

# EDUCATION OPPORTUNITIES

## Annual report available

Grand Ronde Head Start/Preschool (0-5) 2013 Annual Report is complete and available for viewing. To request a copy, contact Sandy Bobb at 503-879-2161 or by e-mail at [sandra.bobb@grandronde.org](mailto:sandra.bobb@grandronde.org).

## College Placement Testing offered

College Placement Testing offered on-site at the Adult Education Building for Chemeketa Community College, Linn-Benton Community College and Mount Hood Community College. The Placement Test is one of the first steps to beginning college classes. Call 503-879-2282 to sign up for your placement test – allow about one week for scheduling purposes. ■

## CTGR Eula Petite Scholarship

The Eula Petite Scholarship was established and dedicated to longtime Tribal member and educator Eula Petite and is awarded to a student in the Education field at the graduate level. Must be postmarked by May 23, 2014. Visit the Tribal Higher Education website for more information and an application. [www.grandronde.org/departments/education/higher-education](http://www.grandronde.org/departments/education/higher-education). Contact John Harp for more information at 503-879-2275 or [john.harp@grandronde.org](mailto:john.harp@grandronde.org).

## Tribal graduation ceremony

The CTGR Education Division Graduation Ceremony will be held Friday, June 20, at 6 p.m. at the Tribal gym.

Dinner will be provided.

Join us as we recognize Grand Ronde students: K-2 Chinuk language class; eighth-grade graduates; high school graduates; GED completion; certificates/certifications and college graduates.

If you graduated or will be graduating in the 2013-14 academic year, contact the Education Division via e-mail at [education@grandronde.org](mailto:education@grandronde.org) or call 503-879-2275 or 1-800-422-0232, ext. 2275.

### Youth Sponsorship Application

#### General Information

- The Youth Sponsorship can be used two times per calendar year (January 1st to December 31st) for a **total** maximum amount of \$200.00. This program is available to all enrolled Tribal students regardless of location. **Residency in Oregon is not a requirement.**
- The program has open enrollment (can be accessed at any time throughout the year. Applications must be received by the Youth Education Department no later than the first Friday in December, which allows enough time for the application to be processed and the check to be issued within the same calendar year. Any application received after the first week in December will be applied toward the next calendar year based on funding availability.
- The Sponsorship can only be applied directly to a vendor of a **structured activity** that focuses on education, sports, recreation, enrichment or culture. A list of approvable/non-approvable items for the Sponsorship program is attached. **No reimbursements will be made to parents except for extreme extenuating circumstances, and at the sole discretion of the Youth Education Department. Unless prior arrangements are made between the parent and the Youth Education Department, payment will be made directly to the vendor. In the event of an approved reimbursement arrangement, the completed application must be submitted no later than thirty calendar days from the date of payment in order to be approved.**

**There is no guarantee an application will be approved even though it has been completed and submitted. Upon review of the completed application packet, the Youth Education Department reserves to the right to approve and/or deny any application at its sole discretion.**

- Eligibility Guidelines:**
  - Youth must be an enrolled CTGR Tribal Member.
  - Youth must be currently enrolled in K-12<sup>th</sup> grade or an alternative form of certified and recognized educational program.
- Returned Youth Sponsorship Application Packet Must Include:**
  - Completed Youth Sponsorship Application**
  - Printed information on the program in which the youth wants to attend** (camps, tutorial services, structured educational activity, recreational, athletic programs, etc...). This information must include whom to make the check to, address, cost, and the description of the program/service. Examples may include a brochure, flyer, invoice for services, printout from website, etc...
  - Verification of school or educational enrollment** Verification needs to be a letter from a school or school district on official letterhead stating that the youth is currently enrolled in their educational program. In the event that a student is applying for a sponsorship during the summer months, verification of enrollment of the previous academic year is required. Any verification submitted must include a signature and contact information. **Report cards will not be accepted.**
  - Verification of Tribal enrollment** A copy of CTGR Tribal I.D. card or an official letter from CTGR Member Benefits (503-879-2490) stating that the youth is an enrolled CTGR Tribal Member is required.
  - Completed W-9 Form** This form verifies either the Tax ID or Social Security number of whom the check will be made to. A completed and signed form is required for each separate application.

All of the information listed above must be received in one mailing to ensure a timely response. If the application packet is not complete when received, the applicant will be notified by telephone, email, and/or mail as to what additional documents are needed to process your application.

Allow **three weeks to process** your completed application once it is received in the Youth Education office, longer if the application packet is not complete. Sponsorships are tracked using the date the check is mailed from CTGR Youth. Sponsorships are available on a first come first served basis dependent upon funding availability. The student/parent is solely responsible for all contact with the vendor (application, registration, any documentation required by the program/service). Youth Education will mail the check directly to the vendor once we receive the check from the Accounting Department.

### Item Categories for Sponsorship

Below is a list of examples of items which can or can't be approved under the Youth Sponsorship program. Please be advised that this list serves only as examples. The Youth Education Department reserves the right to approve or deny any application at its sole discretion.

| Approvable Items   | Non-Approvable Items  |
|--|---|
| <b>Academic Services</b><br>Tutoring, Joint-Enrollments, Classes, Conferences, Trainings, Registration Fees, Textbooks | <b>Food</b><br>(Personal, School Meals, etc...)                 |
| <b>Athletic Programs</b><br>Registration Fees, Membership Fees, Required Uniforms/Supplies                             | <b>Clothing</b><br>*Unless required for a structured class      |
| <b>Enrichment Programs</b><br>Music, Art, Dance, Summer Camps  | <b>Personal Travel</b><br>Vacations, Family Outings, Fuel Costs |
| <b>Memberships</b><br>YMCA, Boy/Girl Scouts, Aquatic Centers, Fitness Centers  | <b>Fines</b><br>Overdue Library Books, Meal Charges, etc...     |
| <b>Culture</b><br>Classes, Required Supplies for Cultural Classes  |   |
| <b>School Field Trips</b><br>Local, State/Country-Wide, International  |   |
| <b>School Services</b><br>Student Fees   |   |

\*\*\*\* Supply costs are only approved if documentation is provided showing that the requested supplies are required through the structured activity/organization. Again, this is at the sole discretion of the Youth Education Department.

## GET YOUR BUSINESS STARTED ON THE RIGHT TRACK!

MERIT helps you:

- Explore your business idea
- Find the information you need
- Get connected with the people who can help

To find out more, attend a FREE **Start Your Business** class!

➤ **JOIN US** at the Grand Ronde Adult Education Building on the second Thursday of every month at 4PM  
9615 Grand Ronde Road  
Grand Ronde, OR

LEARN MORE AT:  
[www.meritnw.org](http://www.meritnw.org)  
Or call 503 548-7314

MERIT helps people explore, launch & grow successful small businesses through training and support.



### Youth Sponsorship Application

**Please contact CTGR Youth Education Program at 503-879-2101 or 1-800-422-0232 X-2101 with questions.**

#### Student Information

Student's Name \_\_\_\_\_

CTGR Enrollment # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Cell Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name, Address, and Telephone Number of School \_\_\_\_\_

Grade: \_\_\_\_\_

Purpose of Sponsorship \_\_\_\_\_

#### Vendor Information

Check payable to \_\_\_\_\_

Vendor Address \_\_\_\_\_

Vendor Phone #: \_\_\_\_\_ Amount Requested; \$ \_\_\_\_\_

#### Completed Application Checklist:

- \_\_\_\_\_ Application filled out completely and signed by parent/guardian
- \_\_\_\_\_ Program/Vendor Information (Cost, Address, etc...)
- \_\_\_\_\_ Verification of School Enrollment
- \_\_\_\_\_ Verification of Tribal Enrollment
- \_\_\_\_\_ Completed W-9 Form

**By signing below, I agree that all information provided is correct and accurate and that any false information provided is grounds for denial of Sponsorship. I understand that my application is not guaranteed to be accepted. I understand that it is my responsibility to obtain and provide all necessary documentation both to the Youth Education Department as well as the vendor of services.**

Parent or Guardian Printed Name \_\_\_\_\_ Date Signed \_\_\_\_\_

Parent or Guardian Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

Received by CTGR Youth Education: \_\_\_\_\_ Check Request Date \_\_\_\_\_  
Date Mailed to Vendor \_\_\_\_\_ Check Number \_\_\_\_\_