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\$85 2 years in county

**\$57** 1 year out of county

**S107** 2 years out of county

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(541) 575-0710 office@bmeagle.com

195 N Canyon Blvd. John Day, OR



### **101 Legal Notices**

# **101 Legal Notices**

NOTICE OF STIF COMMITTEE MEETING The Statewide Transportation Improvement Fund Advisory Committee for Grant County Transportation District will hold a public meeting on May 16, 2019 at 11:00 a.m. at the People Mover Bus Station, 229 NE Dayton Street, John Day, OR. The purpose of the meeting is to discuss the STIF allocation for the fiscal year July 1, 2019 to June 30, 2020. Any person may appear at this public meeting to discuss the use of STIF funds. The STIF Committee Notice is posted on our website at www.grantcountypeoplemover.com.

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# **NOTICE OF BUDGET HEARING**

# 101 Legal Notices

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# **101 Legal Notices**

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REQUEST FOR QUALIFICATIONS/PROPOSAL

For Grant Administration Services
Heart of Grant County's Meredith House Domestic Trauma Service Center Design and Construction Project Grant County 201 S Humbolt, Suite 280 Canyon City, OR 97820 • 541-575-0059

Due Date: May 28, 2019 3:00 pm PDT Submit Proposal to: Grant County Court 201 S Humbolt, Suite 280 Canyon City, OR 97820

Work under this contract will be funded in its entirety with federal grant funds from the Oregon Community Development Block Grant program administered by the Oregon Business Development Department and matching funds from Heart of Grant County, a 501(c)3 non-profit organization. Grant County is an Equal Opportunity Employer. Introduction This is a Request for Qualifications (RFQ) for selecting a Grant Administrator to administer a Community Development Block Grant (CDBG) that has been awarded to Grant County from Oregon Business Development Department (OBDD). The total CDBG grant amount is \$1,500,000. The grant will be used by Grant County to complete the design and construction of Heart of Grant County's Meredith House, a domestic trauma service center.

General Scope of Work The Grant Administrator shall provide the following services associated with the CDBG grant for the Grant County Heart of Grant

County's Meredith House domestic trauma service center, as delineated in the appropriate grant handbook and other agency specified publications (this listing is not neant to be exhaustive or exclusive in nature): **Grant Administration Plan** 

Responsible Party Grant County

Grant Administrator

Required Action/Activity
Initial Procurement of Grant Administration Services: I. Draft "Request For Qualifications"

2. Advertise and select these services 3. Legal review of contract and agreements Initial Procurement of Engineering Services

1. Coordinate with grant administrator to procure these Services

Review and approve procurement documents
 Advertise and select these services

4. Legal review of contract and agreeme

- Coordinate Grant Administration Activities:

   Serve as central contact for local, state, and federal people involved in the project.
- Possess knowledge of state law for procurement of materials and services
   Coordinate all grant activities and administration
- Administration of all grant related contracts Administration on an ignative reaction task.
   Monitor project progress against the Scope of Work and Budget, providing the results to the Grant County Court and OBDD
   Ensure that all the exhibits and conditions of the grant contract are fulfilled
- Label all correspondence and other required documents with the appropriate project ID number(s)
   Obtain copies of all project Contracts and Agreements and provide copies to OBDD
- Submit WBE and MBE outreach efforts and document the same
   Prepare budgets, schedules, and amendments as needed
- Establish and maintain grant files during the project, which upon project completion shall be given to Grant County for their records
   Prepare cash requests, progress reports and other documents on an "as needed basis"
   Participate in visits from the various State and Federal agencies to monitor the project. Prepare any responses to "Findings" of
- these visits after consulting with Grant County

   Prepare, and after review by Grant County submit reports as needed, to include the Project Completion Report
- Provide financial information on the grants for any audits performed to include Grant County's Annual Audit Other duties as assigned/needed

Complete "first draw" Requirements Prior to Requesting a Drawdown of Grant Funds.

Grant Administrator Ensure preparation and signing of Finding of Environmental Exemption from Part 58 Environmental Review Requirements for grant administration, engineering, architectural and other "exempt" activities. • Ensure adoption and publication of a Fair Housing Resolution

• Ensure compliance with the state of Oregon's Residential Anti-displacement and Relocation Assistance Plan, if applicable.

- Ensure completion of Self-Evaluation for Compliance with Section 504 Handicap Accessibility Checklist and related requirements For participants with 15 or more employees, assure a current Policy of Nondiscrimination on the Basis of Handicapped Status and
- related grievance procedures are in place.
- Complete OBDD reviewed Section 3 Plan

Grant Administrator

- Complete OBDD reviewed Limited English Proficiency Language Access Plan (LAP) Complete "final draw" Requirements and Project Closeout

  Submit a completed Minority, Women and Emerging Small Business Activity Report
- Submit a completed Section 3 Summary Report, if applicable
- Provide evidence of actions to further Fair Housing
   Ensure holding of Second Public Hearing and submission of all necessary documentation Grant County will be the fiscal agent for these grants, receiving and dispersing the grant funds after the Grant Administrator has reviewed and approved these requests.

**Qualifications and Evaluation Criteria** 

Please indicate in writing the following information about you and/or your firm's ability and desire to perform this work. Firms will be rated based upon the weight assigned to each item as noted in parentheses at the end of each statement below (100 Total Points):

- Previous grant administration experience on CDBG projects within the state of Oregon including past performance history adhering to CDBG Grant Management
- Method of approach proposed to be used on the project by the Grant Administrator (20 points)
- Availability and experience of proposed staff and their projected assigned tasks (15 points)

  A list of references including addresses and telephone numbers of the contact person. (20 points)

- Evaluation Procedure

  The evaluation process shall be administered in accordance with the authority and the procedures in ORS 279C. Proposals submitted on time will be forwarded to an evaluation committee who will independently score each proposal per the scored criteria listed above.
- The outcome of the independent evaluation may, at the County's sole discretion, result in: a) Notice to a proposer of selection for tentative negotiation and possible award; or b) Further steps to gather more information for evaluation, which often means a notice of placement on an interview list with time and date of the interview. While price is very important, it will not necessarily govern selection of the Consultant. The cost and statement work will be negotiated with the Consultant within the overall intent described in this RFQ.
- If negotiations are not successful, the County may terminate negotiations with the top ranked Consultant and may begin negotiations with the next highest ranked Consultant or can the Request for Proposal.

Selection Process The selection committee appointed by Grant County Court will review, score and rank the Proposers' RFQs. Interviews may be requested prior o awarding. Contract negotiations with the highest ranked Proposer shall be directed toward obtaining written agreement on:

• The Consultant's tasks and a performance schedule;

- A contract which is consistent with the Proposer's RFQ;
  A contract which is fair and reasonable to the County, taking into the account the estimated value, scope, complexity, and nature of the Consultant Services.
- rant County reserves the right to: Amend, modify, or withdraw this RFQ.
  Require supplemental statements or information from the Proposer(s) or selected highest ranking Proposer.
- Extend deadline for responses to this RFQ.
- Accept or reject any and all proposals pursuant to this RFQ.
- Waive or correct any irregularities in proposals after prior notice to the Proposer. Negotiate with alternate Proposers, if initial contract negotiations are unsuccessful.
- This RFQ does not obligate Grant County to award a contract, to pay costs incurred in preparing any proposal, or to procure the services described herein. All proposals are submitted at the sole cost and expense of the Proposer(s). Grant County shall incur no liability or obligation to a Proposer except pursuant to a written contract for services, duly executed by the Proposer, and an authorized signatory for Grant County. **Submission Requirements**

Two (2) originals and one (1) electronic copy of the RFP response and cover letter in PDF format on a flash drive in a sealed envelope. Originals must bear an original

signature of a duly authorized representative empowered to bind the Proposer. Proposals shall be clearly marked "RFQ FOR CDBG LABOK STANDARDS" on the utside of the envelope and shall be submitted to: Frant County Court 201 S Humbolt, Suite 280 Canyon City OR 97820

**Submission deadline:** 3:00 pm PDT, Tuesday, May 28, 2019 Missed deliveries, late or faxed submittals will be considered non-responsive.

Questions and Clarifications All inquiries relating to the RFQ process to include administration, deadline, award, and/or to the substantive technical portions of the RFQ must be received no later than five (5) days prior to the deadline and be directed to:

rant County Contact: Grant County Economic Development

530 E Main St Suite 10 John Day OR 97845 Attn: Allison Field, Director Email: allison.field@grantcountyoregon.net Any questions regarding the intent of the work or technical aspects of the work must be submitted in writing to Grant County. Substantive questions and answers will be made available to all known RFQ recipients; when appropriate, revisions, substitutions, or clarifications shall be issued as official addenda to this RFQ. Format for Proposals The Proposal should be organized in accordance with a cover letter and list of scored criteria. The Proposal should not exceed five (5)

ages, excluding the cover letter, any tabs or indexes. One page is defined as: one side of a single 8-1/2"x11" page, with minimum 12-point font size for the substantive text. Proposers are encouraged to submit

Proposals on recycled paper without binders. Cover stock is acceptable.

A duly authorized representative empowered to bind the Proposers' must sign the Proposal

Public Records Information provided in a Proposal, will to the extent allowed by law, be held in confidence and not reveled or discussed with competitors.

Compensation CDBG funds and Heart of Grant County matching funds designated for grant administration for this project will be used to pay for Grant Adminstrator services. A fixed sum to be negotiated in an amount not to exceed the sum allocation in the CDBG grant award may be used for grant administrative costs directly related to the funded project. Payment arrangements shall be determined by mutual agreement between Grant County and the Grant Administrator. Costs for legal notices, accounting and auditing, and project closeout will be the responsibility of Grant County.

Timeline for the Evaluation Process: RFQ Released May 8, 2019 Responses Received: May 28, 2019 by 3 p.m. PDT Selection Committee Review: May 29, 2019 County Award (pending possible interviews):

County Award (pending possible interviews): May 31, 2019 Contract Signed: At the earliest convenience of both parties after award.

Protest Procedures Solicitation: Written protests or requests for the change of a solicitation provision, specification or contract term shall be submitted to Grant County seven (7)

Oregon Business Development Department and matching funds from Heart of Grant County, a 501 (c)3 non-profit organization.

- calendar days prior to the close of this solicitation period.
  2. Selection Protest: Everyone who submits an RFQ will be notified in writing of their selection status. Anyone claiming to be adversely affected or aggrieved by the election process shall have seven (7) calendar days after the receipt of selection notification to submit a written protest.
- Grant County shall have the authority to settle or resolve all written protests. Late protests will not receive any consideration. Work under this contract will be funded in its entirety with federal grant funds from the Oregon Community Development Block Grant program administered by the

**101 Legal Notices** 

101 Legal Notices

NOTICE OF BUDGET HEARING

A public meeting of the Mount Vernon Rural Fire will be held on May 21, 2019 at 6:30 p.m. at Mount Vernon City Hall, Mount Vernon, Oregon. The purpose of this meetings is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Mount Vernon Rural Fire PD Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 53983 Happy Valley Lane Mount Vernon between the hours of 10:00 a.m. and 3:00 p.m. This budget us for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

	FINANCIAL SU	MMARY-RESOURCES	The same of the sa	
TOTAL OF ALL FUNDS		Actual Amounts	Adopted Budget	Approved Budget
		20 17 -20 18	This Year: 20 18 -20 19	Next Year: 20 19 -20
Beginning Fund Balance/Net Working Capital				
2. Fees, Licenses, Permits, Fines, Assessments & Other Service Charge				
3. Federal, State & all Other Grants, Gifts, Allocations & Donations			20,000.0	0 20,000
4. Revenue from Bonds & Other Debt				
5. Interfund Transfers/Internal Service Reimburs	sements			and the same of th
6. All Other Resources Except Current Year Prop	perty Taxes			0 109,828
7. Current Year Property Taxes Estimated to be			00 42,640.0	0 44,455
8. Total Resources-add lines 1 through 7		140,793.		0 149,394.
		REMENTS BY OBJECT O	CLASSIFICATION	
9. Personnel Services		4,204.	00 4,800.0	0 4,800
10. Materials and Services		28,599.	00 42,573.0	
11. Capital Outlay		3,168.	00 80,000.0	9,000
12. Debt Service				
13. Interfund Transfers				
14. Contingencies			20,000.0	0 6,874
15. Special Payments			20,000.0	0,014
16. Unappropriated Ending Balance and Reserved				
7. Total Requirements—add lines 9 through 16			00 147,373.0	0 149,394
FINANCIAL SUMMARY-REQUIREMENTS A	NO CULL TIME COLL	IVALENT ENDLOYEER	TEN DV ODCANITATIONA	149,394
Name of Organizational Unit or	Decrees.	IVALENT EMPLOTEES (	FIE) BY ORGANIZATIONA	L UNIT OR PROGRAM
FTE for Unit or Program	riogram	-		
Name clerk		4.400	1 200 00	
FTE		1,108.		
		7333	1	
Name fire & emergency		1,939.		
FTE Name			2	2
FTE				
Name				
FTE				
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Not Allocated to Organizational Unit or Program				
FTE				
Total Requirements		3,047.0	0 3,300.00	3,300.0
Total FTE			3 3	
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STATEMENT	PROPE Rat	TRYTIES AND SOURCES	OF FINANCING*	Rate or Amount Approva
STATEMENT  Permanent Rate Lovy(Rate Limit, 1.0012)	PROPE Rat	TIVITIES AND SOURCES	OF FINANCING*	
Permanent Rate Levy	PROPE Rat	TRYTIES AND SOURCES	OF FINANCING*	Rate or Amount Approva
STATEMENT  Permanent Rate Lovy(Rate Limit, 1.0012)	PROPE Rat 2 Per \$1000	RTY TAX LEVIES e or Amount Imposed   1.0012	OF FINANCING*	Rate or Amount Approva
Permanent Rate Levy	PROPE Par \$1000) STATEMENT	RTY TAX LEVIES or A FACULT Imposed 1,0012 OF INDESTEDNESS	Rate or Amount Imposed   1.0012	Rate or Amount Approv 1.0012
Permanent Rate Levy	PROPE Par \$1000) STATEMENT	RTY TAX LEVIES e or Amount Imposed   1.0012	Rate or Amount Imposed   1.0012   1.001	Rate or Amount Approv 1,0012
Permanent Rate Levy	PROPE Par \$1000) STATEMENT	RTY TAX LEVIES or A FACULT Imposed 1,0012 OF INDESTEDNESS	Rate or Amount Imposed   1.0012   1.001	Rate or Amount Approv 1.0012
Permanent Rate Levy	PROPE E Per \$1000) STATEMENT Es	RTY TAX LEVIES or A FACULT Imposed 1,0012 OF INDESTEDNESS	Rate or Amount Imposed   1.0012   1.001	Rate or Amount Approv 1,0012
Permanent Rate Lovy	PROPE Rat Per \$1000 STATEMENT Es	RTY TAX LEVIES or A FACULT Imposed 1,0012 OF INDESTEDNESS	Rate or Amount Imposed   1.0012   1.001	Rate or Amount Approv 1,0012
Permanent Rate Levy	PROPE Rat Per \$1000) STATEMENT Ee	RTY TAX LEVIES or A FACULT Imposed 1,0012 OF INDESTEDNESS	Rate or Amount Imposed   1.0012   1.001	Rate or Amount Approv 1,0012
Permanent Rate Lovy	PROPE Per \$1000 STATEMENT Es	RTY TAX LEVIES or A FACULT Imposed 1,0012 OF INDESTEDNESS	Rate or Amount Imposed   1.0012   1.001	Rate or Amount Approv 1,0012

101 Legal Notices

**101 Legal Notices** 

### City of John Day

A meeting of the John Day City Council will be held on May 28, 2019 at 7:00 p.m. at 316 S Canyon Blvd, John Day, Oregon. The purpose of this meeting is to discuss the budget for fiscal year beginning July 1, 2019 as approved by the Budget Committee. A summary of the budget is presented below. A copy may be in inspected or obtained at the John Day City Hall between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday. The budget was prepared on a basis of accounting that is consistent with the basis used last year.

### CITY OF JOHN DAY PROPOSED 2019-2020 BUDGET SUMMARY

	Actual FY 17-18	Bu Adopted FY 18-19	udget Committee Approved FY 19-20
RESOURCES			
Net Working Capital	2,660,699	4,856,931	4,404,886
Federal, State and Other Gr	ants173,298	3,792,600	6,714,000
Revenue from Bonds &	Other Debt		
	3,069,292	834,700	0
Interfund Transfers	1,582,260	529,481	444,375
Fees & Licenses	1,796,611	1,901,229	1,906,577
Other Current Resources	3 2,700,700	307,596	181,166
Estimated Resources oth	er than Propert	y Taxes	
	11,982,861	12,222,537	13,651,004
Revenue from Division of	Tax 365,630	332,290	345,530
Total Resources	12 348 491	12 554 827	13 996 534

# REQUIREMENTS BY OBJECT CLASSIFICATION

11 1	0	290,000	520,000
Unappropriated Endin	g Fund Balance		
Contingencies	0	716,487	1,107,809
Interfund Transfers	1,908,369	445,154	435,904
Debt Service	2,180,139	443,820	393,450
Capital Outlay	418,561	7,177,657	8,224,047
Materials & Services	965,794	1,662,737	1,653,790
Personnel Services	1,404,966	1,818,972	1,661,534

12,554,827

13,996,534

13,939,534

17.23

Administration	613,361	1,015,712	1,290,883
FTE2.50	3.75	5.50	
Police	459,203	517,271	544,810
	FTE4.73	4.23	4.73
Fire	240,755	566,364	251,866
FTE	0.34	0.39	1.20
Streets & Public Works	4,989,430	4,890,886	3,967,296
FTE	6.00	6.20	5.80
Dispatch	375,133	681,304	99,218
FTE	5.67	5.67	0.00
Broadband	93,616	4,776,650	7,675,749
FTE	0.00	0.00	0.00
Non-departmental /	Non-program	1	
•	106,329	106,640	109,712
FTE	0.00	0.00	0.00

# **SIGNIFICANT CHANGES:**

TOTAL FTE

TOTAL REQUIREMENTS6,877,829

19.24

TOTAL REQUIREMENTS 6,877,829

The proposed budget reflects a \$1 increase in the base rate for residential water

12,554,827

20.24

- \* The proposed budget reflects a \$1 increase in the base rate for residential sewer
- \* The proposed budget reflects a reduction of Police personnel to 4 FTE. \* The proposed budget reflects a 2% COLA increase
- \* The proposed budget reflects grant revenues currently applied for but not received for the Broadband project.
- \* The proposed budget reflects an approximate 10% increase in employee health insurance premiums
- \* The proposed budget reflects an approximate increase of 15% in Property/Liabili-
- \* The proposed budget reflects changes in personnel allocation resulting in an increase in Administration and a decrease in Streets/Public Works FTE count.

\* The proposed budget reflects increasing a part-time employee to 3/4 time. This may be necessary with theanticipated sewer and broadband projects.

PROPERTY TAX	K LEVY
	Rate or a
	т :

	Imposed	Imposed	Approved
Permanent Rate Levy (rate limit \$2.9915 p		2.9915	2.9915
Local Option Levy	0	0	0
Levy for General Obli	gation Bonds		
	\$57,000	\$57,000	\$57,000

# STATEMENT OF LONG-TERM INDEBTEDNESS

	Estimated Debt Outstanding on July 1	
General Fund: Fire		
Fire Hall Building Project	511,000	-
Sewer Fund		
Property Acquisition Loan	482,812	-
Greenhouse Construction Project	400,000	-
Water/Sewer Funds		
Loan Refinance Package	1,972,952	-