

Job Announcement

DESCRIPTION:

POSITION: Health receptionist/clerk

REPORTS TO: Health Director

LOCATION: Confederated Tribes of Grand Ronde
Grand Ronde, Oregon

SALARY RANGE: \$12,000 - \$13,500 Full-time

RESPONSIBILITIES: To provide support services to the health programs by performing receptionist duties, ordering and purchasing of supplies and equipment, secretarial functions and maintaining open communications with the health department.

DUTIES:

- To maintain appointment record for patients and staff
- Telephone and office receptionist duties
- Order and organize office supplies
- Log, mail and deliver mail of health department
- Maintain a clean organized office environment
- Assist the health committee by typing, telephoning, etc.
- Maintain filing system
- Prepare charts for clinic
- Transcribe clinic notations into the patient's chart
- Update each patient chart with current appropriate forms
- Maintain Health staffing minutes
- Typing and Wordprocessing correspondence, reports, etc.
- Coordinate timesheets and travel distribution and submission

QUALIFICATIONS:

- Accurate typing skills
- High School graduate or equivalent
- Ability to maintain confidentiality
- 1 years experience in an office work setting, preferably in a social services or health setting
- Willingness to train

Indian Preference applied

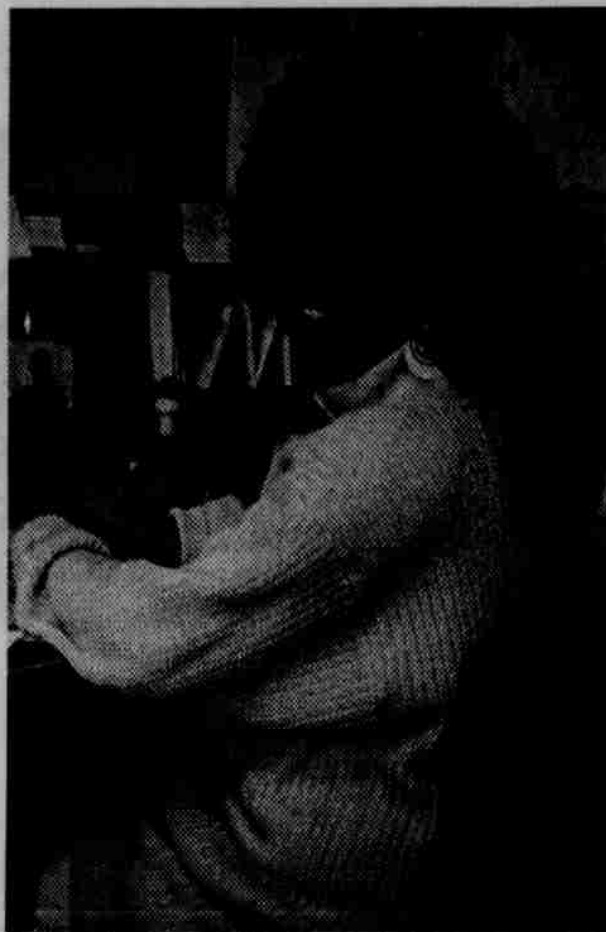
Closing Date: June 18, 1990

Send Resume to: General Manager

Grand Ronde Tribes

PO Box 38

Grand Ronde, OR 97347



Kelly Herber of the Tribes' Accounting Department.



Softball Update

On May 13th, the Grand Ronde Tribal Softball team traveled to Siletz to play their softball team in a pair of non-League practice games.

In the first game, Grand Ronde started out with a 5-run lead after the first inning. Grand Ronde scored 2 runs the third inning while holding Siletz to 1 run. At the end of the 7th inning, the final score was Grand Ronde 12 and Siletz 1.

In the nightcap, the Siletz team rallied in the 1st inning to a 6 run lead, holding Grand Ronde scoreless until the 2nd inning when Doug Colton hit a triple that produced a run making the score 6 to 1 Siletz. The Grand Ronde outfield, made up of Lenny Logan, Doug Colton, PJ Bobb and Jeff Larson were able to stop anything that came their way. The infield was playing some tough defense too. Greg Leno didn't let anything by third base. Derek Olson, Mike Colton and Jimmy Bruckner made several double plays to keep Siletz from scoring.

Mike Larson made several hot plays from the mound, he was teamed with catcher Lee Yates.

The game remained 6 to 1 Siletz favor until the bottom of the 7th inning when Grand Ronde was last to bat. Jack Bailey started the 7th inning rally with one out. Grand Ronde was able to score 6 runs in the 7th inning to give Grand Ronde a 7 to 6 victory over Siletz.

We hope to see everyone who can make it to the games when the West Valley Softball league starts the first weekend in June on Sunday at the High School in Willamina. Come down and support the team!

Puyallup Tribal News Honored for Excellence

The Puyallup Tribal News has won three awards for excellence in the international journalism competition sponsored by the Native American Press Association during its recent conference.

PTN Editor Prudy Matheson took first place in Column Writing for her editorial last February on the Tribe's townhouse project in Northeast Tacoma. Matheson's column was an open letter to the Northeast Tacoma residents who were protesting the housing construction.

PTN also took second place in General Excellence for a monthly newspaper, and third place in Best Typography and Design. More than 40 Indian newspapers and other publications from across the U.S. and Canada entered the competition.

Judging was done by members of the Pacific Northwest Newspaper Association, an outside organization with no connection with the Native American Press Association.

The awards were presented at the Awards Banquet March 24, which was hosted by the Morning News Tribune. More than 200 American Indian journalism professionals and students from across North America attended the conference which was hosted by the Puyallup Tribe of Indians.

- Courtesy of Puyallup Tribal News

Tribe discusses Law Enforcement with County

The Tribal Council recently met with the Yamhill County Sheriff Department to discuss law enforcement on the Tribe's reservation. Since the reservation is a precious resource to the Tribe, the Council expressed concern about maximizing the protection for the reservation.

The cost of hiring a full time police officer to patrol the 9,811 acre reservation would be prohibitive. The Sheriff's Department told Tribal officials about the Yamhill County Timberland owners Association which was formed about five years ago. This association was formed by the private landowners who make an annual contribution to Yamhill County, and a match is provided annually by the County Board of Commissioners, for a full time Deputy to exclusively patrol timber lands. Each year fire season is something every land owner dreads. If the Tribe were to have a major fire on the reservation, it would be catastrophic to say the least.

On April 18th, 1990, the Tribal Council elected to authorize a payment of \$2,000 to join the Yamhill County Timberland owners association. For added protection of a multi-million dollar resource, this would be a small price to pay.

Washington
State
has

EMPLOYMENT OPPORTUNITIES FOR SOCIAL WORKERS IN

Region 2, Dept. of Social & Health Services
Division of Economic & Medical Field Services

ETHNIC MINORITIES AND PEOPLE WITH BILINGUAL SKILLS IN ENGLISH AND SPANISH ARE ENCOURAGED TO APPLY.

\$24,120-\$30,504
ANNUAL SALARY RANGE
SOCIAL WORKER 2

MINIMUM QUALIFICATIONS: B.A. in social work or related field plus four years' social service experience or 18 months as a Social Worker 1 (in Washington State).

JOB DUTIES: Provides case management for clients with varying degrees of vocational, social, cultural, and/or medical impairment hindering economic independence. Determines client employability.

CONTACT
LINDA HARRISON

Cultural Diversity Coordinator
Region 2, Economic & Medical Field Services
P.O. Box 9428, Yakima, WA 98909
Telephone: (509) 454-4212