

Tribal employment

(The following is the recent job opening list. See Amelia Tewe in the Personnel Department to submit an application, or call 553-3262. Also, you can apply on-line at www.ctws.org. For more details, call the contact person listed on the advertisement.)

Childrens Protective Services secretary. Full time. High School Diploma or GED. One-year secretarial experience or general office experience. Work directly for CPS case management staff. Provide backup duties for receptionist and office administrator as needed. Duties include all facet of clerical support to maintain case files completing necessary reports, working closely with Tribal Court and police. Maintain positive client and staff relationships while working in an often-adverse office environmental due to case related issues or crisis situations Position is responsible for vehicle monitoring and maintenance. Requirements: Excellent attendance, multi-tasking ability, good organizational skills, and time management a must. Perform comparable duties of a similar or related nature and assist other areas where staffing shortages exist. Mandatory: A valid Oregon drivers license and current vehicle insurance. Applications that do not indicate such will be immediately disqualified. Maintain client confidentiality. Position requires a pre-employment drug test and a criminal history check Salary range \$15,726 to \$19,185 per year. Call Elina Langnese, 553-3209. Open until filled.

Childrens Protective Services supervisor. Bachelors degree in human services or related field. Three years of re-

lated experience. Three years of supervisory experience. Supervise case management services, family assessment for determining recommendations to the court for out of home placements and service referral to rehabilitation services. Supervise, plan and administer assigned case management and family intake staff, planning and administration are important factors in this job. Responsibilities include coordinate child welfare services with other agencies and Tribal Court. Assure that agency staff adhere establishment tribal and federal standards for child welfare. Coordinate the work of the case management and family assessment staff with Tribal Court. Attending preliminary and jurisdictional court hearings: in addition, to building a case and presenting cases to the Tribal Court. Ability to work closely with children, their families and the community. Strong people and coordination skills. Strong communication skills in written, oral and interviewing. Knowledge of child abuse and neglect investigation and treatment. Must be free of the dysfunctional use of alcohol or illegal drug use. For persons recovering from disease of substance addiction, continued sobriety for the previous three years. Position requires a pre-employment drug test and a criminal history check. Valid Oregon drivers license and proof of personal vehicle insurance. Serious applicants only. Salary range \$34,711. Rebekah Main, 553-3209. Open until filled.

Budget/grant and con-

tract analyst. Review grant applications, track and monitor expenditures. Assist departments in meeting grant/contract and budget deadlines. Prepare financial and budget reports. Maintain master budget and grants/contract audit files. Review available budget funding for all contracts, agreements, special capital requests, budget mods and grant/contract expenditures. Need personal computer skills in spreadsheets and word processing. Good communication skills, written and verbal. Good interpersonal skills. Need working knowledge of accounting principles and terminology. Accounting test will be given. Salary range \$20,429 to \$25,743. Jamie/Adrian, 553-3497 or 553-3219. Open until filled.

Human resources director. Develop, recommend and implement policies and programs in such areas such as recruitment, employment and affirmative action, organizational planning, training, wage, salary, benefits and pension administration, and employee relations. Direct contract health services program. Bachelors degree in human resources, business administration or a related field. Eight years experience in business management, five of which must have been a supervisory capacity. A combination of education and experience is acceptable. Knowledge and skills: working knowledge of employment laws, regulations, and reporting requirements and the Tribal affirmative action plan, knowledge of Contract Health Services operations. Required thorough working knowledge of

Management principles of strategic planning, organizing, directing, controlling and evaluating. Excellent communication skills, oral, written, listening and presenting. Salary range negotiable. Charles R. Calica, 553-3212. Open until filled.

Public safety police officer. Full time. High School diploma or equivalent. Must pass DPSST physical standards and attend DPSST academy and successfully complete within one year from time of hire. Must be 21 years of age and possess a valid Oregon driver's license. Must have no felonies or domestic violence convictions. Must have no misdemeanor convictions within one year of employment. Must maintain all minimum requirements during employment. Physical exam requires at expense of applicant. Must submit to pre-employment drug test. Salary range \$25,535. James Soules. 553-3272. Closes Oct. 1.

Corrections Officer (male). High School diploma or equivalent. Must possess a valid Oregon drivers license. Must have no felonies or domestic violence convictions. Must have no misdemeanor convictions within one year of employment. Must

maintain all minimum requirements during employment. Must submit to pre-employment drug test. Must have excellent communications skills, written and verbal. Watch over inmates, and ensure all operations. Salary negotiable. Raymond Tsumpti, 553-3272.

The following two positions are open at the tribal enterprise GeoVisions environmental services:

Project manager, computer data exchange air quality. This position will coordinate activities associated with the computer data exchange air quality grant. This includes determining air monitoring sites in the Columbia River Gorge National Scenic Area, collecting air quality data, working with the various agencies that collect data, developing concise databases for such data and developing reports. This position will require travel to the Columbia River Gorge National Scenic Area, computer skills in MS Access, MS Word, MS Excel, good organizational and communication skills. Other duties include grant writing, assisting when practical on other Warm Springs GeoVisions projects. An understanding of budgets and deadlines is essential. Specifics: this position reports to the operations manager;

requires valid drivers license; work as a team player in a creative atmosphere with minimal direction. Two-year funded with benefits; salary range \$40,000 boe. Contact Jim Crocker for information, (541) 553-2016. Open until filled.

GeoVisions Fiscal officer. Thorough knowledge of accounting principals and practices; state and federal and local laws and regulations. Personal computer skills in word processing, spreadsheet, and computerized accounting and budget systems. Good communication skills, written, oral and presenting. Understand intergovernmental and interagency roles and authorities. Good public relations with other agencies and general public. Bachelor's degree in accounting, business administration or a related field, or five years of accounting office, grant/contract compliance or budget experience. Requires a valid drivers license. Salary is \$24,000-\$30,000 based on experience. Permanent full-time with benefits. Submit tribal application with and/or resume. Contact Jim Crocker, 553-2016. The GeoVisions mailing address is PO Box 460, Warm Springs, OR 97761.

Senior fishery scientist. The Columbia River Inter-Tribal Fish Commission (CRITFC) is seeking a senior fishery scientist to specialize in fish population genetics/ecology, conducting research and management in fish population monitoring and assessment and habitat enhance-

ment. Requires PhD or equivalent knowledge, skills and experience integrating fish genetics, ecology and/or population dynamics. Complete job announcement and requirements available at www.critfc.org or at tribal personnel and fish /wild-

life offices, or by calling CRITFC at (503) 238-0667. Send resume, technical writing sample, list of publications, and cover letter to CRITFC, attn: HR, 729 NE Oregon St., #200, Portland, OR 97232, or fax to 503-235-4228.




Trading at the River
A Gathering of Native American Businesses & Tribal Enterprises
 Hosted by ONABEN & ATNI-Economic Development Corporation
October 27th - 28th, 2004
 Embassy Suites Portland Airport, Portland, OR
 See www.ONABEN.org
 for registration forms and more information
 Trade Show hosted by the Oregon Native American Chamber of Commerce

In the Probate Court of the Confederated Tribes of Warm Springs
 For the following probate cases, Notice to Creditors is hereby given:
 That all persons having claims against the estate are required to present their claims, with proper voucher, to the Warm Springs Tribal Probate, P.O. Box: 850, Warm Springs OR 97761, within 90 days from the date upon notice first being posted. Notice also is hereby given that the above entitled court has appointed **Mona Jim** as acting administrator to administer the decedant's estate, subject to Tribal Court jurisdiction.
 The probate cases are as follows:
 In the matter of the Estate of **Eva A. Heath**, deceased, Estate File No. 021-PR21-04. Eva A. Heath, who resided in Warm Springs, Oregon, passed away on September 6, 2004. Notice was first posted on September 16, 2004.
 In the matter of the Estate of **Joyce Quinn**, deceased, Estate File No. 022-PR22-04. Joyce Quinn, who resided in Warm Springs, passed away on September 13, 2004. Notice was first posted on September 16, 2004.

In the Tribal Court of the Confederated Tribes of Warm Springs
Confederated Tribes of Warm Springs vs. Ferman Tufti, case No. CV212-01. To Ferman Tufti:
 You are hereby notified that the above cited case(s), as filed in the Warm Springs Tribal Court has been scheduled for a show cause hearing at 11 a.m. on **October 11, 2004**.
 You are hereby ordered: to be and appear at the Warm Springs Tribal Court at the time and date shown, to show cause why the suspended sentence of Civil Complaint with WS Utilities should not be imposed for your failure to comply with the sentence imposed against you. This hearing will not be a full hearing on the merits of the case; you must appear and defend against a complaint that you failed to obey the Order of the Court. If you fail to appear as so ordered, the Tribal Court shall enter a complaint for show cause. If you have any questions, you should seek legal assistance immediately. Judge Wilma A. Smith.

Confederated Tribes of Warm Springs vs. Robert and Sandra Main, case No. IN07-04. To Robert and Sandra Main:
 You are hereby notified that the above cited case(s), as filed in the Warm Springs Tribal Court has been scheduled for a show cause hearing at 3:30 p.m. on **October 6, 2004**.
 You are hereby ordered: to be and appear at the Warm Springs Tribal Court at the time and date shown, to show cause why the suspended sentence of Overdue Account with First National Auto Lease, should not be imposed for your failure to comply with the sentence imposed against you. This hearing will not be a full hearing on the merits of the case; you must appear and defend against a complaint that you failed to obey the Order of the Court. If you fail to appear as so ordered, the Tribal Court shall enter a complaint for show cause. If you have any questions, you should seek legal assistance immediately. Judge Wilma A. Smith.

Eck, Elliott & Anderson LLP
 Attorneys at Law
 42 NW Greeley Ave
 Bend, OR 97701
 541-383-3755
 Personal Injury Lawyers



Small Hands to Hold Love ... Not Fire

Fact: Children from age two to seventeen start fires that endanger lives, cause injuries, death and burn millions of dollars in property.

Fact: Children under the age of three cause a majority of these fires and lose their lives in the process.

This does not have to happen. Parents need to teach their children about the dangers of fire and create a fire-safe home.

Install Smoke Detectors ... Plan an Escape Route

AMERIND offers Home and Fire Safety Training to Children in Indian Country.

Contact AMERIND's Loss Prevention Team for more information:
www.amerind-corp.org 800-352-3496



AMERIND: A Consortium of Tribes Protecting Tribes and Their Families

