Smoke Signals **JULY 1, 2014** 

## **JOB OPPORTUNITIES**

### INTERNAL OPENINGS

**■** Tribal Council Intern **Tribal Council** Grade: 3 **Closing date: July 16** 

■ College Intern (20 hours/week) Youth Education Grade: 3 Closing date: July 16

**■** Staff Attorney Legal Grade: 17 **Closing date: July 16** 

# Internal applicants are

- 1. Current Regular Employee, past their six-month Introductory period, receiving at least a "meets expectations" on most recent performance evaluation and not under disciplinary action or performance improvement within the previous six months,
- 2. Grand Ronde Tribal members
- 3. Spouse of a Grand Ronde Tribal member or
- 4. Parent or legal guardian of Grand Ronde Tribal member children Internal recruitment

For those individuals meeting minimum qualifications an interview will be given in the following ranking order:

- 1. Grand Ronde Tribal members
- a) Qualified Grand Ronde Tribal members who show they meet the minimum qualifications of the position during the course of the interview process will be given first consideration for hire and the recruitment process will end
- 2. Tribal member spouses, parents and/or legal guardians of Grand Ronde Tribal member children
- 3. Current regular employees

### **EXTERNAL OPENINGS**

**■** AFC Caregiver (on-call) **Adult Foster Care** Grade: 5 **Open until filled** 

**■** Executive Director **Housing Authority** Grade: 17 **Open until filled** 

**■** Economic Development Administrator/Manager **Economic Development** Grade: 19 **Open until filled** 

**■ Support Counselor Behavioral Health** Grade: 9 **Open until filled** 

**■ Early HeadStart Home Visitor Early Childhood Education** Grade: 9 **Open until filled** 

# **Drug-Free Workplace Policy**

- Effective January 1, 2004, all employees are subject to random drug and/or alcohol testing.
- All pre-employment offers.
- ■When there is reasonable suspicion.
- Post accident.

For a detailed job description, please contact the Tribe's job line at 503-879-2257 or 1-877 TRIBEGR.

www.grandronde.org

**TGR TERO Announcement** 

# **CTGR TERO seeking construction** workers, Indian-owned Businesses

The Tribal Employment Rights Office (TERO) is growing a list of Tribal member construction workers who are interested in obtaining job assignments on construction projects. In addition, TERO maintains a list of Tribal and Indian businesses (IOBs). IOBs are certified by TERO to become eligible to participate in contracting opportunities.

TERO preference requirements apply to all construction projects on the reservation and a need for workers and contractors experienced in the building trades will create opportunities for employment and economic benefit.

Also, construction workers are needed for heavy highway construction on projects throughout the region. The Grand Ronde Tribe and Oregon Department of Transportation negotiated an agreement that provides hiring preference to Indians who are dispatched to projects through TERO.

Those with experience in the construction trades will have immediate opportunities for employment. In addition, those seeking to begin careers in the construction trades may be eligible for training opportunities available including on-the job training and apprenticeship assignments.

Applications and current training events are available at www. grandronde.org/tero. TERO is located at 9615 Grand Ronde Road, Grand Ronde, OR 97347 (located on the second floor in the Adult Education Building). For more information, call 503-879-2188. ■

# Adult Foster Program



The Tribe's Adult Foster Care lodges are committed to offering quality care to our Elders and helping them remain as independent as possible, while providing the personalized assistance they need. At our lodges, a wide range of services is available in a comfortable setting where privacy is respected and maximum independence is supported. For information, contact the Adult Foster Program Director at 503-879-1694. ■

# SAM Medical in Wilsonville, Oregon, has the following positions available for Grand Ronde Tribal members Tribal member preference applies in the hiring of these

# Production and Shipping/Receiving Assistant

\$12.00 - \$14.00/hour

positions:

**Administrative Assistant** \$13.00 - \$16.00/hour

Sales Support Coordinator \$17.00 - \$22.00/hour

**Quality Assurance Associate** \$20.00 - \$25.00/hour

Please visit the Tribe's website to view the job description and to download an application at www.grandronde.org/employment. Applications must be received in Tribal Human Resources Office by 5 p.m. PST on July 14

# OSHA 10-hour Training & Certification (part 1 & 2)



Tuesday, July 7 & Wednesday, July 8 The Education Building in Room 126

Tues - 8 a.m. to 3:30 p.m. Wed - 8 a.m. to 11 a.m.

Registration is limited to 20

No cost for CTGR Tribal members and \$75 non-Tribal members

Register with the TERO office by calling 503-879-1493 or

Email - TERO@grandronde.org