

Tribal jobs

See Amelia Tewee in the personnel department to submit an application, or call 541-553-3262. View full descriptions and apply online at www.ctws.org. For jobs at Kah-Nee-Ta, go to kahneeta.com.

Education: Head Start Teacher.

Provide a safe, nurturing and stimulating learning environment for a group of 3-5 year old children that enhances the overall development of each child and reflects both the family and community culture. Prepare weekly lesson plans based on child and curriculum goals. Must have child observation, child assessment, communication and mentoring skills. Comply with Head Start Performance Standards, USDA and State Certification requirements. Ensure that children are exposed to one or more of the local Native American Languages. Work as a team player with co-workers, other program staff, and parents. Associated degree in Early Childhood Education, Child Development or a related field required along with at least 1 year of pre-school setting experience and supervisory skills. Must be able to lift children up to 50 lbs. and be in good to excellent condition. Must pass criminal history background check (State & Tribal). Valid Driver's License required. Salary Range DOE. Kirstin Hisitake 541-553-3242. Open until filled.

Education: Head Start Bus Driver.

Provide safe and supervised transportation for children and families to and from school on fixed route. Nurture and guide children in a manner that fosters positive development. Communicate program information between parents, teaching staff. Physically fit for assisting children off and on the school bus and dealing with emergency situations. High School diploma or equivalent required. Must possess a valid Oregon CDL with passenger and school bus endorsement, with a clean driving record for 3 years verified by DMV. Must provide core bus training certification verification of required 15 hours behind the wheel and 8 hours of core training. Must pass the criminal history both state and tribal. Must be currently certified on First Aid/CPR and Food Handlers certification. Attend and participate in training, workshops, conferences etc. Conduct and monitor daily bus maintenance checks and refer maintenance needs. Salary

Range \$24,037. Yr. Kirstin Hisitake 541-553-3242. Open until filled.

Education: Early Head Start Family Service Worker.

Assist the Family Partnership Coordinator in family recruitment, enrollment, partnership and attendance activities. High School diploma or GED required. One year of experience with working with families. Good communication, record keeping and time management skills. Maintain confidentiality, be a team player, flexible, and have a positive attitude. Respect cultural differences, be able to work with families of diverse backgrounds. Must be in good physical condition. Obtain CPR and food handlers certificate. Willing to work evenings, participate in programs in-service staff training, and travel for out-of-town training. Pass a criminal background check, both Tribal and State. Salary Range \$16,961. Yr. Kirstin Hisitake 541-553-3242. Open until filled.

Education: Day Care Teacher.

Must meet Child Care Division teacher qualification requirements: Child Care Development with College credits and/or teaching experience in a certified child care center. Will assist in completing child assessments and identifying individual child goals, preparing lesson plans that clearly describe planned experiences, adult roles, materials needed and benefits intended for children. Ensure daily observations and relevant classroom documentation is completed. Maintain Confidentiality. Have excellent verbal and written communication skills. Willing to work as a team player. Practice full inclusion of children with disabilities and diverse backgrounds. Maintain all sanitation and health standards. Be in good physical condition to safely lift children 50 lbs. Be enrolled in the Oregon Criminal History Registry, pass Tribal Background check, willing to maintain CPR and First Aid, Food Handlers and others. Work with Tribal Personnel Manual, ECE Policy Manual, Child Care Division Rules and Regulations and CACFP/USDA standards. Salary Range \$20,187. Yr. Karla Hood 541-553-3241. Open until filled.

Education: Substitute Teacher.

Entry Level position, be at least 18 years of age with a High School Diploma or equivalent. Good written and verbal skills. Assist

teachers with children in a positive manner, verbally physically responding to their individual needs. Complete daily observation sheets, attendance and USDA records and meal time procedures. Maintain Confidentiality. Be in good physical condition and able to lift children up to 50 lbs. Be enrolled in the Oregon History Registry and Tribal Criminal Registry, possess First Aid/CPR and Food Handler's card. Comply with Tribal Personnel Policy Manual, ECE Policy Manual, Child Care Division Rules and Regulations and CACFP/USDA Standards. Salary Range \$7.50 Hr. Karla Hood 541-553-3241. Open until filled.

CPS: Protective Care Provider.

High School Diploma with one year of related experience. Maintain client confidentiality. Perform all aspects of carrying out children's program activities. Strong communication skills both written and verbal. Provide care to children 0-18 who are victims of abuse/neglect and in the custody of CPS. Ensure daily need for nutrition, cleanliness, nurturing and other essential needs are met appropriately. Keep accurate records. Keep contact with clients and families. Determine appropriate work priorities. Maintain strict confidentiality. Salary Range \$21,960. Yr. Ron Hager 541-553-3209. Closes 1/27.

Finance: Grant and Contract Analyst.

Provide accurate and timely review of legal compliance standards and prepare financial reports for all grants and contracts as assigned. Process, record, and prepare departmental reports of transactions and assist with all aspects of the budget process. Monitor and process General Ledger System Transactions. Education: Two year degree in Accounting or related field or five years' experience in Accounting. Salary Range \$29,675. Yr. To \$37,689. Yr. Arthur Mitchell 541-553-3219. Closes 2/3.

Natural Resources: Inventory Forester.

Primary responsibilities include forestland inventory and all aspects of data collection through data analysis and reporting. Candidate is also responsible for preparing and administering Tribal contracts for inventory projects. Experience with Microsoft Access/Excel, ESRI ArcMap, and Garmin GPS are required. Experience with FPS, FPS, SuperAce, or other inven-

tory program is beneficial. Candidate must have a minimum of a Bachelor's degree in Forestry with three (3) years minimum experience as well as strong quantitative and technical abilities. Must be in good physical condition and be able to ascend and descent steep slopes and traverse hillside in rough forest terrain under a wide range of weather conditions as a daily requirement. Approximately 40-60 % of the work is performed in the field. Salary is commensurate with experience and education. Must have or be able to obtain a valid Oregon driver's license. Salary Range \$42,000. Yr. To \$60,000. Yr. Rich.botto@wstribes.org. Open until filled.

Natural Resources: Conservation Enforcement Ranger.

Represent the Confederated Tribes of Warm Springs Reservation of Oregon Branch of Natural Resources as a commissioned Law Enforcement Officer. Perform all aspects of Natural Resource protection, conservation and education. Implements conservation enforcement as needed for the Ranger program in connection with fish and wildlife enforcement, recreational aspects of parks management including maintenance activities, as well as other natural resources objectives such as cultural resource protection. Works independently and in conjunction with other Rangers, WSPD, natural resource staff, and outside agency personnel. A Bachelor's degree in Law Enforcement preferred with a minimum 2 years experience. Previous experience in fish and wildlife enforcement, parks and recreation land management conservation preferred. A current commission certification from an accredited law enforcement academy. Must be 21 years old. A Valid Oregon Driver's License and Boater Education Certificate. Successfully pass a drug test and background check. Work weekends/weekdays including holidays and rotational shifts Salary Range \$25,000. Yr. To \$35,000. Yr. Doug Calvin 541-553-2001. Open until filled.

Public Safety: Lieutenant of Corrections.

Oversee the overall operation of the Warm Springs Corrections Facility, see that the Correctional industry Operational Standards are met for the protection of the Warm Springs community and its people. Must not have any felony convictions, misde-

meanors involving trust. Must not have any other misdemeanors within the last year. Must not have filed bankruptcy within the last five years. Must have an Advanced Certification in corrections from DPSST. Must have worked in a correctional facilities supervisory or management position of Sergeant of higher for at least 5 years. No "Giglio" misconduct in their backgrounds that could have the potential to impeach an applicant or employee. This information may include, but is not limited to; (a) specific instances of conduct of the employee which might be used for the purpose of attacking the witness's credibility or character of truthfulness (b) evidence in the form of opinion or reputation as to an employee's character for untruthfulness; (c) prior inconsistent statements or (d) information that may be used to suggest that an employee maybe biased including any awards and/or incentive payments given or made to the employee for work on the case. Salary Range \$50,000. Yr. To \$57,000. Yr. John Webb 541-553-1002. Open until filled.

Public Safety: Sgt. Of Corrections.

High School diploma or equivalent. Must pass pre-employment test: basic math, spelling, reading, comprehension and writing. Physical examination required. Must pass DPSST physical standards and attend DPSST academy (5 weeks). Must complete academy within one year of hire. Must be 21 years of age. Possess a valid Oregon Driver's License. No bankruptcies, No felonies or domestic violence; No misdemeanor convictions within one year. Must maintain all minimum requirements during employment. Salary Range \$32,977. Yr. To 51,445. Yr. John Webb 541-553-3272. Open until filled.

Public Safety: Corrections Officers.

High School Diploma or equivalent. Must pass pre-employment test: basic math, spelling, reading, comprehension and writing. Must submit to pre-employment drug test. Physical examination required. Must pass DPSST physical standards and attend DPSST academy (5 weeks). Must complete academy within one year of hire. Must be 21 years of age. Possess a valid Or-

gon Driver's License. No bankruptcies, No felonies, or domestic violence. No Misdemeanor convictions within one year. Must maintain all minimum requirements during employment. Salary Range \$24,037. Yr. To \$33,375. Yr. John Webb 541-553-3272. Open until filled.

Public Safety: Court Bailiff.

High School Diploma or equivalent. Must pass pre-employment test, basic math, spelling, reading, writing comprehension. Must submit to pre-employment drug test. Physical Examination required. Must pass DPSST Physical standards and attend DPSST Academy (16 weeks). Must complete academy within one year of hire. Must be 21 years of age, possess a valid Oregon Driver's License. No Bankruptcies, No felonies or domestic violence. No misdemeanors convictions within one year. Must maintain all minimum requirements during employment. Salary Range \$25,000. Yr. To \$35,000. Yr. Dennis White 541-553-3343. Open until filled.

Public Safety: Telecommunications.

Receive Emergency 911 call for service, relay and deploy emergency personnel police/fire/medical. Deal daily with public in person and on phone. Classify, record and maintain all communications logs and reports. On a daily basis operate under stressful and emergency situations, working rotating shifts including nights, weekends and holidays along with some overtime. Attendance of some trainings and meetings. Must be 21 year or over. No felony, convictions on record, no misdemeanor arrests within a year, Valid Oregon Driver License, good physical condition. Able to use computer/Multi-Tasking needed. Type 40 wpm or more. Pass post test. Extensive background check. Attend Oregon Police academy for telecommunication/emergency medical dispatch. Salary Range \$22,045. Yr. To \$27,616. Yr. Oswald Tias 541-553-3272. Open until filled.

For jobs at
Kah-Nee-Ta
go to:
kahneeta.com

Realty Items

Open for comment from the Tribal Membership

Permit Application by Bruce Jim and Mike Cooper, Sisters, Oregon, to remove salvage autos from the reservation.

To submit comments please contact Randy

Scott, Land Services Administrator at the Administration Building Planning Office, ph. no. 541-553-3314.

(Posted at Administration Building, IHS, Macy's Market, Post Office and 3 Warriors Market.)

In the Tribal Court of the Confederated Tribes of Warm Springs

CTWS, Petitioner, vs. AMANDA SWITZLER, Respondent; Case No. JV91-09. TO: AMANDA SWITZLER:

YOU ARE HEREBY NOTIFIED that a REVIEW HEARING has been filed with the Warm Springs Tribal

Court. By this notice you are summoned to appear in this matter at a hearing scheduled for 5TH

day of MARCH 2012 @ 11:00 am, at the Warm Springs Tribal Court.