

AGENDA  
CITY COMMISSION OF THE CITY OF WARRENTON  
REGULAR MEETING

TUESDAY, July 27, 2021 – 6:00 P.M.  
Warrenton City Commission Chambers  
225 South Main Avenue, Warrenton, OR 97146

*This is a Preliminary Agenda. A final Agenda and full meeting packet will be available on the City's website at [www.ci.warrenton.or.us](http://www.ci.warrenton.or.us) and at City Hall after 3:00 p.m. on Friday, July 23, 2021.*

*Public Meetings are conducted in the Commission Chambers unless otherwise noted. Meetings will also be audio and video live streamed. Go to <https://www.ci.warrenton.or.us/administration/page/live-stream-public-meetings-for-connection-instructions>.*

- Employee Appreciation – Nancy Ager

BUSINESS ITEMS

- Consideration of Amendment to Purchase Order Process
- Consideration of Safe Routes to School Professional Services Contract – Otak
- Consideration of Resolution No. 2610; Amending Resolution No. 2588, Exhibit A – Approved Residential Zone Vacation Rentals

*Warrenton City Hall is accessible to the disabled. An interpreter for the hearing impaired may be requested under the terms of ORS 192.630 by contacting the City Recorder, at 503-861-0823 at least 48 hours in advance of the meeting so appropriate assistance can be provided.*

IN THE CIRCUIT COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF CLATSOP

In the Matter of the Estate of DUANE R. CLAUSEN, Deceased  
Case No.: 21PB05515

NOTICE TO INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that Marsha K. Huggins has been appointed Personal Representative. All persons having claims against the estate are required to present them, with vouchers attached, to the Personal Representative c/o Seaside Attorneys, 842 Broadway, Seaside, Oregon 97138, within four months after the date of first publication of this notice, or the claims may be barred.

All persons whose rights may be affected by the proceedings may obtain additional information from the records of the Court, the Personal Representative, or the lawyer for the Personal Representative, Jeremy Rust.

*Dated and first published on July 9, 2021.*

Jeremy Rust, OSB #094927

Seaside Attorneys

842 Broadway

Seaside, Oregon 97138

Attorney for Personal Representative

IN THE CIRCUIT COURT OF THE STATE OF OREGON  
FOR THE COUNTY OF CLATSOP

In the Matter of the Estate of MICHAEL KARL HENDRICKSON, Deceased

Case No.: 21PB03181

NOTICE TO INTERESTED PERSONS

NOTICE TO INTERESTED PERSONS IS HEREBY GIVEN that probate proceedings are now pending for the estate of Michael Karl Hendrickson, decedent, and that Troy Hendrickson and Ingrid-Ilona Rowland were appointed personal representatives. All persons having claims against the estate are required to present them within four months of the date of first publication of this notice by mailing the claim to the personal representatives, Troy Hendrickson and Ingrid-Ilona Rowland, c/o Walker Heye, PLLC, 1333 Columbia Park Trail, Ste 220, Richland, WA 99352. If the claim is not presented within this time frame, the claim may be barred. Further information for those whose rights may be affected by the proceedings may be obtained from the records of the court, the personal representative, or the personal representative's attorney.

*Date of first publication: July 16, 2021.*

Troy Hendrickson, Personal Representative

Ingrid-Ilona Rowland, Personal Representative

Justine T. Koehle, OSB #182642, Attorney for Personal Representative

Walker Heye, PLLC

1333 Columbia Park Trail, Ste 220

Richland, WA 99352

[jkoehle@walkerhey.com](mailto:jkoehle@walkerhey.com)

(509) 735-4444

## Post Office: Agency seeks roomier facility within city

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Bonamici said at the time. Yet postal workers have to sort and store packages outside during high-volume periods because there isn't enough room.

Within a month, Bonamici's office received a response from a U.S. Postal Service representative assuring the politicians they'd take a closer look.

"The building was studied in 2017 and determined to have sufficient space for our operational needs at that time," the Postal Service's Cory D. Brown wrote in a 2020 letter. "However, a new study has been undertaken."

That study, now complete, shows the Warrenton Post Office in critical need of more space.

Bernie Bjork of Rosburg, Wash., has owned the building and property since 2005. The post office did not inform him of its desire to move – although he said that doesn't surprise him. The agency has been a difficult tenant for at least five years, with leases becoming increasingly lopsided to restrict what he can do while relieving the agency of any liability.

"I'm very glad they'll leave," Bjork said. "It's on a four-way stop. It's one of the best locations in old downtown Warrenton. People go by there constantly."

It could easily be converted into an office building, restaurant, brewpub, or small grocery store, he said.

"I was going to sell it this year, but decided to sell my house in Astoria first," said Bjork, who was painting that house on Tuesday. "I may hold onto it now. It will be a good commercial property and I'll get a lot more rent. It's a win-win."

He believes it's unlikely the post office will construct

a new building elsewhere in town, but would likely seek a partner.

"I don't know who will take it on, but it will be interesting to watch," Bjork said.

Potential sites for a new post office could include the city's Public Works yard, an empty lot across from C&S Builders, property along Harbor Drive or North Main Avenue.

The U.S. Postal Service hopes to select a new site by the end of August.

"The relocation project will consist of procuring a suitable substitute location, preparing the new location for use as a post office and then transitioning the retail services to the new location," according to the agency's letter

to the city. "The Postal Service will continue retail services in the current Post Office until the new Post Office is up and running."

As part of the process, the agency will consider input from the community and city officials. Information about the potential move and how to comment will be posted in the post office lobby and a postcard sent to all people who receive mail in the 97146 ZIP code. After a tentative decision is made, there will be an appeals process with additional comments received for 30 days.

At the end of that, the post office will decide whether to proceed, modify its plans or cancel the proposal altogether.

### Letter to the Editor

## Mayor should resign if he seeks post

I read in the Columbia Press that Mayor Henry Balensifer plans to apply for the Warrenton City Manager position. There is a timeframe that the City Commission is working with for finding a new City Manager. My questions is: can Mr. Balensifer apply for the City Manager position while serving as the current Warrenton Mayor. The Warrenton City Charter contains the rules by which the City operators; however, this situation does not seem to be covered.

The Mayor and City Commission make up the body responsible for overseeing the City Manager position. My concern is how this would look to the people of Warrenton if they choose one of their own to fill this position. This might even trigger a lawsuit from one of the other applicants if this hiring process is not done fairly.

A number of years ago,

when Commissioner Baldwin was newly elected to the City Commission, he put in a bid on a City of Warrenton project which, in turn, caused a great deal of concern from the public. The process of finding the next City Manager needs to be done openly and honestly and I believe the citizens of Warrenton deserve this consideration.

If Henry Balensifer "the person" wants to be considered for the position of Warrenton City Manager, then he needs to resign now as Mayor and step away from the City Commission so he may be considered on his qualifications and merits. Then the City Commission can choose a new Mayor and appoint another person to the Commission. This way, there will be no question as to whether the process of choosing the new City Manager was done fairly.

**Ken Yuill**

Warrenton