE

IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR THE COUNTY OF MORROW Department of Probate The estate of ROBERT V. HUBBARD, deceased Case No. 17PB07161 LIMITED JUDGMENT ADMITTING WILL TO PROBATE AND APPOINTING PERSONAL REPRESENTATIVE WITH FULL POWERS The Court accepts the Petition of James W. Boyce for the probate of the will of the above-named decedent. There is no just reason for delay in entering judgment.

IT IS THEREFORE ORDERED AND ADJUDGED:

The Will dated June 13, 2009 is hereby admitted to probate.

James W. Boyce is appointed as Personal Representative of the estate with full powers.

The Personal Representative is not required to file a bond and letters testamentary shall be issued forthwith to the Personal Representative in the manner provided by law.

Submitted by:

PERSONAL REPRESENTATIVE James W. Boyce 612 W. Clackamas Circle Woodburn, OR 97071 (503) 902-2114

ATTORNEY FOR PERSONAL REPRESENTATIVE Warner E. Allen, OSB #690030 WARREN ALLEN LLP 850 NE 122nd Avenue Portland, OR 97230 (503) 255-8795 (503) 255-8836 fax

Email: allen@warrenallen. Published: October 4, 11 and 18, 2017

Affidavit

PUBLIC NOTICE

The Planning Commission for the City of Heppner, Oregon will conduct a public hearing on November 6, 2017 at 7:00 p.m. at Heppner City Hall regarding the following applications:

1) Variance permit to allow construction of a 6-foot front yard fence in an R-3 zone.

Map #2S 26 35BC, Tax Lot #1600. Currently aka 280 Gilmore Street. Applicant: Patricia Hughes

2) Variance permit to for a 3-foot setback for the construction of a 2-bay carport in a R-2 zone. Map #2S 26# 27DA, Tax Lot # 2500. Currently aka 475 West Morgan. Applicant: Mike and Kay Proctor.

A copy of the applications and copies of all documents and evidence submitted by or on behalf of the applicants and copies of any applicable zoning criteria are available for inspection at no cost and copies of the same will be provided at a reasonable cost. To obtain this information contact the office at Heppner City Hall, 111 North Main Street, PO Box 756, Heppner, OR 97836, phone (541)676-9618.

Persons who wish to attend this meeting and need assistance are asked to call (541)676-9618, TTY relay 1-800-735-2900.

Publish: October 18, 2017

Affidavit

PUBLIC NOTICE

Morrow County Public Works is seeking members to fill two position on the Morrow County Solid Waste advisory committee. These members meet four time a year.

The duties of the Solid Waste Advisory Committee shall be to: Provide a forum for citizen com-

ments, questions and concerns about solid waste topics as deemed appropriate and necessary by the County Court; Provide leadership for the development, funding and implementation of the County's solid waste programs, including meeting state mandated recycling goals;

Create an Annual Report

for the County Court documenting implementation of the Solid Waste Management Plan and any necessary regulations or amendments to the Solid Waste Ordinance. (The Annual Report shall also summarize local citizens' concerns about solid waste); In consultation with responsible public officials

and interested persons, periodically review the Solid Waste Management Plan and provide recommendations for modification to the County Court; Develop and recommend to the County Court standards for the location of recycling and/or collection sites in order to provide service to under served areas. (These

standards will include, but not be limited to, protection of adjacent and nearby residents);

Positions available are Position #1 Morrow County resident at large, four year term. #2 Position should be a landowner near or adjacent to the Finley Buttes landfill site, four year term. If interested please submit

a written letter to the Morrow County Solid waste administrator at P.O. Box 428, Lexington, OR 97839 by Oct. 31, 2017 any questions or concerns please contact Sandi Pointer at 541-989-9500 or spointer@co.morrow.or.us. Published: October 11 And 18, 2017