

EMPLOYMENT OPPORTUNITIES

ENROLLMENT SPECIALIST!

NW Portland!

Responsible for outreach and recruitment of eligible candidates for the Job Corps Program. Must have bachelor's degree or 3 years experience working with youth, one of which must be in sales, marketing, or counseling related services. Valid driver's license; acceptable driving record. \$17.59/hourly + benefits. Requisition #OR010047.

SECRETARY NEEDED!

NW Portland!

Perform a variety of clerical administrative duties part time, 32 hours/week. \$12.87/hourly + benefits package. Requisition #OR010044.

RESIDENTIAL ADVISOR!

Troutdale, Oregon!

Provide safe, positive living environment that delivers guidance to students to ensure positive group living relations and achievement in the program. \$12.87/hourly + benefits. Requisition #OR010038.



For job descriptions or to apply, go to www.chugachjobs.com or www.chugach.com/careers.

Women, veterans, minorities, persons with disabilities encouraged to apply. We are an Equal Opportunity Employer!

Clark County, WA
Job Opportunities

FEATURING

ACCOUNTANT

\$21.40 - \$27.35 per Hour

HUMAN RESOURCES MANAGER

\$5,949 - \$8,405 per Month

TREASURY BUSINESS ANALYST

\$5,006 - \$7,072 per Month

Apply online at www.clark.wa.gov
Relay: 1-800-833-6388 • EOE



Metro

TICKET SELLER

PART-TIME

Oregon Convention Center/Expo Center
\$14.06 - \$14.31 hourly. Deadline: 9/25/2015.

TICKET SERVICES
EVENT SUPERVISOR

PART-TIME

Oregon Convention Center/Expo Center
\$17.58 - \$23.72 hourly. Deadline: 9/25/2015.

SALES MANAGER II

OREGON CONVENTION CENTER

\$51,715 - 74,986 annually. Deadline: 9/29/2015.

AUDIO VISUAL

SALES COORDINATOR

OREGON CONVENTION CENTER

\$45,491 - \$65,963 annually. Deadline: 10/01/2015.

These opportunities are open to First Opportunity Target Area (FOTA) residents – Columbia Blvd. on the north; 42nd Ave. on the east; the Banfield Freeway on the south, and North Chautauqua Blvd. on the west, whose total annual income does not exceed \$25,000 as an individual, or \$40,000 for an entire household, for the past 12 months.

To apply: visit our website at www.oregonmetro.gov/jobs for the complete job announcement and a link to our online hiring center or visit our lobby kiosk at Metro, 600 NE Grand Ave., Portland.

Metro is an Affirmative Action /
Equal Opportunity Employer



Metro

Metro operates the **Oregon Convention Center, Oregon Zoo, Portland's Centers for the Arts and Expo Center** and provides transportation planning, recycling, natural area and other services to the region.

Visit www.oregonmetro.gov/jobs for current listings and a link to our online hiring center.

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KITCHEN COOK

New Beaverton Thai restaurant seeks experienced a **Kitchen Cook** and **Helper Cook**. To learn more, call (503) 515-2866.



GRANTS MANAGER

Established Oregon Philanthropy seeks full-time grants manager to administer grant-making processes and activities, including grant applications and reporting, grant awards and agreements, and management of the Foundation's database and website. Requires bachelor's degree or equivalent; exceptional communication skills, written and oral; excellent organizational skills; advanced computer skills using MS Word, Excel, and Access software.

Minimum three years of experience in related capacity, preferably with a foundation or nonprofit. Salary is competitive and includes benefits.

To apply, send cover letter, résumé, and references to: Grants Manager Search, The Collins Foundation, 1618 SW 1st Ave., Suite 505, Portland, OR 97201. Or submit documents electronically to information@collinsfoundation.org. Review of applications will begin October 19, with the successful candidate selected by late November. No phone calls please. Full job description available at www.collinsfoundation.org.



Portland, Oregon

ORGANIZATIONAL
DEVELOPMENT CONSULTANT II

Provide organizational development services to support PGE's strategic objectives and initiatives and to improve the practice and performance of managers/supervisors and their work groups. Assess individual and organization performance, using a variety of standardized tools including survey feedback methodology including, as examples, focus groups, 360-degree assessments, and leadership and individual style assessments. Recommend and carry out appropriate interventions such as, process improvement facilitation, skills, and large group dialogue. Develop tools and methods to support increased effectiveness of employees, such as management and employee performance profiles, feedback surveys, and learning activities catalogues. Develop programs to support those models such as management and employee development training curriculums, forums and accelerated learning programs.

Experience and Required Skills:

Master's degree in Business Administration, Organizational Development, or a related field such as Management and Industrial Relations with emphasis on Organizational Behavior and Consulting, or similar, 3 years of experience in implementing change across the Company in different settings and work cultures, and 3 years of experience in design, development and promotion of organizational learning programs and leadership development programs. Experience can be gained concurrently.

To submit an application and résumé, complete an online application profile by visiting our website at www.portlandgeneral.com/careers.

Questions? Call (503) 464-7250.

Portland General Electric is an equal opportunity employer valuing diversity and inclusion in the workplace.

Portland General Electric,
121 SW Salmon, Portland, Oregon.
No agency referrals, please.

BIDS, SUB-BIDS & PUBLIC NOTICES

INVITATION FOR BIDS

The Vancouver Housing Authority will receive bids for project **201510 – FRUIT VALLEY FIRE** until **10:00am, Friday, October 9, 2015** at Vancouver Housing Authority, 2500 Main St., Vancouver, Washington 98660 at which time and place all bids will be publicly opened and read aloud. Mandatory walk thru is scheduled for **10:00am on Tuesday, September 29, 2015**.

Work includes, but is not limited to, fire restoration at 1924 W. 31st St. in Vancouver to include cleaning, carpentry, painting, electrical, insulation, etc. Work will be done at both sides of duplex. Copies of the documents may be obtained on the Vancouver Housing Authority website at www.vhausa.com It is the responsibility of the bidder to check that site for any addenda. Attention is called to the provisions for equal employment opportunity, economic opportunities for low and very low income persons (Section 3), and payment of not less than the minimum prevailing wages.

Bidding questions may be addressed to Pam Haynes, VHA, at (360) 992-0217.

INVITATION TO BID

#2015-11 FOURTH PLAIN BUS
RAPID TRANSIT VANCOUVER
MALL TRANSIT CENTER

C-TRAN is requesting bids from interested bidders for the Fourth Plain Bus Rapid Transit Vancouver Mall Transit Center Project. Invitation to Bids documents may be obtained from C-TRAN at 2425 NE 65th Avenue, Vancouver, WA 98661 by calling (360) 696-4494, via e-mail to procurement@c-tran.org, or accessing our Web page at www.c-tran.com. Under "Quick Reference," click on Procurement and then click on Current Bid and Proposal Opportunities or by going directly to the following link:

www.c-tran.com/about-c-tran/business/procurement

An optional pre-bid meeting will be held on Wednesday, September 23, 2015, at 8:30am at the C-TRAN Administration Building, located at 2425 NE 65th Avenue, Vancouver, WA 98661. Attendance is strongly encouraged.

Bids will be accepted until 3:00pm,
local time, Thursday, October 15, 2015.

PORTLAND METRO
WORKFORCE
DEVELOPMENT BOARD

MEETING SCHEDULE

Meetings are held at:

Worksystems, Inc.
1618 SW 1st Ave., Suite 450
Portland, OR 97201

WORKFORCE DEVELOPMENT BOARD
Meeting Time: 7:30am to 9:30am

January 8, 2016

April 8, 2016

July 8, 2016

October 14, 2016 - Annual Meeting

WORKSYSTEMS EXECUTIVE COMMITTEE
Meeting Time: 11:30am – 1:00pm

The Worksystems Executive Committee meets the first Wednesday of the month.

Meeting dates, time and locations are subject to change.

For more information, please visit our website: www.worksystems.org, or contact Jenny Weller at (503) 478-7366 or jjweller@worksystems.org.

Auxiliary Aids are available upon a 48-hour advance request.

Read The Asian Reporter's classified section online!

www.asianreporter.com/nwjobmarket.htm • www.asianreporter.com/notices.htm