

Vehicles

1988 Dodge Van, 14 passenger, custom conversion, velour bucket recliner seats. Former church van. Cream puff, \$2,000. Ask for James 553-9289 (call twice to get through because of fax).

Houses

Private residence. Single story, 3 bedroom, 2 bath, ranch style home with 2-car garage. Lawn w/underground automatic sprinkler system. Landscaped yard, mature nursery trees, front and back yard. Concrete retaining walls with cyclone fence around yard. Newly renovated interior with new carpeting and vinyl floor. Negotiable with one to five acres. Asking \$133,000 with one acre. Must apply and qualify through Credit/Mrs. Fuentes. (541) 553-3201. Shown by appointment only/Norman Nathan, 553-1766.

Business for sale

Restaurant for sale, business and equipment. On Highway 26, Warm Springs, OR. For information call (541) 553-1206.

Hay for sale

Orchard Grass Hay \$120. Oat and Pea Hay \$80. 2125 NW Beech, Madras. 480-0909.

Alfalfa grass mix, first cutting \$80 a ton, second cutting \$100 ton. Delivered, \$115 a ton. Phone 279-1285.

Oat hay, clean, small bales. Call 475-6570.

Vendors wanted

Madras Crafters & Gift Mall looking for vendors to display arts and crafts. Native American arts and crafts are needed. Spaces available. Collectibles, arts, crafts, gifts. Address, 47 SE 5th St., Madras. Call 475-6777 or 475-6991.

Jobs

Planning Technician.

Confederated Tribes of Umatilla Indian Reservation. \$1,878-\$2397 per month. Individual will perform a variety of technical/clerical duties both in the office and in the field relating to Confederated Tribes of Umatilla land use planning and regulatory jurisdiction. Individual will provide information to the public from maps and written materials about their property, determining the types of approvals required for development. For more information contact the Human Resources Department at P.O. Box 638 Pendleton, OR 97801 or (541) 276-3570. Closing date, Nov. 12.

(The following is the recent job opening list of the Warm Springs Tribes. See Amelia Tewee in the Personnel Department to submit an application, or call 553-3262. Also, you can apply on-line at www.ctws.org. For more details, call the contact person listed on the advertisement.)

Children's Protective Service, data coordinator. Associates degree or working towards achieving. Two years related experience. Coordinate and input data for the foster care program, CPS center, Title IVE

(IVE) program, Title XIX TCM program to generate revenue for the CPS program. Implement, track and monitor Title IVE and TCM data entry processes for up to 130 cases per month and report information on a quarterly basis. Provide coordination of TCM billing, documentation, processing, and implementation with CPS administrative personnel. Responsible for IVE referral and reviews, and for Medical cards application and follow up. Coordinate with tribal/state agencies. Compile statistical data outcome for CPS to ensure accountability in data entry, tracking, recording, and monitoring FC, TCM, IVE, CPS, and CPS Center programs. Must have strong communication skills written, oral and interviewing. Possess strong computer skills and have Basic knowledge of social work, child abuse and neglect. Report writing and documentation is clear and concise. Criminal history check. Salary range \$22,000 per year. Rebekah Main, 553-3209.

Children's Protective Services supervisor.

Education: Bachelor's degree in human services or related field. Experience: Three years of related experience. Three years of supervisory experience. Supervise case management services, family assessment for determining recommendations to the Court for out of home placements and service referral to rehabilitation services. Supervise, plan and administer assigned case management and family intake staff, planning and administration are important factors in this job. Responsibilities include coordinate child welfare services with other agencies and Tribal Court. Assure that agency staff adhere establishment Tribal and Federal standards for child welfare. Coordinate the work of the case management and family assessment staff with Tribal Court. Attending preliminary and jurisdictional court hearings: in addition, to building a case and presenting cases to the Tribal Court. Ability to work closely with children, their families and the community. Strong people and coordination skills. Strong communication skills in written, oral and interviewing. Knowledge of child abuse and neglect investigation and treatment. Must be free of the dysfunctional use of alcohol or illegal drug use. For persons recovering from disease of substance addiction, continued sobriety for the previous three years. Position requires a pre-employment drug test and a criminal history check. Valid Oregon drivers license and proof of personal vehicle insurance. Serious applicants only. Salary range \$34,711 per year. Rebekah Main, 553-3209. Open until filled.

Budget/grant and contract analyst.

Review grant applications, track and monitor expenditures. Assist departments in meeting grant/contract and budget deadlines. Prepare financial and budget reports. Maintain master budget and grants/contract audit files. Review available budget funding for all contracts, agreements, special capital requests,

budget mods and grant/contract expenditures. Need personal computer skills in spreadsheets and word processing. Good communication skills, written and verbal. Good interpersonal skills. Need working knowledge of accounting principles and terminology. Accounting test will be given. Salary range \$20,429 to \$25,743. Jamie/Adrian, 553-3497 or 553-3219. Open until filled.

Human resources director.

Develop, recommend and implement policies and programs in such areas such as recruitment, employment and affirmative action, organizational planning, training, wage, salary, benefits and pension administration, and employee relations. Direct contract health services program. Bachelors degree in human resources, business administration or a related field. Eight years experience in business management, five of which must have been a supervisory capacity. A combination of education and experience is acceptable. Knowledge and skills: working knowledge of employment laws, regulations, and reporting requirements and the Tribal affirmative action plan, knowledge of Contract Health Services operations. Required thorough working knowledge of Management principles of strategic planning, organizing, directing, controlling and evaluating. Excellent communication skills, oral, written, listening and presenting. Salary range negotiable. Charles R. Calica, 553-3212. Open until filled.

Adolescent substance abuse treatment specialist.

This is a full time position to work with youth who have problems with substance use. Services to include assessment, individual services and client education groups. In recruiting for this position emphasis will be placed on those person with demonstrated experience in providing services to youth. Requires working closely with Tribal criminal justice personnel and services. The applicant is required to be certified as a CADC I. Salary \$28,027 to \$31,084 per year. James Quaid/Carolyn Ribeiro, 553-3205. Open until filled.

Adolescent substance abuse treatment specialist, part time.

This is a half-time position to work with youth at risk of criminal justice involvement. Requirements similar to the full-time position. As part-time, this position and is subject to the availability of contract funds. Salary \$10 \$15 an hour. James Quaid/Carolyn Ribeiro, 553-3205. Open until filled.

Children's mental health specialist.

This is a full time position providing individual, group and family counseling services to children and adolescents with emotional and behavioral problems. The position requires skills in assessing children's functioning, developmental adequacy, family functioning and treatment planning as well as providing direct services. A Masters level education in coun-

seling, psychology or social work and a minimum of three years experience in providing services to children who are experiencing severe emotional and behavioral problems are required. Salary \$31,148 to \$32,000 per year. James Quaid/Carolyn Ribeiro, 553-3205. Open until filled.

Public safety, attendance officer.

Full-time. High School diploma or equivalent. Two years in a law enforcement or education field. Excellent communication skills: written and verbal. Requires knowledge of truancy rules, regulations and laws. Perform all duties in accordance with policies, procedures, rules, regulations and laws that pertain to school attendance. Confer with students and parents regarding applicable truancy laws. Maintain accurate records. Prepare investigative reports and assist in the preparation of petitions and complaints for Warm Springs Tribal Court. A valid Oregon Drivers License required. Salary range negotiable. James Soules, 553-3272. Open until filled.

Lead plumber.

Licensed journeyman plumber to maintain and install plumbing in tribal buildings and private homes. The successful candidate will be required to operate some heavy equipment when exposing water lines, waste lines, and septic tanks. A valid Oregon drivers license is required and a drug test will be given before employment begins. Wage DOE. The benefits package begins after 90 days. Randy Wallace, 553-3482/553-3246. Open until filled.

Committee secretary.

Full-time. Record and transcribe committee summaries, coordinate activities, prepare and document all correspondence, files, and reports for assigned committees. High School Diploma or equivalent. Certification in secretarial field. Two years secretarial experience. Shorthand or brief hand. Excellent communications skills: written, verbal and listening. Basic accounting skills. Computer skills. Alpha and numeric filing skills. Excellent business

telephone techniques. Working knowledge of tribal organization and documents that govern reservation structure. Must have a valid drivers license. Records management. Process travel for committee (will also include their flight, hotel, registration, car rental, etc). Maintain Confidentiality. Tribal member preference. Salary range \$15,726 to \$15,927 per year. Myrtle J Adams, 553-3257. Closes Oct. 29.

Part-time surveillance observer.

Maintain surveillance on assigned areas and/or activities. Write reports and keep written logs. Operate surveillance equipment in accordance with Casino policy, procedures and surveillance techniques. Maintain confidentiality. Must be 21 years of age or above. Must be able to pass and maintain high security background check. Must be available to work on short notice. Must attain certification in Blackjack. Salary range \$9 per hour or DOE. Anita Jackson, 553-4890. Closes Oct. 29.

These positions are open at the tribal enterprise GeoVisions environmental services:

Project manager, computer data exchange air quality. This position will coordinate activities associated with the computer data exchange air quality grant. This includes determining air monitoring sites in the Columbia River Gorge National Scenic Area, collecting air quality data, working with the various agencies that collect data, developing concise databases for such data and developing reports. This position will require travel to the Columbia River Gorge National Scenic Area, computer skills in MS Access, MS Word, MS Excel, good organizational and communication skills. Other

duties include grant writing, assisting when practical on other Warm Springs GeoVisions projects. An understanding of budgets and deadlines is essential. Specifics: this position reports to the operations manager; requires valid drivers license; work as a team player in a creative atmosphere with minimal direction. Two-year funded with benefits; salary range \$40,000 boe. Contact Jim Crocker for information, (541) 553-2016. Open until filled.

Fiscal officer.

Thorough knowledge of accounting principals and practices; state and federal and local laws and regulations. Personal computer skills in word processing, spreadsheet, and computerized accounting and budget systems.

Good communication skills, written, oral and presenting. Understand intergovernmental and interagency roles and authorities. Good public relations with other agencies and general public. Bachelor's degree in accounting, business administration or a related field, or five years of accounting office, grant/contract compliance or budget experience. Requires a valid drivers license. Salary is \$24,000-\$30,000 based on experience. Permanent full-time with benefits. Submit tribal application with and/or resume. Contact Jim Crocker, 553-2016.

The GeoVisions mailing address is PO Box 460, Warm Springs, OR 97761.

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