651 Help Wanted JOB ANNOUNCEMENT

City of John Day seeks a city manager who is an established leader, understands all aspects of municipal government, and has an appreciation of the challenges facing small rural cities. The city manager supervises 16 employees and multiple contracted services. The city manager is the administrative head of the City and is responsible to the council.

•The city manager will be paid an annual salary of \$80,000 to \$125,000 (DOQ), plus benefits. The city manager must have a bachelor's degree or combination of skills, training, and five years public or municipal administration experience: Master's of Public or Business Administration is preferred. Managerial and leadership experience is essential, preferably with a well-rounded background that includes a combination of public and private sector experience. Highly developed communication skills and experience working closely with elected officials is crucial as is a background in facilitation and conflict management. An exceptional ability to collaborate and develop effective community partnerships is required.

 An essential function of the position requires access and use of certain confidential and sensitive financial information not customarily provided in a retail transaction (that is not a loan or extension of credit). In addition, the city may be required to obtain credit history information as a condition of bonding or insuring the city manager. The city's obtainment and review of an applicant's credit history, background, and/or criminal investigation reports is substantially job-related. Any offer of employment will be contingent on the applicant passing a credit history, background, and/or criminal history investigation. The investigation will be made subject to and in accordance with applicable law

•If you are interested in this position, please visit the city's website at <u>www.cityofjohnday.</u> <u>com</u> or City Hall, 450 East Main Street, John Day, Oregon 97845 for the position profile, job description, and application. •To apply, candidates must submit a resume, cover letter, and completed application on or before 5:00 p.m. on April 15, 2022. Applications (and materials) may be submitted via email to cityofjohnday@ grantcounty-or.gov or mailed or hand delivered to City of John Day, 450 East Main Street, John Day, Oregon 97845. Envelopes (and the subject line of all email submissions) must be clearly labeled "City Manager Application." Please feel free to call Chantal DesJardin to verify city receipt of application or if you have any questions at (541) 575-0028.

IN ACCORDANCE WITH APPLICABLE LAW. VETERANS WHO MEET THE MIN-IMUM QUALIFICATIONS FOR THE POSI-TION MAY BE ELIGIBLE FOR VETERANS' PREFERENCE IN PUBLIC EMPLOYMENT. CITY OF JOHN DAY IS AN EQUAL

OPPORTUNITY EMPLOYER.



651 Help Wanted **REPORTER**

three-days-per-week newspa-

per in Northeastern Oregon,

is looking for a versatile reporter who can cover a va-

riety of topics as well as local

The ideal candidate will be

equally adept at describing

football game, and capable of

in a timely way for digital and

Baker City, population 10,000, is on the eastern side

mountain ranges within a half hour's drive. Boise, Idaho, is

a two-hour drive by freeway. Baker City Herald is part

award-winning and innova-

tive news organization with

an active family of owners. This position offers excellent

advancement opportunities

in a company that prefers to

hire from within. EO Media

Group owns 13 newspapers and journals that provide

reporting about the people

communities we serve in the

Pacific Northwest, reflecting

the responsibility and spirit of

and issues impacting the

Journalism education or

this full-time (37.5 hours

experience is required for

per week) position. When

applying, upload resume, letter of interest and three or

Go here to apply: https://www.

eomediagroup/jobs/2240161-

applicantpro.com/openings/

a free press.

more clips.

490973

accurate, fair and timely

of EO Media Group, an

of Oregon, with a four-sea-

son climate and two major

the action at a city council

meeting or a high school

producing compelling, thorough stories and photographs

The Baker City Herald, a

youth sports.

print publication.

651 Help Wanted

CAREER OPPORTUNITY THE GRANT COUNTY EMERGENCY **COMMUNICATIONS AGENCY TELECOMMUNICATIONS OFFICER** (9-1-1 DISPATCHER)

Hours and Days: Part-Time, varied shifts

Salary/Benefits: Wage scale \$17.71 to \$23.82 an hour (depending on experience) plus benefits, including PERS retirement and health insurance. Job Duties: Performs communication and dispatching duties for the operation of the Dispatch Center. Communication duties include the use of a two-way radio system, telephone, computers, and Teletype equipment. A successful applicant should speak clear English in a well-modulated voice, communicate calmly and professionally in an emergency situation. **Employment Requirements:** No previous experience required. all necessary training provided. High school diploma or equivalency. Must pass a background check and pre-employment drug testing. Ability to obtain transportation to and from the Dispatch Center, Agency-related trainings, and other Agency assignments as and when needed. Applications may be obtained at the Oregon Employment Department or the Grant **County Emergency Commu**nications Agency at 316 S Canyon Blvd. John Day, OR

97845. For questions or a full-iob description, please contact the Grant County Emergency Communications Agency at 541-575-0195 or email at GC911@grantcounty-or.gov **OPEN UNTIL FILLED.**

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