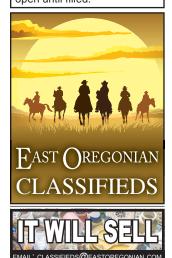
651 Help Wanted



Community Counseling Solutions is in search of a Full time, 40 hour/week Billing Specialist in Umatilla County. CCS offers innovative services in behavioral health throughout Oregon. This Billing Specialist will have the opportunity to be part of CCS' billing team and expand skills in patient accounts receivable. This individual will demonstrate exceptional professionalism to patrons, community partners, and coworkers. This position provides back up for the front office, familiarity with multi phone systems and electronic health records is a plus. Successful candidates must possess a high school diploma, or equivalent and Experience in accounting or bookkeeping preferred. A current Driver's License, ability to pass a background check and personal auto insurance coverage: \$300,000 in bodily injury and \$100,000 in property damage. Hourly wage for this position ranges from \$17.60 to \$25.00, DOEE and includes a excellent benefit package. If interested please fill out an application on the CCS Website at https://communitycounselingsolutions. org/apply-with-us/open until filled.



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Confederated Tribes of the Umatilla Indian Reservation

Office of Information Technology Secretary II \$15.00-19.00 per hour DOE/ DOQ Part Time with limited benefits, 20 hours per week background check required. Provide administrative sup-port for the Office of Information Technology and its Administrative programs. duties would include answering telephones, managing and drafting correspondence, filing correspondence and other items, processing purchase requisitions, ordering supplies and other purchases, tracking departmental budgets, developing and sub-mitting departmental reports, making travel arrangements for staff and assisting in preparation of travel reports, taking minutes at staff meetings, record keeping, assisting in the preparation, pro-cessing and tracking of time sheets, and other related tasks.

For Employment Application or Vacancy Announcement please visit the Tribes website at https://ctuir.org/ career-opportunities/ or call

651 Help Wanted

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Confederated Tribes of the Umatilla Indian Reservation Department of Public Safety-Umatilla Tribal Police Dept.

Police Officer \$51,431.16-\$54,002.742 annual DOE/DOQ Full Time with the benefits package-Safe-Sensitive/Non-Exempt Performs law enforcement and crime prevention work, including patrol, and investigation. Enforce federal, state,

and local laws.

Communications Officer \$36,986.04 -\$50,238.22 annual DOE/DOQ Full Time with the benefits package-Safety Sensitive/Non-Exempt. The Communications Officer is directly responsible for the operation of all office radio and telephone communications equipment, maintaining a close watch on patrol activities in the field, and for the general office need of the agency. The Communications Officer also dispatches

Positions are open until filled. For Employment Application or Vacancy Announcement please visit the Tribes website at https://ctuir.org/ career-opportunities/ or call (541)429-7180

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651 Help Wanted



Do you have the desire to

help others struggling with

addiction? If so, CCS would love for you to join our team! Over the last decade CCS has been expanded with rapid growth. It is an exciting time for Community Counseling Solutions and is the perfect time to begin your career with a company that is not slow-ing down. CCS is recruiting for 2 full time, 1.0 FTE, Alcohol and Drug Counselors in Pendleton, Oregon. Home of the famous Pendleton Roundup. Pendleton is full of history and culture and perfect for the outdoor enthusiast. We are looking for someone who understands the complexity of addiction and is willing to help change the lives of individuals battling this disease by providing client centered individual, group, and family therapy and education. This position requires a high school diploma and the ability to become state certified as an Alcohol and Drug Evaluation Specialist (CADC) within 18 months of employment. Those recovering from a substance use disorder must be able to document continuous abstinence from drugs and/or alcohol for a period of at least 2 years Successful applicants must have a valid Oregon Driver's license, \$300,000 in personal auto insurance and \$100,000 for bodily injury and property damage, and must be able to pass a criminal background check. Wages for this position range from \$17.60 to \$25.00 an hour, DOEE Enjoy competitive wages, with excellent benefits and continuous training. Position is open until filled. EOE.



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651 Help Wanted

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Preparing content for publication, including collating business data; proofreading advertising and news; typing: downloading submitted materials such as legal notices law-enforcement reports calendar items, weather data and the whole gamut of local items that appear in our publications.

Assisting advertising customers by connecting them with the sales team and assisting with information on specia projects such as Round Up and Parent Magazine.

Minimum qualifications: Ability to work with minimal supervision and in a team environment. Ability to perform multiple tasks simultaneously and accurately. Proficiency in word processing, electronic communication, spreadsheet and database software. Excellent phone skills, good spelling and grammar.

This full-time position works 37.5 hour work weeks, Monday through Friday, in our downtown Pendleton office.

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101 Legal Notices

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Estate of Delbert W. Klicker (No. 21PB05345) In the Circuit Court of the State

of Oregon for the County of Umatilla, Probate Department. In the Matter of the Estate of Delbert W. Klicker, Deceased. Notice is hereby given that Daniel Klicker has been appointed as personal representative of the above estate. All persons having claims against the estate are required to present them to the undersigned personal representative in care of the undersigned attorney at: 4949 Meadows Road, Suite 600, Lake Oswego, Oregon, 97035 within four months after the date of first publication of this notice, as stated below, or such claims may be barred. All persons whose rights may be affected by the proceedings in this estate may obtain additional information from the records of the Court, the personal representative or the attorney for the personal representative. Dated and first published July

13, 2021. DANIEL KLICKER Personal Representative c/o Mark Huglin, OSB No. 882293 DRANEAS HUGLIN COOPER

Attorney for Personal Representative

4949 Meadows Road, Suite 600 Lake Oswego, OR 97035 Publish July 13, 20, 27, 2021

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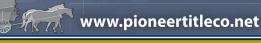
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