

JOB OPPORTUNITIES

INTERNAL OPENINGS

■ Publications Secretary

Publications

Grade: 6

Closing date: Jan 23

■ Records Clerk

Information System

Grade: 4

Closing date: Jan 23

■ Non-Management Trainee

(Tribal member only)

Mentorship Program

Grade: 4

Closing date: Jan 23

■ Management Trainee

(Tribal member only)

Mentorship Program

Grade: 8

Closing date: Jan 23

INTERNAL/EXTERNAL

■ Executive Director

Gaming Commission

Grade: 19

Closing date: Jan 30

*Application materials must be received in Human Resources by 5 p.m. on the closing date.

Internal applicants are

1. Current Regular Employee, past their six-month Introductory period, receiving at least a "meets expectations" on most recent performance evaluation and not under disciplinary action or performance improvement within the previous six months,

2. Grand Ronde Tribal members

3. Spouse of a Grand Ronde Tribal member or

4. Parent or legal guardian of Grand Ronde Tribal member children

Internal recruitment

For those individuals meeting minimum qualifications an interview will be given in the following ranking order:

1. Grand Ronde Tribal members

a) Qualified Grand Ronde Tribal members who show they meet the minimum qualifications of the position during the course of the interview process will be given first consideration for hire and the recruitment process will end

2. Tribal member spouses, parents and/or legal guardians of Grand Ronde Tribal member children

3. Current regular employees

Drug-Free Workplace Policy

■ Effective January 1, 2004, all employees are subject to random drug and/or alcohol testing.

■ All pre-employment offers.

■ When there is reasonable suspicion.

■ Post accident.

For a detailed job description, please contact the Tribe's job line at 503-879-2257 or 1-877-TRIBEGR

www.grandronde.org

Youth Canoe Club

Every Friday 4- 5 p.m.

Youth Education Building

Contact Lisa Leno at 503-879-1471 or Travis Mercier at 503-879-2143 for more information.

Grand Ronde Low-Income Home Energy Assistance Program

The Grand Ronde Tribe is operating its own Low Income Home Energy Assistance Program (LIHEAP) to assist income eligible Grand Ronde Tribal members with energy payments (utility bills, firewood, etc.), energy emergencies and weatherization (e.g. furnace repairs).

Households with an adult Grand Ronde Tribal member are eligible to apply within Polk, Yamhill, Marion, Washington, Multnomah, Tillamook, and Clackamas counties.

CTGR members in these counties need to contact Grand Ronde to receive assistance instead of from the community action agency in their area. Grand Ronde's program enables more CTGR members to be served than would otherwise have been possible.

If you are interested in obtaining services contact Social Services at 1-800-242-8196 for energy assistance and the Grand Ronde Tribal Housing Authority at 503-879-2405 for weatherization. The Tribe's LIHEAP program also serves all income eligible Indians on Grand Ronde Reservation or trust land.



Call to landscape contractors

The Tribe is developing a list of landscape contractors to solicit proposals for landscaping services at its Chemawa Station property in Keizer. Companies that are owned by or employ Tribal members and wish to be included on this list are requested to call Eric Scott at 503-879-2404. Please indicate your business name, address, telephone, fax, name(s) of Tribal members employed and roll number if available.

Qualifications:

Licensed Landscape Contractor in the state of Oregon

Membership in Oregon Landscape Contractors Association with OLCA Certified Landscape Technicians

Scope of work:

Visit site twice each month

Police site each visit; pickup and dispose of any trash

Mow and blow as required (approx. 18 times a year)

Edge lawn every other visit during growing season

Fertilize twice a year

Pick up/blow leaves as appropriate

Trim/prune shrubs under 8 feet as appropriate for appearance

Maintain annual plantings

Refresh barkdust

Provide tree service as required (includes hedges and shrubs over 8 feet)

Exercise and service irrigation systems

SEEKING MEMBERS

Grand Ronde Tribal Housing Authority



Housing Board of Commissioners seeking members
Board positions open to Tribal or non-Tribal applicants

The Grand Ronde Tribal Housing Authority Board has three board of commissioners seats expiring in March.

The positions have a term expiring in March 2011. Interested persons should have a demonstrated interest in housing and experience in the housing field in some capacity, including: affordable housing development, property management, residential building construction, housing finance, housing planning and other housing-related areas.

The board oversees all housing development, housing management, housing programs and housing operations for the Tribe, and is responsible for policy decisions. The board currently meets at 5 p.m. on the third Tuesday of each month at the Housing Authority office in Grand Ronde, and holds work sessions as needed.

Interested persons should send a letter outlining their interest and qualifications to:

Carina Kistler Ginter, Executive Director

Grand Ronde Tribal Housing Authority

28450 Tyee Road

Grand Ronde, Oregon 97347

or via e-mail: carina.ginter@grandronde.org

All letters need to be received by noon Friday, Feb. 8, to be considered. The housing commissioner(s) will be interviewed by a board panel and final appointment made by CTGR Tribal Council. For more information regarding qualifications, contact the Housing Authority at 503-879-2401 or toll-free at 1-800-422-0232, ext. 2401.

Potlatch Fund slates fundraising training

The Potlatch Fund is hosting "Journey to Successful Fundraising" from 8:30 a.m. to 4:30 p.m. Jan. 17-18 at Kah-Nee-Ta Lodge on the Confederated Tribes of Warm Springs Reservation in central Oregon.

The seminar is designed for Native students, Tribal staff, artists and Tribal nonprofits working on a project in need of funding, such as youth projects, canoe journey, elder programs, cultural programs and more.

The training will help participants develop skills and contacts necessary to get a project funded. The class includes a grant program workbook, group discussions, lunch, Native networking and presentations from experienced Native fundraisers.

Cost is \$20 for Tribal members and students, \$35 for nonprofit employees and \$75 for Tribal administrators.

For more information, call Justin Finkbonner at 206-624-6076. ■