

Employment 335

CALL PAULA AT THE EO OR HERALD NEWSPAPERS TODAY !!!
541-278-2678

We can now put highlighting in your ad in 6 different colors!! Blue, Cyan, Green, Magenta, Red & Yellow!!
Call Paula @ 541-278 2678 to place your classified ad TODAY!

DRIVER FOR Real Estate Guide from Pendleton to Walla Walla once a month with refills as needed. For more info please call Kim at 541-966-0807.

EASTERN OREGON
Rental & Sales:
Accepting applications for Full Time Yard/Delivery staff. Valid driver's license required. Contact Mark @ 541-276-7368.

FULL TIME COOK
Wages DOE. Submit Resume in person to Pendleton Country Club. Tuesday-Friday 9-4

IMMEDIATE OPENING ESCROW OFFICER (with experience) ESCROW ASSISTANT (will train) resume to PIONEER ESCROW P.O. Box 1538 Pendleton, Oregon 97801 email to afreeman@pioneerititle.net rparker@pioneerititlec.com

Always great for a laugh.

Check out the color Comics in the

WEEKEND EDITION



EAST OREGONIAN

Call 1-800-522-0255 to subscribe

Employment 335

COMMUNITY COUNSELING Solutions is a 501(c)(3) corporation serving Oregon in Morrow, Wheeler, Gilliam, Grant, and Harney Counties. We are currently recruiting for an Executive Assistant who will provide high level administrative support for the Executive Director in Heppner. Essential duties include: scheduling and organizing: meetings, travel, conferences and agency activities; researching, analyzing and preparing reports and documents; coordinating project based work with multiple departments; responding to and prioritizing incoming information, calls, letters, documents and emails; generating and amending contracts; performing other tasks or projects as assigned. The qualified individual will have strong business writing skills, good judgment and ability to make decisions. Minimum requirements include a 2-year associate's degree in business related field plus four years relevant experience, or 6 years of relevant experience. This is a full-time exempt position that is overseen by the Executive Director. The salary range is \$40,100-\$58,500 DOE. Excellent benefits. Please download an application for employment at www.communitycounselingsolutions.org, forward cover letter and resume to ladawn.fronapel@gobhi.net. Position open until filled. EOE.



MILES & MILES OF SMILES

Our success... It's All About Kids, Employees, & Customers!!
Mid Columbia Bus Company provides a family atmosphere for the employees to come to work each day and know they are appreciated.
Bus Drivers Needed Starting Wage \$11.50/Hr.
Apply at:
Mid Columbia Bus Co.
73458 Bus Barn Lane
Pendleton, OR. 97801

COMMUNITY COUNSELING Solutions is a 501(c)(3) serving Oregon in Morrow, Wheeler, Gilliam, Grant, and Harney Counties. We are recruiting for Clinical Supervisor in our Boardman Office. Qualified applicants must: 1) have a Masters degree in psychology, social work, or other human service related field, and have five years of experience in the delivery of clinical services; 2) be a certified mental health investigator, or have the ability to obtain certification; and 3) be a certified protective services investigator, or have the ability to obtain certification. If applicant is not a Licensed Professional Counselor, Licensed Clinical Social Worker or a Ph.D., you must obtain Alcohol and Drug Counselor Certification. This position is expected to participate in the back-up on-call rotation. Salary range \$43,700-\$64,700, DOE. Excellent benefit package. Download an application at www.communitycounselingsolutions.org and forward it with cover letter and resume to: ladawn.fronapel@gobhi.net. Position open until filled. EOE.

URM STORES is looking for a qualified full time Truck Driver for food service and grocery deliveries. This position will be domiciled out of Umatilla, OR. Requires heavy lifting and moving of product. Starting wage is \$21.08/hr + Pension and excellent benefits pkg. Background checks and pre-employment testing required for these positions. Qualified applicants apply end at: www.urmstores.com. Position Closes EOB 8/7/15
Requirements are:
High School Diploma or GED
Minimum 1 year Recent Tractor-Trailer Truck Driving Experience
CDL Class A license
Doubles Endorsement
Current DOT physical card
Clean driving record
EEOE

SYSTEMS SPECIALIST I OR II (DOQ)

Please visit www.umatillacounty.net for a complete job description and application instructions or



Umatilla County
216 SE 4th St.
tel:541-278-6282

Closes: August 6, 2015

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OPERATORS NEEDED

- Must be available any day of the week and must be able to work long hours
- We are looking for the best and the brightest to join our team!

Details:

- Operate non-specialized farm equipment such as sprayers, braco's, lilliston's, pilers, bobcats, mowers, lifters, or other harvest equipment.
- Responsible for the operation of basic farm equipment such as pack tractors and mowers and other equipment as required.
- Responsible for learning and performing basic preventative maintenance required for each piece of equipment assigned
- Perform multiple duties under direct supervision including repair and fabrication, maintaining/cleaning of the shop or outside grounds.
 - Willing to train.
 - \$14.50 per hour.
- Located in Hermiston area

▪ Apply at 77460 Paterson Ferry Road, Irrigon, OR 97844

River Point Farms is America's largest grower, packer, shipper and processor of onions; including yellow, red, sweet and organic onions. Se necesitan Operadores

▪ Debe estar disponible cualquier día de la semana y debe ser capaz de trabajar largas horas

▪ Estamos buscando a los mejores y más brillantes para unirse a nuestro equipo! Detalles:

- Operar equipo no especializado de granja como, sidecasters, braco's, diggers, pilers, bobcats, mowers, lifters y otra maquinaria de la cosecha.
- Responsable de la operación básico de equipos de la granja como, los tractores y mowers y otra maquinaria que sea necesaria.
- Responsable para el aprendizaje de tareas básicas de mantenimiento preventivo requerido para cada pieza de la maquinaria.
- Desempeñar tareas bajo la supervisión directa incluyendo reparación y fabricación, el mantenimiento/limpieza del shop o la área de afuera.
 - Dispuesto a entrenar.
 - \$14.50 por hora.
- Localizado en Hermiston

▪ Aplicar en 77460 Paterson Ferry Road, Irrigon, OR 97844

River Point Farms es la productora, empa-cadora, exportadora y procesadora de ce-bollas más grande de América, incluyendo cebollas amarillas, rojas, dulces y orgánicas.

Please pick up applications at 77460 Paterson Ferry Rd, Irrigon, OR or call 541-289-5204



HERMISTON SCHOOL District is now hiring!

- Substitute Teacher – Bachelor's Degree required
- Computer Lab Assistant
- Special Education Assistant
- ELL Assistants – Spanish bilingual/biliterate
- Custodian
- Grounds
- Computer Lab Assistant
- On-Call Classroom Assistants
- On-Call Custodial/Maintenance

Visit our web-site for more info and application instructions. <http://www.hermiston.k12.or.us/employment>

The Hermiston School District is an Equal Opportunity Employer.



PATERSON SCHOOL DISTRICT

IMAGINE THIS...

- ★ A job where you know each and every day that you are part of a team improving the lives of children.
- ★ A job where you know you are getting kids safely to and from a fantastic school.
- ★ A job where dozens of the greatest kids in the world greet you cheerfully morning and afternoon.

Well, stop imagining and start applying!!

Paterson School District is accepting applications for the following Classified Employee positions:

- 1) BUILDING/TRANSPORTATION FLEET MAINTENANCE SUPERVISOR**
Salary range is \$31,500-\$37,000 DOE plus benefits package
- 2) SCHOOL BUS DRIVER**

For an application and position information: Contact the Paterson School District Office at (509) 875-2601.
Or email John Seaton at johnse@paterson.wednet.edu
Or email Rachelle Munn at rachellemu@paterson.wednet.edu

Paterson School District is an EEO/AA Employer

Employment 335

MAINTENANCE MECHANIC
Food Processing company located in Boardman/Hermiston area is looking for 1 experienced maintenance mechanic. Food processing experience is required. The right candidate should have mechanical experience including welding, fabrication, rolling stock, and plumbing.
Experience with; electric motors, gear boxes, and bearings a must. This is a full time position that will include shift work Aug. through April. If interested, please forward your resume with references to: Attention: Ken Cox PO Box 583 Boardman, OR 97818 (541) 481-2522 x 229

OREGON MUTUAL
Insurance is seeking a multi-line field claim adjuster for Tri-Cities, Pendleton area. Will work from home. <http://www.ormutual.com/about/careers.html>



THE UMATILLA Basin Watershed Council seeks a PT Fiscal Administrator (Book Keeper)/\$16 hour starting wage, flexible hours.
Email resume and cover letter to director@umatillawc.org

Reach the buyer you're looking for with a low cost, effective classified ad.

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OREGON DEPARTMENT of Agriculture is recruiting for a Natural Resource Specialist 3 (Pesticide Stewardship Specialist) Salem, Oregon. Go to Oregon.gov, recruitment closes on 08-11-2015.

CLASSIFIEDS GET results!

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THE PRESBYTERIAN PRESCHOOL seeks an Assistant Teacher for its program; responsibilities include helping teachers prepare projects/lessons, assisting in greeting, departures, and other activities involving children, helping with daily set-up and clean-up activities, and participating in special programs and registration. The position requires a high school diploma or equivalent; experience working with children preferred. The position is 25 hours/week during the school year. Call 541-276-7681 for information and application. Job open until filled



Blue Mountain Community College

BMCC is recruiting for **INSTITUTIONAL RESEARCH AND REPORTING SPECIALIST** to join our institution. This position will support college plans, priorities, and initiatives by providing data, reports, and assistance with analysis that guide informed decision making by College staff. This is a part-time, 12 month position. This position is open until filled, applications will be reviewed upon submission. For more detailed information about the position and how to apply visit our website: www.bluecc.edu.



Blue Mountain Community College

BMCC is recruiting for a tenure track **DENTAL ASSISTING TECHNICIAN INSTRUCTOR** who values student success to join our Dental Assisting Program located in Pendleton. This is full time position with excellent benefits including paid retirement and tuition waiver for you and qualified dependents. For more detailed information about the position and how to apply visit our website: www.bluecc.edu or contact Human Resources at hr@bluecc.edu or 541 278-5837. This position is open until filled; complete applications will be reviewed upon submission. BMCC is an EOE employer and participates in E-Verify.



Blue Mountain Community College

LIFE SKILLS INSTRUCTOR/FACILITATOR

BMCC seeks a self-motivated, well organized person with excellent problem solving skills to serve as our Life Skills Instructor/Facilitator. This position is located in Milton-Freewater. This is a part time position, up to 7 hours per week, 12 months per year.
Position closes Thursday, August 13, 2015.
Pay: \$18.00 per hour
For more detailed information about the position and how to apply, visit our website at www.bluecc.edu.
BMCC is an EOE and participates in E-Verify



Blue Mountain Community College

BMCC is recruiting for an **AVP OF INSTITUTIONAL EFFECTIVENESS** to join our team. This position is responsible for directing institutional research and reporting, outcomes assessment, and strategic planning and will assist with oversight of grant writing and accreditation processes. This is a full time benefited position including tuition waiver for the employee and qualified dependents and health care and retirement. This position is open until filled, applications will be reviewed upon receipt. For more details about the position and how to apply, visit our website at www.bluecc.edu or contact Human Resources at hr@bluecc.edu or 541 278-5837. BMCC is an EOE employer and participates in E-Verify.

Employment Opportunities

EAST OREGONIAN



Benefits include Paid Time Off (PTO), 401(k)/Roth 401(k) retirement plan and insurances (full time only).

Accounting Clerk: East Oregonian is seeking an experienced accounting clerk to join the administration team. The ideal candidate will have accounts receivable or other bookkeeping experience along with strong computer skills including Excel. East Oregonian is a service-oriented company and you will work regularly with the public and your co-workers. If you enjoy detailed accounting work, like learning new things and have the desire to multitask to keep on top of a busy work schedule, please submit your resume and cover letter now.

Graphic Designer: Join the graphic designer team at East Oregonian's Real Estate Guide publication. You'll work with multiple people and deadlines in a fast paced environment. Must be very accurate and detail-oriented. This position is responsible for designing creative including but not limited to website, ad campaigns and print advertisements, promotional posters and flyers, email advertisement and internal marketing creative. Experience in Multi-Ad Creator and Adobe Photoshop desired, QuarkXPress and/or InDesign a plus. Newspaper experience preferred, but not required.

Mailroom: Opportunity to work part-time (15-25 hours per week) or full-time (30-40 hours per week) in our packaging and distributing department at East Oregonian. Duties include using machines to place inserts into the newspaper, labeling newspapers and moving the papers from the press. Must be able to regularly lift 40# in a fast paced environment. Mechanical aptitude helpful and the ability to work well with others is required. Pre-employment drug test required.

Mechanic / Machine Operator: East Oregonian has a rare opening for a mechanic / machine operator in the mailroom and distribution department. Excellent mechanical skills are required, along with a can-do attitude. You will work closely with others in the department in order to keep the inserting machines running at maximum efficiency, operate inserters and assist in training new staff. Must be able to regularly lift 40#. Pre-employment drug test required. Hours are generally 5 pm to 2 am, Monday through Friday.

Pick up an application at 211 SE Byers, Pendleton, or send resume and letter of interest to EO Media Group, PO Box 2048, Salem, OR 97308-2048, by fax to 503-371-2935 or e-mail hr@eomediagroup.com



See What's In Store

for summer!

Place a Yard Sale Ad
25 words, 3 days, private party only
\$20.00 East Oregonian & Hermiston Herald

Yard Sale Kits - \$5.00
Includes 2 signs, stakes & price stickers.

Call Paula
541-278-2678

