

TITLE: A&D Youth/Adult Out-Patient Counselor
SALARY: \$15,000 - \$20,000 DOE
 Permanent Full-time

REPORTS TO: Alcohol and Drug Program Director
CLOSING DATE: December 11, 1991

RESPONSIBILITIES:

This position is responsible for the delivery of effective treatment services for the membership of the Confederated Tribes of Grand Ronde; responsible for participation in the development and design of effective treatment and prevention activities, for the delivery of education services to youth/adult patients, family, and community; and for overall quality assurance activities.

DUTIES:

Direct activities toward specialized treatment and rehabilitation as follows:

- Provide client assessments that shall include personal history, alcohol abuse history, physical, social psychological, and spiritual evaluations;
- Develop and implement individualized comprehensive alcoholism treatment plans based on the assessment;
- Implement specific individual and group counseling sessions for the client and his/her family;
- Utilize the various community resources as may be needed to assist the client in plans for education, vocational training, employment or housing;
- Help client schedule activities for personal, social, and emotional rehabilitation;
- Coordinate and serve as liaison with courts, probation officers, and/or social services agencies as needed;
- Maintain all patient records in accordance with the policies of the Tribe and Indian Health Services;
- Perform counseling duties in all phases of out-patient counseling;
- Maintain and submit all required reports and forms;
- Other duties as assigned.

QUALIFICATIONS:

- Current certification as an alcohol counselor, or 3 years experience counseling the chemically dependent;
- Past experience working with Indian people preferred;
- Demonstrate knowledge of AA, ALATEEN, and other community programs;
- Must possess valid Oregon Driver's License;
- Must have adequate transportation;
- Must possess current CPR certification or be able to obtain within 30 days of hire;
- Tribal/Indian preference will be applied

Send Resume/Application to: Barbara Mercier
 Confederated Tribes of Grand Ronde
 9615 Grand Ronde Rd
 Grand Ronde, OR 97347

****Job Announcements****

POSITION: Counselor Technician

1 full-time, accepting applications for part-time permanent as well

SALARY: \$14,500 - \$16,500

REPORTS TO: Clinical Manager

LOCATION: Nanitch Sahallie, American Indian Youth Residential Substance Abuse Treatment Program Keizer, OR 97303

CLOSING DATE: December 11, 1991

RESPONSIBILITIES:

To maintain a secure environment for adolescents in an intensive residential substance abuse program. To follow and carry out the plans during the designated work schedule that will insure the well-being of the adolescents.

DUTIES:

- Maintain client recordkeeping in accordance with program requirements.
- Regularly monitor facility security.
- Regularly monitor status of client's whereabouts and compliance with established schedules.
- Ensure patients' adherence to treatment schedules, including satisfactory completion of daily patient chore assignments.
- Supervise general cleanup when scheduled.
- Inform counselors of client rule or treatment infractions, inappropriate client behavior, etc.
- Take immediate action when clients have broken program rules, follow through by interviewing clients involved.
- Take immediate action when an emergency arises by taking the necessary steps to insure the safety of the client and facility.
- Demonstrate a positive role model behavior.
- Other duties as assigned.

QUALIFICATIONS:

- High School Diploma/GED
- Two years experience in working in a adolescent residential setting.
- Must be flexible to work varied shifts, weekends, holidays.
- Ability to follow treatment protocol and maintain a client log.
- Current CPR certification or must be able to obtain within 14 days of hire.

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- Must have valid Oregon Driver's License.
- Knowledge and understanding of Indian culture and customs demonstrated by working with Native Americans.
- Three references required for employment/experience verification.
- Must be willing to submit to background check necessary to work with minors.
- Tribal/Indian preference will be applied, if claiming, send a copy of your certification of Indian blood.

Send Applications/Resumes to: Barbara Mercier
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POSITION: In-patient Counselor

REPORTS TO: Clinical Manager

SALARY RANGE: \$19,500 - \$22,500

PROGRAM: Nanitch Sahallie, an American Indian Youth Residential Substance Abuse Treatment Program; operating 7 days a week, 24 hours a day, year around. Located in Keizer, Oregon.

CLOSING DATE: December 11, 1991

RESPONSIBILITIES:

To professionally conduct all phases of counseling for an adolescent population in an intensive residential substance abuse program; and the development and implementation of the Transitional Living Component of the treatment program.

DUTIES:

- Participate as a member of a multi-disciplinary team in planning and counseling and therapeutic services
- Provide individual and group therapy to TLC clients.
- Develop, schedule, and implement activities appropriate to helping clients transition from a treatment setting back into the community.
- Develop individualized plan for each TLC client to help their transition back into the community.
- Implement and direct prevention and/or intervention activities for youth which stress development of coping/decision-making skills, and various constructive leisure-time activities (i.e. skating, bowling, swimming, basketball and other team sports; arts and crafts).
- Leads discussions and presents lectures and films for group sessions
- Maintains the professional standards and follows the treatment policies and procedures of IHS, and State certification regulations
- Demonstrates positive role model behavior

QUALIFICATIONS:

- Prefer BA/BS in related field with experience counseling youth; or 1 of the following: AA in related field, Certified Substance Abuse Counselor or equivalent with 3 years experience counseling the chemically dependent
- Knowledge and understanding of Indian culture and customs demonstrated by working with Native Americans
- Knowledge of adolescent behavior
- Must have reliable transportation and valid drivers license
- Must have valid CPR/First Aid card or be able to obtain within 30 days of hire
- Must be willing to work some weekend, evening, and holiday shifts
- Tribal/Indian preference will be applied

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Staff Introductions

Hello, my name is Wendi Spencer and I'm the new Johnson O'Malley coordinator. I'm excited to be chosen for this position and am looking forward to meeting with students and their families.

I intend to do everything possible to promote a close working relationship between our office, the school system, and students and their families.

If you have any questions or suggestions as to how the education department can help you please call or stop by during regular scheduled office hours, which are: 8:00am to 5:00pm Tuesday through Friday or call at 879-5211 ext. 106.

-Wendi Spencer

**Please Don't
 Drink and Drive**

Hi, I'm Cathy Cline, the new Newsletter Director. You may have noticed, *Smoke Signals* looks a little different this month. That's because I will be presenting all tribal issues in news, health & education, family forum, and arts & entertainment in the new *Smoke Signals*.

For the next few months there will continue to be changes in the newsletter, so now is the time to offer any input or specific ideas. Let me know how you feel about what is in the newsletter and what isn't. Tell me what you would like to see more of.

If you have some of your own story ideas, sample writings, photographs or cartoons, or any news items please feel free to submit it to the newsletter for publication.

I feel that *Smoke Signals* is a unique newsletter and I am looking forward to meeting more of the people it represents. Come by my office in the administration offices and introduce yourself or call me at 879-5872 ext. 117.

-Cathy Cline