

Tribal jobs

See Amelia Tewee in the personnel department to submit an application, or call 541-553-3262. View full descriptions and apply online at www.ctws.org. For jobs at Kah-Nee-Ta, go to kahneeta.com.

Education General Manager.

Assure that all aspects of education, child development, work experience, and skill development programs of the Warm Springs Reservation be carried out in keeping with policies and rules of the organization. Directly supervise department heads and supervisors of programs, including but not limited to hiring, training, staff development, scheduling, performance appraisal, promotions, discipline and termination. Masters degree in Education or related field. Minimum three years line supervision experience. Thorough knowledge of education systems within Confederated Tribes of Warm Springs, and outside the reservation. Urbana Ross 553-3228. Closes 4/22.

Head Start Program Administrator.

Administrator and oversee the Head Start and Early Head Start programs. Monitor progress of programs to ensure compliance with the Head Start Performance Standards. Oversee the hiring and supervision of program staff according to the Tribal Personnel Policies. Prepare and oversee the Head Start/Early Head Start budgets and plan/implement short/long term goals for program services. Develop and complete federal grants to continue funding the two programs. Bachelor's degree in Early Childhood Education or related field. Three years related experience working with children and families. Two years of supervisory experience. Knowledge of tribal policies and procedures, organization, administration, early childhood education issues and policies. Excellent communication skills in written/oral form are essential. Proficient in data collection, computers & management of data. Knowledge of Tribal, Oregon State, National Administration Codes, regulations and children with disabilities, plan for and to meet deadlines. Pass a criminal background check, both State and Tribal. Valid Oregon Driver's License. Must be willing to travel to training, maintain flexible work hours and attend some evening meetings as needed. Salary Range \$40,731. Yr. Urbana Ross 553-3242. Closes 4/22.

Protective Care Provider.

Provide daily care to children

from infant to 18 years of age who are victims of abuse or neglect. Must be willing to provide nurturing care and understand the needs of these children. Must have a valid Oregon Drivers License and proof of insurance. Must be able to work rotating shifts. Must be dependable. Confidentiality is a MUST. Position requires pre-employment drug test. A criminal history check will need to be completed. Not engage in use of illegal drugs and be free from the dysfunctional use of alcohol. High School Diploma or GED. 1 year child care provider. Salary Range \$21,000. Yr. Angelia Sanders 553-3209. Closes 4/22.

CPS Assistant.

Provide support to improve the parents' homemaking skills, childcare, health, and safety. Provide assistance to CPS Specialists and Family Intake Coordinator. Need strong written, oral communication skills. Ability to teach basic parenting and home living skills. To teach and demonstrate basic physical, developmental, emotional need of children. Crisis intervention skills are a necessity. Duties include transporting clients, supervising parent/child visitations. Provide support to families without enabling. Teach the basic needs of infants, children, and adolescents. Teach basic home living skills to include money management, nutrition, food preparation, personal hygiene. Etc. Perform comparable duties of a similar or related nature and assist in other areas where staffing shortages exist. Must be free of the dysfunctional use of alcohol or illegal drug use. For persons recovering from disease of substance addiction, continued sobriety for the previous three years. Position required a pre-employment drug test and a criminal history check. Valid Oregon Driver's License & proof of personal vehicle insurance. Salary Range \$21,000. Yr. Elizabeth Hisatake 553-3209. Closes 4/29.

Fire Management Squad Boss/Fuels (3).

The Squad Boss is responsible for supervision of five (5) crew members in various work projects; carries out the planned work schedules and makes adjustments in workload to meet the needs; plans for and picks up supplies and equipment; prepares the items for readiness; and inspects for safe use on all projects. Main duties are using power tool to remove juniper and brush, and will be required to fight fire under stressful conditions with hand and power tools from 8 - 16 hours. Valid Oregon Driver's License is required. Must be able to pass physical exam and arduous pack test. Pre-

ferred that applicant possess good oral/written skills. Salary Range \$13.41 hr. Brad Donahue 553-1146.

Senior Fire Fighter (Asst. E.O.) 1 position.

Valid drivers license. Periodically operates fire fighting vehicles and associated equipment involved with fire fighting. Fights fire with hand and power tools from 8-16 hours. Must be able to pass medical exam and fitness test. Preferred that applicant have working knowledge of 4-wheel drive vehicles, possess good oral/written skills and be familiar with reservation roads and landmarks. Salary Range \$11.95 hr. Jabbar Davis 553-1146. Open Until Filled.

Tribal Gaming Inspector.

Daily on-site inspection and regulation of gaming activities. Ensure compliance with all rules, regulation and policy and procedure. Document and investigate violations, incidents and complaints and prepare reports in a timely manner. Requires professional communication skills and high level of confidentiality. Work hours will include nights, weekends and holidays. Must pass drug test and background investigation for gaming license. Salary Range \$18. Hr. To \$22. Hr. Pamela Keo-Oakes 553-4890-4308. Closes 5/13.

Health Systems Data Analyst.

Responsible for a wide variety of financial reports and spreadsheets, including weekly & monthly; as well as the annual 1099's. Process referrals and pay claims. Interact with both internal/external medical providers. Provide assistance to MCP patients with medical referral process, alternative resources and to providers with matters related to referrals, medical claims & payments as needed. Work closely with MCP Supervisor and the Health Systems Specialist maintaining a "team" effort at all times. Maintain patient privacy & medical records confidentiality. Proficient in Excel & Word to provide accounting & budgetary reports as requested. Responsible for operational purchases, tracking and logging for department. Provide computer support as needed. Attitude and motivation of prime importance. Provide positive "Acting" supervision, instruction and guidance to support staff in absence of supervisor. Must maintain an extremely high work ethic as position is extremely busy and needs constant focus requiring high organization skills. A.S. Degree in health administration; 2 years experience or 5 years experience in health care with 2 years supervisory experience. PLEASE ATTACH A RESUME & COVER LETTER TO APPLICATION. Salary

Range \$26,707. Yr. To \$40,594. Yr. Elina Langnese 553-4948. Open Until Filled.

Health Systems Specialist.

Research and process medical claims weekly for prompt payment. Research and process denials of payment for service, Verify, audit, and enter data for processing payments. Resolve incomplete claims. Process patient referrals to outside vendors by I.H.S. providers by verifying eligibility, completing forms, instructing patients, and informing vendors. Provide assistance to MCP patients with medical referral process and alternate resources, answer questions in a tactful, timely manner. Provide assistance to medical providers with matters related to referrals, medical claims, and payments. Answer questions in a tactful, timely manner. Maintain patient privacy, claims, and payments. Answer questions in a tactful, timely manner. Maintain patient privacy, medical records confidentiality. Reseume & cover letter with application. Salary Range \$22,026. Yr. To \$32,292. Yr. Elina Langnese 553-4948. Open Until Filled.

Conservation Enforcement Ranger (3).

Represent the Confederated Tribes of Warm Springs Reservation of Oregon Branch of Natural Resources as a commissioned Law Enforcement Officer. Perform all aspects of Natural Resource protection, conservation and education. Implements conservation enforcement as needed for the Ranger program in connection with fish and wildlife enforcement, recreational aspects of parks management including maintenance activities, as well as other natural resources objectives such as cultural resource protection. Must be 21 years old. A Valid Oregon Driver's License and Boater Education Certificate. Successfully pass a drug test and background check. Work weekends/weekdays including holidays and rotational shifts Salary Range \$25,000. Yr. To \$35,000. Yr. Doug Calvin 553-2001.

Wildlife Biologist.

Implement reservation deer research telemetry project for the next three years. Analyze deer data and vegetation data layers to assess priority area on the reservation for restoration needs. Implement restoration projects for deer recovery on the reservation and also work on restoration projects at Pine Creek Conservation area near Clarno. Determine the ecological impact of various land use activities on wildlife resources for the Warm Springs Indian Reservation. Determine restoration priorities

Manager, Tribal FishCo, LLC

Tribal FishCo, LLC, is a limited liability company formed by the Confederated Tribes of the Warm Springs Reservation of Oregon, the Confederated Tribes of the Umatilla Indian Reservation, the Confederated Tribes and Bands of the Yakama Nation, and the Nez Perce Tribe. Primary purpose of the LLC is to operate and maintain the East White Salmon Fish Processing Facility, located in White Salmon, WA. The LLC is seeking a

Manager to run the company in its start up and continuing operations. The Manager will be the CEO of the company and responsible for carrying out the company's daily operations and business. The Manager must be experienced in fish processing and marketing. For application packet, please contact Human Resources, CRITFC, at 503-731-1316. Closing date is May 16, 2011. Indian hiring preference will apply.

Jobs at Kah-Nee-Ta

The following jobs are available at Kah-Nee-Ta High Desert Resort & Casino (jobs close on April 30 unless otherwise noted):

Casino Snack Bar Attendant Year-Round - Part Time.

Laundry Worker - Seasonal - Part Time. Rooms Division.

Line Cook - Seasonal - Part Time.

Massage Therapist - Seasonal - Part Time.

PBX Operator/Dispatch - Seasonal - Part Time.

Prep Cook Seasonal - Part Time.

through deer telemetry research and implement those priorities. Works independently and supervises wildlife technicians to project completion. A thorough knowledge of wildlife ecology and management techniques. Working knowledge of evaluating impacts and writing Project and/or Biological Assessments, and ESA consultation. Technical and grant writing skills for matching funds preferred. Prior habitat restoration experience preferred. Four year degree in wildlife biology, ecology, management, or related field. Two years of professional experience in wildlife management. Valid Oregon Driver's license. Successfully pass a drug test. Salary Range \$35,000. Yr. To \$45,000. Yr. Doug Calvin 553-2001. Open Until Filled.

Wildlife Biologist

Determine the ecological impact of various land use activities on wildlife resources for the Warm Springs Indian Reservation. Perform wildlife surveys including endangered species affected by proposed timber sales and other environmental impacts. Design, implement, and monitor mitigation actions associated with land use activities and other environmental impacts while perform ESA consultation and compliance. Timber sales and land use planning; species and habitat monitoring; ESA consultation and compliance, Public education and information; wildlife damage complaints; and supervising technicians, aides and trainees. Thorough knowledge of wildlife ecology

and management techniques. Working knowledge of evaluating impacts and writing Project and/or Biological Assessments, and ESA consultation. Technical and grant writing skills. Four year degree in wildlife biology, ecology, management, or related field. Two years of professional experience in wildlife management. Valid Oregon Driver's license. Successfully pass a drug test. Salary Range \$35,000. Yr. To \$45,000. Yr. Doug Calvin 553-2001. Open Until Filled.

W.S. Police Dept. Investigations Records & Property Officer.

Initiate and administer police property and records for the investigations division and provide secretarial duties for the Investigations Department. One year in law enforcement field and/or a position relating to property inventory. No felony convictions, no misdemeanor convictions within one year of application. Salary Range DOE. Please include the addendum or application will be rejected. Carmen Smith 553-1002. Closes 4/22.

Corrections Officer Female.

Supervise and enforce rules in the daily operation of the facility by ensuring the safety and security of inmates, staff and the public. Hours vary and include weekend, holidays. Entry level position, Salary Range Neg. Please include the addendum or application will be rejected. Lt. Ron Hager 553-3309. Open Until Filled.

In the Tribal Court of the Confederated Tribes of Warm Springs

Confederated Tribes of Warm Springs, petitioner, vs. Randolph Boise Jr., respondent. Case no. JV128-07. To Randolph Boise Jr.:

You are hereby notified that a custody review has been filed with the Warm Springs Tribal Court. By this notice you are summoned to appear in this matter at a hearing scheduled for 11 a.m. on May 10, 2011 at the Warm Springs Tribal Court.

Confederated Tribes of Warm Springs, petitioner, vs. Orrie Made, respondent. Case no. DO42-04. To Orrie Made:

You are hereby notified that a show cause has been filed with the Warm Springs Tribal Court. By this notice you are summoned to appear in this matter at a hearing scheduled for 10:30 a.m. on April 29, 2011 at the Warm Springs Tribal Court.

Confederated Tribes of Warm Springs vs. Lorrie Adolphson, defendant. Case no. CV180-10. To Lorrie Adolphson:

You are hereby notified that above cited case, as filed with the Warm Springs Tribal Court, has been scheduled for a show cause hearing at 3 p.m. on May 16, 2011. You are hereby or-

dered to be and appear at the Warm Springs Tribal Court at the time and date shown.

Desirae Boise, petitioner, vs. Calvin Charley, respondent. Case no. RO33-11. To Calvin Charley:

You are hereby notified that a restraining order has been filed with the Warm Springs Tribal Court. By this notice you are summoned to appear in this matter at a hearing scheduled for 11 a.m. on May 5, 2011 at the Warm Springs Tribal Court.

Jury Summons

Public summons to serve as

juror. The following individuals have been named as jurors for May and June. The named individuals are hereby notified to appear before the Tribal Court to serve as a juror on each of these Thursdays: May 5, 12, 19 and 26; and June 2, 9, 16, 23 and 30. Time to appear: 8:45 a.m.

Also, there is an orientation at 4 p.m. on Wednesday, May 4. If you fail to appear on the dates and times listed, you may be charged with contempt of court. Individuals (last name first) summoned are:

Adams, Keevin J.V.
Aguilar, Ralph T. Jr.
Alonso, Antonia L.

Arthur, Beverley J.
Baez, Luis R.
Barney, Theodore L.
Beymer, Walon R.
Bobb, Frederick D.
Boise, Paulette N.
Brisboise, Naomi J.
Brunoe-Jack, Yvette D.
Caldera, Raphael F.
Charley, Earl W. Sr.
Charley, Judith
Chase, Elizabeth
Clements, Reggie
Courtney, Ellen Renee W.
Crane, Clarice F.
Culps, Christina C.
Culpus, Kip R.
Danzuka, Owen
Davis, Delmer S.
Dick, Carrol
Flowers, Lyda D.

Frank, Gail L.
Fuiava, Valerie A.
George, Leland E.
Greene, Manual C.
Greene, Pete J.
Guerin, Rodney
Heath, Ronald W.
Hicks, Kenneth
Howtopat, Callie
Johnson-Williams, Kahseuss
Johnson, Preston
Kalama, Charles M.
Kalama, Samantha
Katchia, Victoria
LeClaire, Marlon A.
Lucei, Trina
Medina, Kimberly L.
Miller, Erika M.
Miller, Sharda L.
Morales, Andrea L.
Moses, Jered O.