



FISCAL SPECIALIST 2

Clark College is currently accepting applications for the position of **Fiscal Specialist 2**. This full-time classified position reports to and assists in conducting reviews and analysis of fiscal data and includes reconciling, monitoring, and tracking budgets and grants within the Office of Instruction. The schedule for this position is Monday - Friday, 8:00am - 5:00pm. Salary is \$2,855.00/monthly. Closing date is 3/10/2015. For complete position description, requirements and to apply, access our website at <www.clark.edu/jobs>. Clark College Human Resources, 1933 Fort Vancouver Way, Vancouver, WA 98663, (360) 992-2105. AA/EO employer.



Find general information about the city and employment opportunities at:
<www.hillsboro-oregon.gov>



RESIDENTIAL ADVISOR NEEDED!

Provide safe, positive living environment that delivers guidance to students ages 16-24 to ensure positive group living relations and achievement in the program. \$12.30 per hour plus benefits. High School Diploma or equivalent, two years experience and/or training working with youth. Valid state driver's license; acceptable driving record. Apply at <www.chugachjobs.com> or <www.chugach.com/careers>, #OR010026, by Friday, March 13.

*Women/Minorities/Veterans/
Disabled encouraged to apply.
We are an Equal Opportunity Employer!*



Metro operates the **Oregon Convention Center, Oregon Zoo, Portland's Centers for the Arts and Expo Center** and provides transportation planning, recycling, natural area and other services to the region.

Visit <www.oregonmetro.gov/jobs> for current listings and a link to our online hiring center.

Metro is an Affirmative Action / Equal Opportunity Employer



Growing Gardens is hiring!

Current job openings include:

- ♦ Youth Grow Program Manager
- ♦ Steven Creek Crossing Garden Coordinator
- ♦ Community Involvement Organizer/ Coordinator de Participación Comunitaria

See our website for details:
<www.growing-gardens.org>



HUMAN RESOURCES MANAGER

\$5,362 - \$7,576 per month

Manage the full range of HR activities for 80+ FTE agency, including labor relations, performance management, recruitment, classification, compensation. **Minimum qualifications:** Bachelor's degree and at least 3 years of progressively responsible HR generalist or HR management experience. Public sector and/or unionized experience is highly desirable. PHR, SPHR, SHRM-CP/SCP is desirable.

For job application and full requirements:
<cresa911.org/employment>
Equal Opportunity Employer



PORT OF PORTLAND

Possibility. In every direction.™

CAREER OPPORTUNITIES

The Port of Portland is a regional government entity operating airports, marine terminals and industrial parks in the greater Portland metropolitan area. Our mission is to enhance the region's economy and quality of life by providing efficient cargo and air passenger access to national and global markets.

To view current job openings and to apply for open positions, visit the Port's website at <www.portofportland.com>.

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.



Testing is now open for:

9-1-1 CALL-TAKER/ DISPATCHER

Entry level salary: \$20.55/hour

Answer and process 911 emergency calls; perform Emergency Medical Dispatch; and dispatch police, fire and medical services. **Minimum qualifications:** no felony convictions; 1 year recent work experience; strong customer service skills; excellent computer & data entry skills; 18+ years of age; ability to legally work in U.S. and pass skills tests, interviews and comprehensive background.

Interested applicants must submit a CRESA application AND register for and successfully pass the Ergometrics E-COMM (Emergency Communications) test by April 21, 2015. Review instructions and sign up for test at:
<cresa911.org/employment>
EQUAL OPPORTUNITY EMPLOYER

BIDS, SUB-BIDS & PUBLIC NOTICES



MEYER MEMORIAL TRUST

JOB OPPORTUNITIES

EXECUTIVE ASSISTANT

The Executive Assistant contributes to a flourishing and equitable Oregon by providing highly sensitive support to the Chief Executive Officer and Chief Investment Officer. This role requires active discretion, tact, independent judgment, and knowledge of the Trust investment portfolio, as well as ensure efficient administrative, logistical, and program support for the operation of the organization. Meyer Memorial Trust is an Equal Employment Employer committed to diversity. Salary is commensurate with experience and includes excellent benefits.

COMMUNICATIONS ASSOCIATE

MMT seeks a creative, motivated, detail-oriented and social-media savvy candidate to serve as Communications Associate within a multichannel communications program. The ideal candidate will be a critical thinker, have excellent writing, editing and organizational skills, and be a proactive team player with an outgoing and enthusiastic presence. Social media experience (ideally within the nonprofit sector) and a passion for communications are important, as well as a keen sense of collaboration.


SYSTEMS ADMINISTRATOR

The Systems Administrator is responsible for the day-to-day operation and maintenance of all computer hardware, software, and network systems. Provides assistance to desktop support staff on difficult or complex issues. Assists the Technical Operations Manager in planning, budgeting, and inventory management. Coordinates deployment of new systems and solutions.

Meyer Memorial Trust is an Equal Employment Employer committed to diversity. Salary is commensurate with experience and includes excellent benefits.

To learn more, please refer to the description and application instructions at <www.mmt.org/work-with-us> and learn about the Trust's work at <www.mmt.org>.

CLOSING DATE: 3/16/2015



Clark County, WA

Job Opportunities

FEATURING

DIRECTOR, INFORMATION TECHNOLOGY

\$8,405 - \$11,875 per Month

ENGINEER III

\$32.21 - \$41.17 per Hour

GIS COORDINATOR

\$6,098 - \$8,614 per Month

PROGRAM COORDINATOR I

JUVENILE RECOVERY COURT
\$4,535 - \$6,406 per Month

PROGRAMMER/ANALYST, PROGRAMMER/ANALYST, SR.

\$29.46 - \$42.50 per Hour

SOLID WASTE EDUCATION & OUTREACH DIVISION MANAGER

\$5,949 - \$8,405 per Month

TRAFFIC ENGINEER

\$33.86 - \$42.31 per Hour

Apply online at <www.clark.wa.gov>
Relay: 1-800-833-6388. EOE.

SUB-CONTRACTOR BIDS

BEAVERTON SCHOOL DISTRICT

NEW MIDDLE SCHOOL

BID DATE & TIME:
Thursday March 13, 2:00pm

Skanska is requesting subcontractor bids:
Sealed Bids Required.
Bid Package: Precast

We encourage all MWESB subs to participate

SKANSKA

Additional Information:
Contact: <michael.moore@skanska.com> for questions or access to project documents.
Oregon CCB: 153980
Washington Business License: SKANSUB985RT

Fax your advertisement to (503) 283-4445.

SUB-BIDS REQUESTED

MIRACLES CENTRAL

Portland, Oregon
Bid Date: 3/17/2015 at 2:00pm

LMC Construction is requesting proposals for all trades **EXCLUDING: HVAC, Electrical, Plumbing & Fire Protection** from all interested Subcontractors for the construction of a new affordable housing development in N.E. Portland. Miracles Central is a new six-story 43,512 sf building comprised of (5) floors of wood framing over (1) floor post-tension concrete. The building will contain 47 apartment units plus community and office space on the ground floor.

Anticipated start date is May, 2015.

The project is subject to BOLI Commercial Prevailing Wages & Workforce Training. Bid documents are available at Oregon Contractor Plan Center, Precision Images, MCIP, OAME and LMC's Plan Room.

For questions contact Ken Bello:
(503) 646-0521, <kenb@lmconstruction.com>



LMC Construction
19200 SW Teton Ave.
Tualatin, OR 97062
CCB# 161282

We are an equal opportunity employer and highly encourage sub-bids from all qualified minority-owned, women-owned, disadvantaged, and emerging small businesses.

The Asian Reporter is published on the first and third Monday each month.

The classified advertising deadlines for our next two print editions are:
March 16 issue: Friday, March 13, 2:00pm
April 6 issue: Friday, April 3, 2:00pm