

## JOB OPPORTUNITIES

## INTERNAL OPENINGS

- Health Information Technician Trainee (part-time/16 hours week)**  
Job #002-18  
Health Administration  
Grade: 6  
**Closing date: Jan. 19**

- Employee Relations  
Coordinator**  
Job #003-18  
Human Resources  
Grade: 8  
**Closing date: Jan. 24**

## INTERNAL/EXTERNAL

- Economic Development Manager**  
Job #096-17  
Executive  
Grade: 18  
**Closing date: Jan. 16**

- **Lab Manager**  
Job #106-17  
Medical Lab  
Grade: 16  
**Closing date:**

- **Payroll Administrator**  
Job #001-18  
Finance  
Grade: 13  
**Closing date: Jan. 24**

- **Psychiatrist**  
Job #062-16  
Behavioral Health  
Grade: 23  
**Open until filled**

- Police Officer**  
 Job #072-17  
 Tribal Police  
 Grade: 11  
**Open until filled**

- Audit Manager**  
Job #077-16  
Audit Services  
Grade: 16  
**Open until filled**

- Psychiatric Mental Health  
Nurse Practitioner**  
Behavioral Health  
Job #065-15  
Grade: 19  
**Open until filled**

- TERO Director**  
Job #048-17  
TERO  
Grade: 15  
**Open until filled**

- Pharmacy Clerk**  
Job #085-17  
Pharmacy  
Grade: 5  
**Open until filled**

## INTERNAL /EXTERNAL

- Administrative Assistant**  
Job #091-17  
Tribal Lands  
Grade: 8  
**Open until filled**

- AFC Caregiver (on-call)**  
Adult Foster Care  
Grade: 5  
**Open until filled**

- Psychiatric Mental Health  
Nurse Practitioner**  
Behavioral Health  
Job #065-15  
Grade: 19  
**Open until filled**

- Post Treatment Services Support Counselor**  
Job #078-17  
Behavioral Health  
Grade: 9  
**Open until filled**

- **Certified Medical Assistant**  
Job #092-17  
Medical  
Grade: 7  
**Open until filled**

- EHS Home Visitor**  
Job #088-17  
Early Childhood Education  
Grade: 9  
**Open until filled**

**Internal applicants are**

1. Current Regular Employee, past their six-month Introductory period, receiving at least a "meets expectations" on most recent performance evaluation and not under disciplinary action or performance improvement within the previous six months,
2. Grand Ronde Tribal members
3. Spouse of a Grand Ronde Tribal member or
4. Parent or legal guardian of Grand Ronde Tribal member children

### Internal recruitment process

For those individuals meeting minimum qualifications an interview will be given in the following ranking order:

1. Grand Ronde Tribal members
  - a) Qualified Grand Ronde Tribal members who show they meet the minimum qualifications of the position during the course of the interview process will be given first consideration for hire and the recruitment process will end.
2. Tribal member spouses, parents and/or legal guardians of Grand Ronde Tribal member children and current regular employees.

**For a detailed job description, contact the Tribe's job line at 503-879-2257 or 1-877-TRIBEGR.**

**www.grandronde.org**

## Adult Members' Trust and Minors' Custodial & Rabbi Trust Funds

Investments in the Adult Members' Trust Fund and the Minors' Custodial and Rabbi Trust Funds are updated each business day.

If you are a trust participant and/or if you are the parent/guardian of a minor member, you can access and review your balance and your minor child's balance by visiting [www.401Save.com](http://www.401Save.com).

To log-in, the initial User ID is your (or your child's) Social Security number, and the initial Password is "00" followed by your (or your child's) membership number. Once logged in, you can customize your User ID and password for security purposes. If you have any trouble logging in to or using the system, contact the 401Save Call Center at 1-888-700-0808 between 9 a.m. and 5 p.m. Pacific time, Monday through Friday. ■

# Polk County seeking Tribal veterans for photographs

Polk County Veterans Service Officer Marie McCandless is seeking Tribal and community veterans for a project that is taking photos of area veterans.

Photos will be taken in Grand Ronde from 1 to 4 p.m. Friday, Jan. 19, at the Elders Activity Center, 48940 Blacktail Drive.

Veterans who would like to participate should call the Veterans Service Office to schedule an appointment with the photographer at 503-623-9188. ■

## Massage at Health & Wellness Center

Mind, Body & Soul Therapeutic Massage started at the Health & Wellness Clinic last year.

**Remember:** Appointments for massage are not managed by the Health & Wellness Center staff. To schedule an appointment, call 971-237-2561. ■



Ad created by George Valdez

