

504 Homes for Sale

\$119,000 - 2 Bedroom 1 Bath Log Cabin near TOLGATE . Approximately 2 acres. 100 yards from Snowmobile trail entrance. Cash only, will not finance. MLS# 19024843

Rocky Mikesell
Blue Jeans Realty
"Our office is wherever you are"
541-379-8690

New Listing...
\$135,000 - 3 Bedroom 1 Bath Ranch Style in Pilot Rock. Hardwood Floors. Vinyl Siding. Large Fenced Back Yard. Central Air Conditioning. Very nice home. MLS# 19534828

Rocky Mikesell
Blue Jeans Realty
"Our office is wherever you are"
541-379-8690

\$198,900
CLEAN/QUALITY w/hardwood floors, coved ceiling, updated main bath w/walk-in shower. Formal dining w/built-in. Basement w/bath, utility w/sink, W/D. Bonus/family room and office. **Vicki 541-969-9441 cell. #19455286.**

Coldwell Banker Whitney & Associates
541-276-0021

\$244,900
1 LEVEL, 1604 sf(m/l), 3 bedroom, 2 bath home on quiet cul-de-sac. New interior paint, carpet, dishwasher, microwave. Open kitchen w/pantry, familyroom, utility. Tool shed, yard. **Carl 541-377-5058 cell. #19083226**

Coldwell Banker Whitney & Associates
541-276-0021

\$359,000
2 STORY BUNGALOW w/ 5,000 sf(m/l). Hardwood floors, amazing kitchen, quartz countertops, stainless steel appliances. Finished attic converted to master suite, basement w/guest bedroom, fullbath. **Jason 760-409-6842 cell. #19346733**

Coldwell Banker Whitney & Associates
541-276-0021

New Listing...
\$535,000 - Stunning 4 Bed 3 Bath Custom View Home. Exceptional throughout. Updated Kitchen. Hardwood Floors. 2 Family Rooms. Large Bedrooms. 40x54 Shop. MLS# 19582968

Rocky Mikesell
Blue Jeans Realty
"Our office is wherever you are"
541-379-8690

Home sweet home! Beautiful 4 bedroom, 2.5 bathroom with updated kitchen, tile flooring, wood floors and carpeting throughout. Main floor offers a bathroom with a step in soaking bath, arched doorways and vaulted ceilings in the upper floor. Lots of room for the family in this two story home with a full basement on a corner lot and fenced yard in the historic town of Heppner. MLS 19139457, \$225000.

Carolyn at Ranch-N-Home Realty. 541-786-0822

PENDING - \$150000 Cabin in the mountains! Remodeled two bedroom one bath, 768 sq ft. cabin, completely furnished from the dishes to the bedding and towels; Appliances, furniture, washer, dryer, couch, dressers, TV, dishes and has beautiful log bedroom furniture, a perfect place to get away from it all. Also has a 25x28 shop with a attached atv/snow mobile shed, fenced on one acre. Lots of wildlife, deer and turkeys and great hunting nearby at this Blake's Ranch retreat, Only an hour commute to Hermiston! MLS 19242377.

Call Carolyn Rovier
541-786-0822
Ranch-N-Home Realty

EQUAL HOUSING OPPORTUNITY

EQUAL HOUSING OPPORTUNITY

All real estate advertising in this paper is subject to the Fair Housing Act which makes it illegal to advertise any preference, limitation, or discrimination based on race, color, religion, sex, handicap, familial status, or national origin, or an intention to make any such preference, limitation, or discrimination. Familial status includes children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under 18.

This newspaper will not knowingly accept any advertising for real estate which is in violation of the law. Our readers are hereby informed that all dwellings advertised in this newspaper are available on an equal opportunity basis. To complain of discrimination, call HUD toll-free at 1-800-669-9777. The toll-free telephone number for the hearing impaired is 1-800-927-9275.

SOLUTION:

4	7	9	6	1	8	5	2	3
2	3	1	9	4	5	8	7	6
6	8	5	7	3	2	9	1	4
1	2	4	3	8	9	7	6	5
9	5	7	4	2	6	1	3	8
8	6	3	1	5	7	2	4	9
5	1	6	2	9	4	3	8	7
7	9	2	8	6	3	4	5	1
3	4	8	5	7	1	6	9	2

507 Homes w/Acreage

\$119,900
Nice 2 bedroom, 1 bath, 896 sf(m/l) home in Athena on large .28 acre lot. Metal roof, vinyl siding, heat pump, gas fireplace. 2large out buildings. **Jerry 541-969-6378 cell. #19066647**

Coldwell Banker Whitney & Associates
541-276-0021

\$587,000
19.24 acres with a 2800 sf(m/l) Valley custom built manufactured home. Water rights, wheel sets, 5bay shop, in pristine condition and superb location. **Kevin 541-969-8243 cell. #18177463**

Coldwell Banker Whitney & Associates
541-276-0021

516 Lots & Acreage

VIEW LOTS - Royal Ridge. Beautiful views starting at \$30,000. Land / Home Financing available. Custom Home Builders/Developers welcome. Call for details.

Rocky Mikesell
Blue Jeans Realty
"Our office is wherever you are"
541-379-8690

Elk Meadows. 10-13 Acre Sites now starting now at \$109,650 including Power & Water. Financing available. Meacham Area. Easy commute to LaGrande or Pendleton.

Rocky Mikesell
Blue Jeans Realty
"Our office is wherever you are"
541-379-8690

643 Business-Sales Opportunities

Notice: Oregon State Law requires anyone who contracts for construction work to be licensed with the Construction Contractors Board. An active license means the contractor is bonded and insured. Verify the contractor's CCB license through the CCB Consumer Website:
www.hirelicensedcontractor.com

CHILDREN'S outgrown clothing, toys and furniture sell quickly with a classified ad.

651 Help Wanted

Preschool teacher/Director position for 2019-2020 school year.

Umatilla Community Preschool
Umatilla Oregon
Established in 1963

Associate degree or equivalent experience in early childhood development required.

Send your information to
Umatilla Community Presbyterian Church
PO Box 358
Umatilla, OR 97882

651 Help Wanted

Preschool teacher/Director position for 2019-2020 school year.

Umatilla Community Preschool
Umatilla Oregon
Established in 1963

Associate degree or equivalent experience in early childhood development required.

Send your information to
Umatilla Community Presbyterian Church
PO Box 358
Umatilla, OR 97882

Auditor for Harney County

Harney County Court is requesting written proposals from certified municipal auditors to conduct the annual audit of the County's financial records for a three-year (3) period beginning with the 2019-2022 fiscal year. Audits shall be conducted according to the criteria prescribed by the Minimum Standards of Audit Oregon Municipal corporations and shall satisfy the provisions of the "Audit of State and Local Governments".

Harney County Court will make selection of the audit firm. For a copy of the County's audit proposal information go to www.co.harney.or.us

We look forward to receiving your proposal on or before July 24, 2019 at 5:00 p.m.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

651 Help Wanted

Morrow County is seeking a Full-time Accounting Clerk in Heppner OR. This position requires general accounting experience. Wages start at \$16.56 per hour plus excellent Benefits. For full job description and application visit the Morrow County Website at www.co.morrow.or.us or contact Human Resources at (541)676-5620. Closes July 19, 2019. Morrow County is an EOE.

Business Recruitment Specialist
Confederated Tribes of the Umatilla Indian Reservation (CTUIR)
Pendleton, OR

The CTUIR is seeking an experienced professional to fill the role of Business Recruitment Specialist. Primary responsibilities will be business attraction, so preference will be given to applicants with sales, business development, or other marketing experience. Other duties include operational support for CTUIR-owned commercial/industrial parks, operational support for CTUIR-owned enterprises, some grant writing, and some project management. Great benefits and work environment.

For complete job description and application materials visit <https://ctuir.org/business-recruitment-specialist-0>. The position is open until filled with first review July 8th, 2019. For more information please email RyanDeGrofft@ctuir.org.

Are you in pursuit of an inspiring career that encourages your community members to thrive? Then Community Counseling Solution (CCS) is the place for you! CCS offers a harbor to those seeking guidance through personal trials. CCS is committed to offering their award-winning services all over Oregon and behavioral health care to four counties. A fulltime QMHP-CADC to successfully lead this position will be in command of providing behavioral health assessments, brief interventions, case management, and referral services to individuals incarcerated or released from the Umatilla County Jail. This leader will be highly engaged in joint-case planning and referrals with other community agencies. You must have: Masters degree from an accredited college in social work, psychology or other human service related field. Must be a Certified Alcohol and Drug Counselor (CADC), level I or II. If you are not a CADC, you must be able to become certified within one year of employment. Enjoy competitive wages, with excellent benefits. The pay range for this position is \$46,200 - \$68,300, DOE. CCS has a benefit package including health, dental and vision insurance, 401K, potential for tuition reimbursement, student loan forgiveness and paid licensure supervision. Position is open until filled. CCS is an EOC.

651 Help Wanted

Preschool teacher/Director position for 2019-2020 school year.

Umatilla Community Preschool
Umatilla Oregon
Established in 1963

Associate degree or equivalent experience in early childhood development required.

Send your information to
Umatilla Community Presbyterian Church
PO Box 358
Umatilla, OR 97882

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an Equal Opportunity employer.

Public Works Purchasing Agent
City of Pendleton, Oregon

The City of Pendleton is accepting applications for a full-time Purchasing Agent in the Public Works Department. Position is responsible to: coordinate all purchases of materials, equipment, and supplies at the Public Works Shop and related facilities; maintain all inventory, procurement and maintenance records; process requisitions and invoices for payment; answers phones; prepare and process correspondence; use bids, quotes and vendor contacts to make purchasing decisions; coordinates complaint responses and other requests for action; and related work. Requires high school diploma or GED and 1-2 years of work experience in construction, operation and maintenance of municipal water, sewer and street systems, preferably to include at least 1 year of responsibility for requisition and purchasing of parts, supplies or equipment. Experience in an automated office setting and excellent interpersonal skills required. Must have valid drivers license, and be able to pass criminal background check. Must have or be able to obtain within 6 months certification to operate a forklift. Salary range is \$3,855 - \$5,064/month DOE plus excellent benefits. Applications are available at www.pendleton.or.us or employment or at City Hall, 500 SW Dorion Avenue, Pendleton OR 97801 or by calling (541) 966-0201. Applications, along with cover letter and resume, are due by 5:00 p.m. July 19, 2019. The City of Pendleton is an