

YOUTH JOBS

Summer youth employment at tribal headquarters

Again this year, the Tribe's Youth Education program will be facilitating the Summer Youth Employment program for Grand Ronde tribal member youth ages 14-17. This is an opportunity for tribal youth to experience working for the Tribe.

Scheduled work hours are 8 a.m. to noon at 20 hours per week for approximately 8 weeks.

Be watching in *Smoke Signals* for mandatory meeting dates and application deadline. Call Lisa Leno at 879-2224 or 1-800-422-0232.

The Natural Resources department of the Grand Ronde Tribe seeks members for its Summer Youth Crew program. These positions are designed and funded for the purpose of providing enhanced opportunities for youth and/or students.

Youth Crew Leader

\$10.50/hour. Monday-Friday, 8:30-4:30
Approximately 12 weeks starting June 2000

DUTIES: Supervise and provide leadership to a six person summer youth work crew. Youth crew projects may include trail and park maintenance, native tree and plant plantings, forest inventory, or other natural resource and community projects.

QUALIFICATIONS: Must be 19-24 years of age and reside in either Yamhill or Polk County. Experience in the proper use of hand tools. Must be in good physical condition and be able to work in rugged outdoor terrain. Experience in natural resources related work preferred.

REQUIREMENTS: Must furnish their own work boots. A valid Oregon driver's license and safe driving record. Must successfully complete pre employment background check and drug test.

Youth Crew Member

\$6.50/hour. Monday-Friday, 8:30-4:30
Approximately 8 weeks starting June 2000

DUTIES: Work as a member of a six person summer youth work crew. Youth crew projects may include trail and park maintenance, native tree plantings, forest inventory work, or other natural resource and community projects.

QUALIFICATIONS: Must be 16-19 years of age and reside in either Yamhill or Polk County. Must have the ability or experience to safely and properly use hand tools. Must be in good physical condition and be able to work in rugged outdoor terrain. Interest or experience in natural resources related work field helpful.

REQUIREMENTS: Must furnish their own work boots. Must successfully complete pre-employment background check and drug test.

To request an application packet call (503) 879-2396.
CLOSING DATE: FRIDAY, MAY 19, 2000

Summer Interns

- Environmental/Water Quality
- Fish and Wildlife

\$10.50/Hour. Monday-Friday, 8:00-4:30
Approximately 3 months starting in June 2000
(1-3 positions depending on funding)

The Tribe's Natural Resources Division seeks summer interns for the Environmental/Water Quality and Fish and Wildlife programs. The positions are designed for the purpose of supporting the Environmental/Water Quality and Fish and Wildlife staff and to enhance the interns education with work experience in their field of interest.

DUTIES: Stream habitat surveys, stream temperature monitoring, stream mapping using a global positioning system (GPS), plant surveys, and other natural resource related projects.

QUALIFICATIONS: Must be working toward a bachelors degree in an environmental, fish and wildlife, or other natural resource related program. Must be able to work in the Grand Ronde area (approximately 30 miles West of Salem), be in good physical condition, and be able to work in rugged outdoor terrain. Experience in natural resources related work would be helpful but is not required.

REQUIREMENTS: Leather work boots, valid Oregon drivers license, and a safe driving record. Waders will be provided. Must successfully complete a pre-employment background check and drug test.

To request an application
call (503) 879-2385
or (503) 879-2395.
CLOSING DATE:
FRIDAY, MAY 19, 2000

COMPUTER CLASSES

MONDAYS from 1 to 3:30 p.m.

May 1: **Windows 95/98, part 1**
May 8: **Quatro Pro, part 1**
May 15: **Windows 95/98, part 2**
May 22: **Quatro Pro, part 2**

TUESDAYS from 9 to 11:30 a.m.

May 9: **Word Perfect, part 1**
May 16: **Spreadsheets for Small Business**
May 23: **Word Perfect, part 2**
May 30: **Desktop Publishing with Printshop**

WEDNESDAYS from 9 to 11:30 a.m.

May 10: **Macintosh Operating System, part 1**
May 17: **GroupWise**
May 24: **Power Point**
May 31: **Intro to Tribal Network**

THURSDAYS from 9 to 11:30 a.m.

May 4: **Microsoft Word, part 1**
May 11: **Corel Presentations**
May 18: **Microsoft Word, part 2**
May 25: **Macintosh Operating Systems, part 2**

Classes are FREE to tribal members and staff. \$10 for non-tribal. The Computer Lab and Business Center have moved to upstairs in the Governance Center.

To pre-register call
879-2484 or 879-2476.

SCHOOL YEAR-END EVENT

LITEFOOT

Native American Rapper

Tour 2000 WILLAMINA
MAY 5

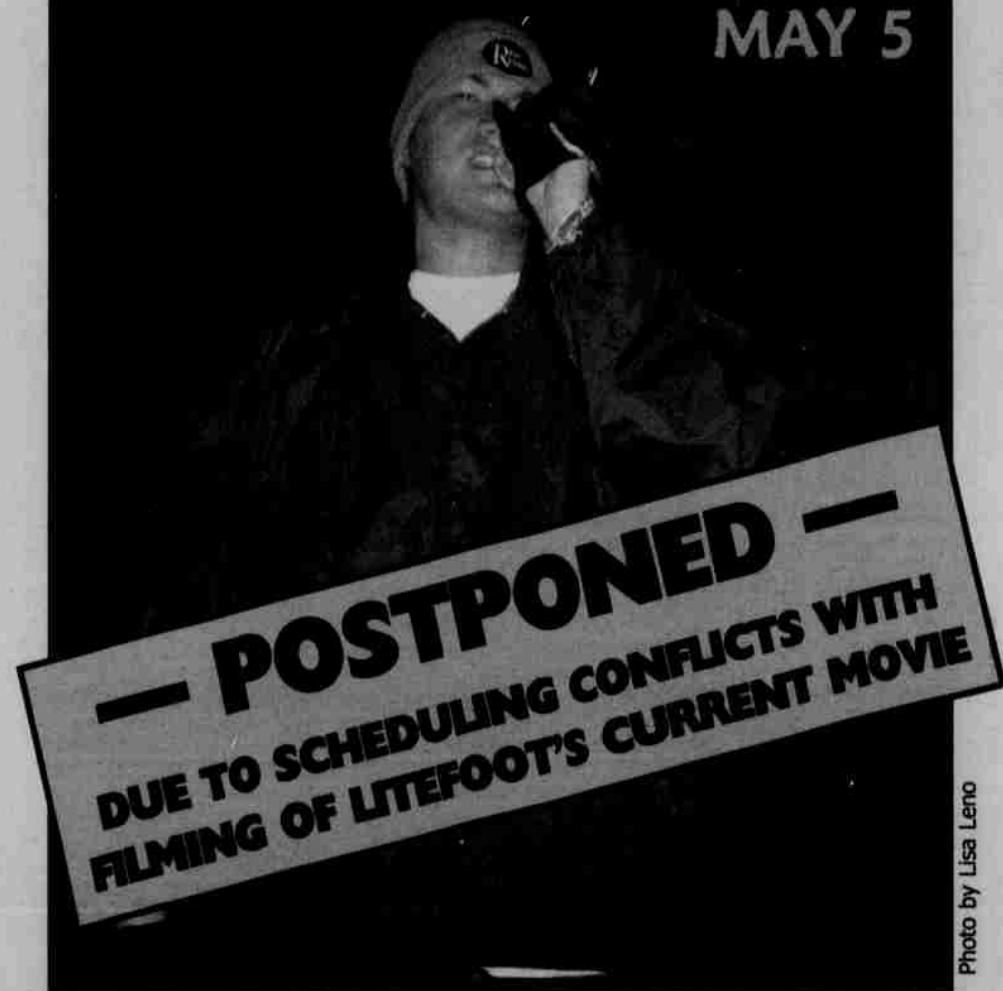


Photo by Lisa Leno

JOB OPPORTUNITIES

Adult Education Coordinator

GRADE: 15 CLOSING DATE: MONDAY, MAY 15, 2000
Requires a Bachelor's degree in Education, and a minimum of five years of teaching or related experience, teaching certificate preferred. Requires excellent writing skills and grammar usage. Ability to read and interpret documents routine to the program such as policies, correspondence, student records, safety rules, etc. Ability to offer instruction or tutoring in skill development. Independent decision making skills are necessary. Ability to identify and access resources and current, critical program information through such agencies as community colleges, state and national agencies, and Native American programs. Ability to network with Directors and staff of Adult Education programs at local, state and federal levels in both Native American and non-Native programs with priority given to Native preferences and policies.

Groundskeeper (Temporary)

GRADE: 2 CLOSING DATE: MONDAY, MAY 15, 2000
Requires a high school diploma, GED or vocational training in related field; or one to three months related experience and/or training; or equivalent combination of education and experience. Requires a valid Oregon driver's license and qualify for the Tribe's insurance. Requires the ability to operate heavy equipment, machinery, power tools safely. Ability to read and interpret documents, maps, operating instructions and manuals in English. Ability to write reports and correspondence and speak effectively before groups. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Ability to work under direction of others.

Clinical Supervisor (Treatment Coordinator)

Nanitch Sahallie in Keizer, Oregon GRADE: 18 OPEN UNTIL FILLED
Requires a Bachelor's degree in social service or related field, Master's degree preferred. Requires a minimum of five years of experience in chemical dependency treatment setting; two years of experience must be with adolescent chemical dependency treatment and two years minimum of supervisory experience with at least one year in a residential treatment setting or certification as a clinical supervisor. Requires certification as a Chemical Dependency Counselor II with certification as CDS III required when experience and course work requirements are met. Requires a first aid and CPR certificate. Requires valid Oregon driver's license. Knowledge of Native American culture required; Native American employees preferred. Must pass a criminal background check.

Treatment Specialist

Nanitch Sahallie in Keizer, Oregon GRADE: 8 OPEN UNTIL FILLED
Requires an Associate's degree. Recommend certification as a Chemical Dependency Counselor I when experience and course work requirements are met. Requires one year of experience working with youth, preferably in residential environment. Requires a first aid and CPR certificate. Must have a valid Oregon driver's license and a safe driving record. Knowledge of Native American culture required, Native American employees preferred. Requires the use of independent judgement in the analysis of facts and circumstances surrounding individual client and family crisis problems. Must pass a criminal background check.

Maintenance Technician II

Nanitch Sahallie in Keizer, Oregon GRADE: 9 OPEN UNTIL FILLED
Requires a high school diploma or GED. Requires two years of trade school in a related field and two years of facility maintenance experience.



These are only brief descriptions of these positions. To inquire about job openings or request an application, please contact the Tribe's JOB LINE:
879-2257 • 1-877-TRIBEGR • www.grandronde.org