

Employment
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CARE GIVER needed for disabled female. Aprox 90 hours per month. Please send reume and references.
jody1@wtechlink.us



COMMUNITY COUNSELING Solutions has openings for an On-Call Residential Associates who will work at Juniper Ridge Acute Care Center located in John Day, OR. JRAC is a Secure Residential Treatment Facility providing services to individuals with severe mental illness. These positions will engage in daily housekeeping and meal preparation tasks as well as assisting the residents in their activities of daily living (transportation, medication management, recreation and leisure activities, and other services designed to promote recovery and meet the resident's and facility needs). A complete job description is available upon request. Qualified applicants must have a high school diploma or equivalent and be able to pass a criminal history background check, as well as possessing a valid Oregon Drivers License. Wages are dependent upon experience and qualifications. Part time positions available at this time. For an application, please contact Joyce Hughes at 541-676-9161 or visit our website www.communitycounselingsolutions.org. Position open until filled.

EZ STORAGE of Hermiston has a part-time position open for maintenance. Entails cleaning of storage units, grounds area and landscaping \$12/hour.hours may vary Mail resume to EZ Storage, PO Box 443, Hermiston OR 97838 or call Bill Cole 541-310-8403 for more info.



FAMILY ADVOCATE Bilingual English/Spanish Social Services professional needed to support families with children in OCDC's Head Start programs **Pay: DOE, \$12.83-\$15.44/hr Plus Benefits!** For more details visit our website www.ocdc.net Apply online or in person: 403 Peadbody Street Milton-Freewater, OR 97862 **EQUAL OPPORTUNITY EMPLOYER**

Fire Department Reserves City of Pendleton, Oregon The City of Pendleton is accepting applications for the following Reserve positions: 1.Firefighter Reserves 2.EMS Reserves - Must be a licensed EMT, Advanced EMT, EMT Intermediate, Paramedic, Registered Nurse or Physician Assistant 3.Resident Reserves - Must become enrolled as a full time college student in fire science or medical related field of study. Will be required to live at the fire station. Compensation will include tuition assistance and housing. All require high school diploma or GED equivalent. Previous firefighter or EMS experience desired but not required. Must be 18 years of age, have a valid Oregon driver's license and be able to pass a background investigation. Salary range is \$9.25 - \$27.50 per hour (depending on qualifications). Applications available at www.pendleton.or.us/employment t or from Human Resources, City Hall, 500 SW Dorion Avenue. Completed applications to HR no later than 5:00 pm on May 27, 2016. The City of Pendleton is an equal opportunity employer.

PART-TIME HELP, all shifts, all positions. Must be at least 16 years old with transportation. A&W located at Space Age Travel Center, Hermiston. Pick up applications at 77522 S Hwy 207. Questions? Call 541-564-6969

Property Appraiser III Please visit www.umatillacounty.net for a complete job description and application instructions or Umatilla County 216 SE 4th St. Pendleton, OR 97801 541-278-6282 Closes: 5/16/2016

THE CITY of Pendleton Public Works Department, Resource Recovery Facility (RRF) is accepting applications for part-time, seasonal laborers to work from approximately June - September. Positions perform labor required to clean in and around the RRF. Duties include: cleaning brush, painting, mowing, turning drying beds, and helping around the RRF as needed. Must be able to work outdoors in all weather conditions and operate hand and power tools. Position requires walking, bending, stooping, and lifting up to 50 lbs. Requires valid Oregon vehicle operator's license and ability to pass criminal background check. Salary is \$10.20 per hour, no benefits. City applications are available at www.pendleton.or.us/employment t or at the Personnel Office at City Hall, 500 SW Dorion, Pendleton, OR 97801; (541) 966-0201; Open until filled. First review of applicants will be on Friday, May 13, 2016. Equal Opportunity Employer.

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EASTERN OREGON University is seeking a Tutor Coordinator! For further details and to apply, visit, <http://eou.peopleadmin.com/postings/1005>.

UMATILLA COUNTY Soil and Water Conservation District is seeking a qualified/experienced person to fill our District Manager position. Responsibilities will include administration of the district, supervision of employees, financial and grant writing. Send resume to: Umatilla SWCD at 1 SW Nye Ave., Suite 130, Pendleton. Complete job description available at the district office. Deadline for resume - May 20, 2016

UMATILLA POLICE DEPARTMENT The Umatilla Police Department is accepting applications for the position of Police Officer. Salary range \$3850-\$4395/mo DOE. Applicants must be at least 21 years of age, have no criminal record, have a good driving record, be a U.S. citizen and have a High School diploma or equivalent. City application required. Mail resumes and applications to Human Resources, City of Umatilla, PO Box 130, Umatilla, OR 97882. For more information, and a copy of the full job description contact Kylie at kylie@umatilla-city.org 8:00 a.m. to 4:00 p.m., M-F (541) 922-3789. Closing date: 5:00 p.m. June 30, 2016. EOE/AA

Response Information: DHS employs over 7,500 people, in more than 100 locations around the state, and delivers services through and in coordination with many community partners. This employment opportunity is with Aging and People with Disabilities (APD), which is part of the Department of Human Services. There is one permanent full-time opening located in La Grande (1607 Gekeler Lane). This position is represented by a union. The purpose of this position is to provide initial contact to applicants/clients coming into the MSO, complete basic screening, perform secretarial, technical and administratively related tasks in support of management, human resource specialists and case management staff in the Ontario MSO. The purpose of these efforts is to enable staff to achieve the agency's mission, goals and philosophy. This position will conduct initial screening with applicant/client to secure demographic data for the purpose of attaching this information to ACCESS screening tool in the program areas of Title XIX, Food Stamps, Oregon Health Plan or Qualified Medicare Beneficiaries. **The office specialist duties include, but are not limited to:** 1. Assigning of Title XIX, FS, PMDDT, QMB, OHP transferred on-line to the La Grande MSO, checking all available data for previous contact or assistance and requesting transfer of ACCESS case; 2. Answering incoming calls, determining nature of contact, provide information and referral as needed, routing call or message to appropriate staff; 3. Reviewing and assist in completing, as requested, client forms for completeness and accuracy; 4. Investigates applicant/client problems, responds to questions, resolves discrepancies relating to non-receipt of FS benefits, HCW checks, scheduling problems, etc.; 5. Issues Home Care Worker payments on-line 6. Issue EBT's and complete required documentation and forms; 7. Complete resource and referral requests, including transportation requests; 8. File and purge case records within appropriate time lines; 9. Sort, date stamp and distribute incoming mail; 10. Weigh, apply correct routing information, apply correct postage for outgoing mail; 11. Primary support for Meals on Wheels payments; 12. Provide reception service to clientele and the general public who walk-in requesting serv-ices or information about the agency and programs and/or refer to appropriate staff. 13. Perform other duties as assigned. 14. Completes and assures appropriate sign off and data enters required letters, office corre-spondence, Title XIX and food stamp related forms within appropriate time lines; keeps dis-strict manager and supervisor informed of problems and performance of job; observes all SPD policy and procedures at unit, district and state levels; attends all training, as requested. 15. Cooperate, communicate, ensure all treatment is with dignity and respect, and promote good working relationships with other agencies and providers, i.e. Social Security, VA, SS, adult foster homes, contract agencies; counsel applicant/client regarding availability of other resources; attend and participate in all staff and office support staff meetings. Provide Home Care Worker Orientation on a monthly basis.

WORKING CONDITIONS General office conditions. May come into contact with hostile, angry or mentally disabled people. May come into contact with persons with communicable diseases. Travel may be in inclement weather. The work schedule for this position is Monday through Friday from 8am to 5pm. May require some overtime work before and after scheduled work hours and on weekends. This position requires occasional travel of more than 100 miles per one-way trip. This position requires a valid driver license and an acceptable driving record. If not, you must be able to provide an alternate method of transportation. This position also includes an office environment that includes long periods of sitting for data entry, document reviews and desk side interviewing. Daily ongoing use of a keyboard and CRT screen are necessary. This position requires a good attendance pattern, and appropriate use of accrued paid leave in order to ensure branch coverage for vacations and other leaves, as well as acceptable customer service for our clients, community partners and the general public.

MINIMUM QUALIFICATIONS Two years of general clerical experience, one year of which included typing, word processing, or other experience generating documents; OR An Associate's degree in Office Occupations or Office Technology; OR Graduation from a private school of business with a Certificate in Office Occupations or Office Technology and one year of general clerical experience. College courses in Office Occupations or Office Technology will substitute for the required experience on a year-for-year basis. If you are using education to qualify, you must attach transcripts.

REQUESTED SKILLS - Maintain effective, cooperative and courteous working relationships with co-workers, supervisors, the general public, clients, and providers. - Ability to develop and maintain collaborative working relationships by assisting and supporting co-workers, supervisors, and other work-related partners. Constructively realize team objectives by identifying and resolving problems. - Open to constructive feedback and suggestions in an effort to strengthen work performance.

- Maintain client confidentiality in accordance with published guidelines. - Efficiently manage workload in a constantly changing work situation as well as plan for and resolve complex problems. - Proficiency with Microsoft Office applications, accuracy in typing and data entry, with experience generating reports within a database - Excellent verbal and written communication skills paired with active listening and de-escalation skills and abilities - Strong organization and administrative planning skills with experience taking meeting minutes, scheduling meetings, filing paperwork, writing letters and notices, and handling mail Your application materials, including your answers to the 'Supplemental Questions' will be reviewed to determine if you meet the minimum qualifications and how you meet the requested skills for the position to which you have applied. Your answers to the supplemental questions must be reflected in your application. Only the candidates whose experience most closely match the qualifications and requested skills of this position will be invited to an interview. The State of Oregon is now requiring all applications have a valid email address.

Applicant E-Recruit Help and Support: <http://oregon.gov/jobs/Pages/support.aspx> This quick help guide can also be found on the State Jobs Page by clicking in the Applicant E-Recruit FAQ's then click on Applicant Profile Maintenance. E-Recruit technical support: support@governmentjobs.com Information on Veterans' Preference points: <http://oregon.gov/jobs/Pages/Veterans.aspx> Questions and inquiries regarding this recruitment may be directed to: jennifer.m.moisas@state.or.us, Workforce Recruitment Consultant DHS will communicate with all applicants via e-mail. TTY users please use the Oregon Telecommunications Relay Service: 1-800-735-2900 and ask the Telecommunications Assistant to connect you to 503-945-5698 (8:00 a.m. and 5:00 p.m. (PST) Monday-Friday. If you are offered employment, the offer will be contingent upon the outcome of an abuse check, criminal records check and driving records check, and the information shall be shared with the DHS, Office of Human Resources (OHR). Any criminal or founded abuse history will be reviewed and could result in the withdrawal of the offer or termination of employment.

PLEASE CONSIDER JOINING US! The Oregon Department of Human Services is committed to affirmative action, equal employment opportunity and workplace diversity.

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BOOKKEEPER – Hermiston School District is seeking applicants for a FT Food Services Bookkeeper. Competitive salary w/benefits pkg. For more info and how to apply www.hermiston.k12.or.us/employment *The Hermiston School District is an Equal Opportunity Employer.*

CLASSIFIEDS HAVE IT!

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JOIN OUR GROWING YELLOWHAWK TEAM! We are recruiting for the following positions: *Network Systems Security Administrator *Mental Health Counselor II *Nutritionist *Purchase/Referred Care Clerk *Part Time Registered Dental Hygienist *Pharmacist *Pharmacy Billing & Inventory Technician *Provider (MD/DO) *Nurse Practitioner (NP) *Manager of Clinical Services *Pharmacy Billing & Inventory Technician (June Screening) To apply please send a cover letter, resume, completed YTHC application (available online at www.yellowhawk.org), copy of licensure/certification/transcripts, and a copy of your enrollment card if applicable. Janyce Quaempts 541.278.7549 or janycequaempts@yellowhawk.org Open Until Filled. Tribal/Indian Preference Observed.

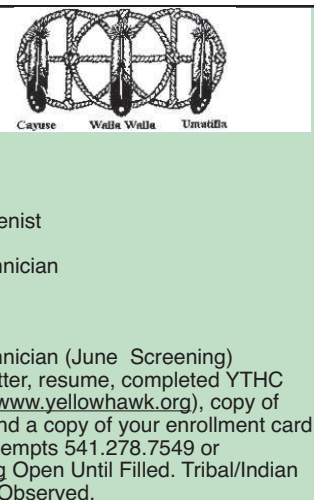
Office Specialists 2

Employment
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STAFF NEEDED to provide job coaching for developmentally disabled adults in training or placement sites to help them learn a skill, task or job. Requires ability to recognize vocational strengths while providing supports for individual Success. Full time, \$12-14 HR with PTO Applications from Stephanie@horizonprojectinc.com

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EXPANDING ORTHODONTIC PRACTICE Looking for certified dental assistants to work part time, aprox. 2 days/week In Pendleton and Hermiston Spanish speaking preffered Email resume and references to dirwin@irwinorthodontics.com



Employment
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SEEKING FORKLIFT operators and warehouse workers for Zero degree warehouse. Employer will provide forklift operator training to qualified applicant. Pre-employment drug test will be required. Apply in person at Smith Frozen Foods, Inc., 101 Depot St. Weston, OR 97886. EOE

THE CITY of Pendleton public works Dept. is accepting applications for part-time, seasonal laborers to work from approximately June - September. Positions perform labor required to clean the river levee and water filtration intake for the City of Pendleton. Duties include: cleaning brush, painting, clean out settling ponds, vacuum out meter boxes and insulate, install water meters, mowing, pulling weeds, and helping the water department. Must be able to work outdoors in all weather conditions and operate hand and power tools. Position requires walking, bending, stooping, and lifting up to 50lbs. Requires valid Oregon vehicle operator's license and ability to pass criminal background check. Salary is \$10.20 per hour, no benefits. City applications are available at www.pendleton.or.us/employment or at the Personnel Office at City Hall, 500 SW Dorion, Pendleton, OR 97801; (541) 966-0201; Open until filled. First review of applicants will be on Friday, May 13, 2016. Equal Opportunity Employer.

*****NOW HIRING*****

BROADBAND INSTALLER IN PENDLETON

Benefits Include:

- Complimentary/Discounted Charter TV, Internet & Phone (where available)
- Company Vehicle, Tablet and Cell Phone for use while performing your job

•Medical, Dental, Prescription Drug, Vision,Life Insurance

•Paid Vacation, Holidays, and Sick Time

•401k with Company Match

•Tuition Reimbursement

•Discounts to various nationwide retailers

•And much more.....

ENTRY LEVEL OPENING AVAILABLE – APPLY ONLINE NOW!

Do you love working outside and have a valid driver's license with a satisfactory driving record? This position provides great opportunities to self-promote.

If you qualify, we will provide instructor led training and give you the tools necessary to be successful in this position! Full job description and qualifications are on our website. www.charter.com/careers

Must submit an online application to be considered for this position. For the latest career opportunities, you can find us on LinkedIn, Twitter and Facebook. EOE Race/Sex/Vet/Disability

Charter is an equal opportunity employer. Diversity and inclusion are embedded in and vital to our culture and how we do business.

<http://www.dol.gov/ofccp/regs/compliance/posters/pdf/eeopost.pdf>

WE ARE currently hiring for our SEASONAL positions for Pea Harvest at the Paterson, WA facility.

- Maintenance Clerk - Req#59483
- Heavy Labor - Req#59486
- Sanitation LEAD – Req# 63048
- Sanitation Tech - Req#60701
- Production Support Specialist - Req#60906
- Truck Driver - Req#59481
- Harvest Operator - Req#59482
- Warehouse Worker/Forklift Operator - Req#59487
- Warehouse LEAD - Req#61022

Interested individuals may apply online at www.conagrafoods Careers.com, please reference Paterson, WA under keyword search option.

ConAgra Foods-Lamb Weston is an Equal Opportunity/ Affirmative Action Employer. As part of our pre-employment process, we conduct a background check as well as hair follicle drug screen.

HELP WANTED

Morrow County Health District is accepting applications for 2 full-time **PATIENT ACCOUNT REPRESENTATIVES** at Pioneer Memorial Hospital in Heppner. Duties include answering multi-line phone system, admitting patients, account collections and more. Requires a highly organized individual with great customer service skills who can work independently. High School Diploma and two years general office experience required, medical office experience with electronic health record software preferred. Must have excellent interpersonal and communication skills and be a team player.

Starting wage range \$15.23 to \$16.66 per hour DOQ. Excellent benefit package. Background check and pre-employment drug screen required. Applications are available at www.morrowcountyhealthdistrict.org/employment, in person at the Patient Business Office at Pioneer Memorial Hospital, or by contacting Patti Allstott, 541-676-2949. Closes May 20th. EEOE.

Legal Notices



Legal Notices

EO-8256
DEQ Public Notice
Portland General Electric Boardman, Oregon
Has applied for an Oregon Title V Operating Permit Renewal

The Department of Environmental Quality is providing an opportunity for public comment. You can access the draft documents from DEQ's "Public Notices" page at www.oregon.gov/deq/Pages/publicnotice.aspx or call Nancy Swofford at 541-633-2021 or toll free in Oregon at 866-863-6668. May 14, 2016

EO-8262
NOTICE OF BUDGET COMMITTEE MEETING A public meeting of the Budget Committee of the Hermiston Urban Renewal Agency, Umatilla County, State of Oregon, to discuss the budget for the fiscal year July 1, 2016 to June 30, 2017, will be held at City Hall, 180 NE 2nd Street, Hermiston, Oregon. The meeting will take place on May 25, 2016 at or after 6:00 pm. The purpose of the meeting is to receive the budget message and receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 20, 2016 at City Hall, 180 NE 2nd Street, Hermiston, Oregon between the hours of 8:00 am and 5:00 pm. This meeting notice is also being posted on the City's website at www.hermiston.or.us. May 14, 2016

EO-8263
NOTICE OF BUDGET COMMITTEE MEETING A public meeting of the Budget Committee of the City of Hermiston, Umatilla County, State of Oregon, to discuss the budget for the fiscal year July 1, 2016 to June 30, 2017, will be held at City Hall, 180 NE 2nd Street, Hermiston, Oregon. The meeting will take place on May 25, 2016 at 6:00 pm. The purpose of the meeting is to receive the budget message and receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after May 20, 2016 at City Hall, 180 NE 2nd Street, Hermiston, Oregon between the hours of 8:00 am and 5:00 pm. This meeting notice is also being posted on the City's website at www.hermiston.or.us. May 14, 2016