

Housing

Tribal Housing Update

New interim housing program policy and procedures have been approved by the Tribal Council for 1995. The housing staff will be mailing out letters to all applicants to update their applications based on the new guidelines. If you are still interested in being considered for a home repair grant or a down payment grant, it is important that you respond to the letter by contacting the housing office to update your file. If the Housing Department does not have your current address, you need to call them. Based on the available funding, approximately 3-4 down payment grants of \$5,000 each and 3-4 home repair grants of up to \$20,000 each will be awarded within the next several months. Funds are also available for emergency home repairs, with priority going to elder households.

Staff is currently beginning work on 5-6 major home repair jobs which were funded with 1994 BIA HIP carryover funds, as well as several emergency repair grants.

Information regarding the Tribal Housing Program may be obtained by calling the Housing Department at 1-503-879-2401.

Awards for recent bids

Housing

A bid for a Housing Improvement Project (HIP) job was given to Interior Components of Portland. The top three bids were from:

Interior Components -- \$34,355

Yurok Construction (Warm Springs) -- \$34,358

Kola Sales & Service (Portland) -- \$56,194

The bid was awarded to Interior Components based on the following factors:

- The project was put out for bid twice. Only one bid was received. It was significantly lower and was submitted by the second lowest bidder.

- Although there is only three dollars difference between the two lowest bidders, neither contractor knows each other, or have worked for the Tribe before.

The work included electrical, plumbing, foundation, sheetrock, new doors and windows, and building approximately a 205-foot addition.

Natural Resources

A remodeling project came open for bid on March 17 for remodeling the Forestry storage shed. Only one bid was submitted.

The contract was awarded to Eagle Feather Construction at \$5,650.

Job Opportunities

POSITION #: 95-09/TEMPORARY FOREST TECHNICIAN

POSITION LENGTH: 3 to 6 months

SALARY: \$1475-\$1623 monthly Full Time Temporary

DEPARTMENT/DIVISION: Natural Resources

REPORTS TO: Logging & Transportation Coordinator

POSITIONS SUPERVISED: None

CLOSING DATE: Friday, April 21, 1995

OVERALL RESPONSIBILITIES: Performs technical and skilled forestry work with emphasis in timber sale and salvage sale preparation; does related work as required.

MINIMUM QUALIFICATIONS:

EXPERIENCE AND TRAINING: Associate degree in Forestry; or any satisfactory combination of experience and training which demonstrates the knowledge, skill and ability to perform the above described responsibilities.

KNOWLEDGE OF: Basic knowledge of methods, practices and procedures of silviculture and timber sales preparation, road design and layout; basic firefighting methods and safety practices in area of responsibility.

ABILITY TO: Make accurate mathematical computations; communicate effectively both verbally and in writing; work in adverse weather conditions and walk over steep terrain; maintain an effective working relationship with other employees.

SKILL IN: The use of power equipment and hand tools; forest management related instruments; operating a computer; operating trucks and engines.

NECESSARY SPECIAL REQUIREMENTS: Possession of or ability to obtain a valid Oregon driver's license and a Commercial driver's license; safe driving record. Be able to be CPR/First Aid certified. Current wildland firefighting certifications or the ability to obtain certification.

POSITION #: 95-10/TEMPORARY FORESTRY AIDE

POSITION LENGTH: Summer months

SALARY: \$7.39 hourly

DEPARTMENT/DIVISION: Natural Resources

REPORTS TO: Forestry Aide Crew Foreman

POSITIONS SUPERVISED: None

CLOSING DATE: Friday, April 21, 1995

OVERALL RESPONSIBILITIES: Primarily works in silvicultural duties under a forest management program. Performs work in reforestation, site preparation, prescribed burning, fire trailing, and wild fires; does re-

lated work as required.

MINIMUM QUALIFICATIONS:

EXPERIENCE AND TRAINING: High school graduation or equivalency; and one year experience in forestry activities; or any satisfactory combination of experience and training which demonstrates the knowledge, skill and ability to perform the above described duties.

KNOWLEDGE OF: Some knowledge of the use and maintenance of forestry and construction equipment; safety practices and precautions in performing responsibilities.

ABILITY TO: Understand and follow oral and written instructions; work in adverse weather conditions; perform strenuous physical labor; learn and apply fire control procedures; establish and maintain an effective working relationship with other employees.

SKILLS IN: The safe operation of hand and power tools required to perform duties.

NECESSARY SPECIAL REQUIREMENTS: Possession of or ability to obtain a valid Oregon's driver's license. Be able to obtain CPR/First Aid certification. Wildland firefighting certification or the ability to obtain certification.

POSITION #: 95-11/YOUTH CREW LEADER

POSITION LENGTH: Approximately 12 weeks

SALARY: \$8.00 hr., M-F 8-4:30

DEPARTMENT/DIVISION: Forestry/ Natural Resources

REPORTS TO: Division Manager

CLOSING DATE: Friday, April 21, 1995

MINIMUM QUALIFICATIONS:

EXPERIENCE AND TRAINING: Must be 18-24 years of age (these positions are designed and funded for the purpose of specifically providing enhanced opportunities for youth and/or students). Experience in the proper use of hand tools. Must be in good physical condition and able to work in rugged outdoor terrain; experience in natural resources related work preferred.

EQUIPMENT NEEDED: This individual will be required to furnish their own work boots. All other safety equipment and rain gear will be furnished by the forestry department.

NECESSARY SPECIAL REQUIREMENTS: This individual will be required to submit to a background check; a valid Oregon driver's license and good driving record is required.

**Send all applications to Barbara Lake,
Confederated Tribes of Grand Ronde, 9615 Grand Ronde Road,
Grand Ronde, OR 97347.**

To request an application by mail, contact the CTGR Job Line at (503) 879-2257.

Please note as of January 1995, the Human Resources Department only accepts applications for employment for a specific job opening.