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Employment

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Employment



GRANT COUNTY - LEGAL ASSISTANT. General Job Duties: The Legal Assistant performs general secretarial duties along with tasks requiring knowledge of legal terminology, judicial processes, and performs various duties relating to the collection of child and/or spousal support. Must be able to work with highly sensitive and confidential information. Screening Requirement: Applicants must have a high school diploma or equivalent supplemented by specialized secretary training and two years secretarial experience preferable in a legal or judicial environment. Proficiency in the

use of a computer, including working knowledge of Word, Excel, is essential. Must have strong writing skills and be able to communicate in a sensitive and effective manner. Must be self-motivated and able to work independently. Must be able to successfully pass a criminal background check. Must be a Notary Public for the State of Oregon or be able to obtain certification in the first 3 months of employment and remain in compliance with all statutes relating to continued certification. Hours & Days: 40 per week, 4-10 work schedule. Salary/Benefits: \$3,559/mo plus benefits. Application Closing Date and Time: October 28, 2015 at 5pm. To obtain an employment application and complete job description contact

the Oregon Employment Department at 120 Washington Street, Canyon City, OR/ 541-575-0744. Grant County is an AA/EEOE. Grant County Employment Vacancy Notice - Job Title: Part-Time Corrections Deputy. Contact: State Employment Office, 725 W Main St., John Day, OR 97845. Hours and Days: Employee will work all shifts on a rotating basis including weekends and holidays. Salary/Benefits:

Pay \$12.00/hour approximately 19 hours per week. Job Duties: Daily operations in and around the corrections facility including booking and releasing inmates, meal and medical service to inmates, record keeping, laundry, maintenance and cleaning duties. Job will entail dealing with verbally and physically hostile and aggressive individuals. Minimum Requirements: Must be 21 years old, have high school diploma or GED, have or

obtain valid Oregon driver's license, and if promoted to full time, must attend and pass DPSST academy training. All applicants subject to criminal background check and must pass a basic physical fitness test. Position is open until filled. Grant County Sheriff's Office is an equal opportunity Employer. Applications are also being taken for part time positions.

available resources in Harney, Grant and Wheeler counties. 32 hours per week. Pay range \$15.87 to \$18.27/hr plus benefits. 5 years combination of higher education and experience with intellectual/developmental disabilities required. Bilingual desired. Resume to EOSSB PO Box 329, Hood River, OR 97031.

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Personal Agent: Case Management position to assist adults with intellectual/developmental disabilities to determine needs, plan supports in response to needs, and develop service plans based on



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Puzzle Answers

GAME ANSWERS

HOCUS-FOCUS DIFFERENCES: 1. CAP IS DIFFERENT 2. STRIPE IS MISSING 3. SIGN IS MISSING 4. BOW IS SMALLER 5. BALLOON IS MISSING 6. SWEATER DESIGN IS DIFFERENT

Go Figure! answers grid with numbers and math symbols

King Crossword

Solution time: 21 mins. Crossword puzzle grid with words like NORM, SAC, GOSH, OBEY, ORA, IDEA, DISORDER, GOAL, PEA, OPORITO, TEPID, DUAL, OTIC, DISCOVER, AUG, TENET, ERA, DISARMER, REIN, DEAD, BASED, GARDEN, URN, OVAL, DISASTER, GORE, ERE, OILY, OWED, DAD, MEME

MOST WORLD SERIES CHAMPIONSHIPS

Word search puzzle grid with numbers and letters for finding world series champions

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Real Estate

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- NEW LISTINGS: 2 Ac, irri, 3/2, barn, shop, 60401 Hwy 26, JD \$185,000 #859... 7.8 Ac, 3/2, barn, guest qtrs, 26791 W Bench Rd. JD \$389,500 #857... 67 Ac, 20 irri, 3/2, shop, 48852 Hwy 402, MNT \$587,000 #858... NEW PRICE: 5 Ac, views, W Bench Rd, JD \$30,000 \$35,000 OWC #616B... HOMES ON ACREAGE: 24 Ac, 2/3, views, shop. 58448 Antelope Ln, JD \$275,000 #834... MT. VERNON: 3/2, 253 Ingle St., MTV \$105,000 #822... LOTS / BAREGROUND: Large City Lot On River, JD \$25,000 #583... JOHN DAY/CANYON CITY: 1/1, 130 NW First Ave, JD \$49,500 #848... PRAIRIE CITY, BATES, & UNITY: 3/1.5, 224 S Washington, PC \$46,000 #815... LONG CREEK/GALENA: 2 Story, 3/1, 68949 MF Rd, Galena. \$110,000 #783... DAYVILLE/KIMBERLY/SPRAY/MONUMENT: 1.75 Ac, river frontage, easy access, trees. DV \$39,900 #740... COMMERCIAL: Comm Building on 1/2 acre, Apple Rd, JD \$70,000 #835... RANCHES/FARMS: 122 Ac, 40 irri, 2/1, shop, Moon Crk Rd, MTV \$345,000 #843...

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