

A welcome renovation



Dave McMechan photos/Spilyay

Andy Stacona and Tom Strong (left), of Warm Springs Construction, put one of the finishing touches—a new coat of paint—on the Children’s Protective Services building.

Helping that day were the Sojourn crew: Madeline Hanbey, Austin Kilduff, Zack Snyder and Nick Duhemel. Sojourn—young people from four Northeast colleges—spend their spring breaks doing volunteer work.

In Warm Springs they helped at the museum, the Simnasho Longhouse, and at CPS. They stayed at the Warm Springs Baptist Church while working on the reservation.

The CPS building, and transitional home at the Vern Jackson house, are now completely remodeled, outside and inside, including new furniture. Construction did the CPS work, and Housing the Vern Jackson remodel. This was a four-month project, made possible through the CPS capital improvement fund. An open house and blessing are set for March 30, starting at 10 a.m.

Work group

(Continued from page 1)

The thief or thieves stole thousands of dollars in tools. Housing also deals with costly meth contamination clean-up at many Housing units.

Similarly: Chief Operations Officer Alyssa Macy reported that the Agency Longhouse remains closed to the public due to meth contamination. She also reported that the Utilities Department has been broken into for the third time, with losses and damage this time estimated at between \$10,000 and \$15,000.

Russell Graham, tribal Sanitarian, reported that drug paraphernalia was found on a cart at the clinic. The public areas of the clinic are extensively monitored by video. For this reason any meth contamination would most likely be limited to an enclosed or non-public area such as a janitor’s closet or restroom.

The contamination testing equipment is arriving this week, Mr. Graham said; so the extent of clean-up, if any, will be determined soon.

Ms. Wood said enforcement of a curfew would be helpful. The curfew was enforced some years ago, but not anymore, she said.

Councilman Raymond Tsumpti said the curfew law should still be in effect, so the issue is one of enforcement. Law enforcement and the Tribal Court, Councilman Tsumpti said, will play a big part in getting the problem under control.

The FBI and U.S. Attorney’s Office are responsible for major crimes committed on the reservation, and they should be involved as well, he said.

Councilman Jody Calica noted, “Everyone knows who is dealing meth, and nothing is being done. We need to be more aggressive in dealing with the problem.”

Punishment of offenders is part of the approach, Councilwoman Carina Miller said, but there are underlying issues as to why people become addicts.

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WSCAT business incubator positions

(Continued from page 1)

Small Business Incubator manager:

Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload.

WSCAT complies with Tribal, State and Federal laws and regulations relating to discrimination in employment, including the American Disability Act (ADA) of 1990. WSCAT does not discriminate on the basis of handicapped status in the admission or access to its federally assigned programs or activities.

Other requirements:

1. Must possess a valid driver’s license and meet all WSCAT insurance requirements.

2. Must recognize and approve by signature all requirements of the WSCAT drug and alcohol policy.

3. Must be able to pass a criminal background check.

Physical demands:

1. Must be able to work evening and weekends.

2. Ability to sit for long hours at a computer using a keyboard and a mouse.

3. Ability to work with in an office environment that requires repetitive motions, keyboarding, speaking, listening and sitting for extended periods of time.

4. Ability to stand and walk for long periods of time during site visits, outdoor meetings, or other colloquiums.

Warm Springs Community Action Team Business Incubator Bookkeeper

Supervisor: the executive director. Status: Part time at 30 hours per week.

The Business Incubator Bookkeeper is responsible for designing bookkeeping systems for Old Commissary businesses and other small businesses participating in WSCAT’s Warm Springs Small Business Promotion Project (funded through September 2020), and in assisting small business owners, in a hands-on way, in learning how to perform a wide variety of financial transactions.

Essential job functions:

1. Program management:

- Designs bookkeeping systems for Commissary businesses and other small businesses participating in Warm Springs Small Business Promotion Project. Helps establish Chart of Accounts, journal, and general ledger each for upstart businesses.

2. Business accounting training and education:

- Provides hands-on business bookkeeping instruction, both in groups and one-on-one, with entrepreneurs participating in the Warm Springs Small Business Promotion Project.
- o Basic topics include: becoming familiar with accounts; exploring the bookkeeping process, discovering double-entry accounting, understanding debits and credits, journaling, designing controls for your books, records, and money.

Advanced topics include, but are not limited to: tracking day-to-day operations with your business, paying employees, paying employer taxes and completing related government reports, depreciating assets, checking and correcting your books, etc.

3. Client services:

- Assists businesspeople in keeping their books, including transactions, journal entries, posting, trial balances, worksheets, and adjusting journal entries.

- Assists businesses in developing appropriate business forms for managing financial transactions.

- Monitors the financial statements provided by each of the Commissary businesses to ensure that they are on track to succeed.

- Assists business owners in learning necessary financial tasks to run their businesses. Walks them through, until they learn each task, the appropriate steps.

4. Professional development/skills building:

- Maintains professional and technical knowledge by attending educational workshops; taking online or certificate courses, reviewing professional publications; and working with/learning from local networks and communities of practice.

Job qualifications:

The applicant must possess the following knowledge, skills and abilities or be able to explain and demonstrate that she/he can perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities:

1. Associates Degree in finance, business management, accounting or related field. Bachelors Degree preferred.

2. Requires ability to hear and speak effectively, both orally and writing, to exchange information and make presentations.

3. Ability to establish and maintain effective working relationships with staff, local service providers, and the public.

4. Ability to organize, establish priorities and meet deadlines for work.

5. Ability to maintain a good filing system and record-keeping system.

6. Ability to maintain confidentiality.

7. Knowledge of available resources, dynamics of human behavior of individuals and groups

The statements contained here reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload.

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