

Employment 335

ACCOUNTING CLERK/
Receptionist.
Two years account-
ing and secretarial
experience required.
Able to read and
comprehend instruc-
tions. Type 60 wpm,
word processing and
excellent communi-
cation skills. Profes-
sional personal ap-
pearance. Licensing
and automotive in-
dustry experience a
plus. Helpful, logical
reasoning and detail
oriented are a
must. Full time with
benefits. Pay DOE.
Drug-free/EOE.
Send resume to
Rogers Toyota of
Hermiston, 1550 N
First St. Hermiston,
OR 97838

**BUSINESS
MANAGER**
IMESD is currently
seeking qualified
applicants for a
FTE Business
Manager.
CLOSES:
01/21/2015
Contact Nichole at
(541) 966-3224 for
additional
information or
download an
application and
view full job
description and
instructions at
www.imesd.k12.
or.us

Employment 335

CALBEE NORTH
America (CNA) LLC,
in Boardman, OR is
recruiting a Mainte-
nance Technician./
This position is re-
sponsible for main-
taining equipment,
completing sched-
uled PM's and per-
forming machine
set-up and repairs.
Three years verifi-
able experience in
maintenance is pre-
ferred. High School
Diploma or GED is
required. CNA is
seeking a self-mot-
ivated individual that
is required to cross
train in other techni-
cal areas to en-
hance capabilities.
Process Safety ex-
perience is a plus.
Must be able to read
and follow safety
policies and proce-
dures. CNA has a
competitive benefits
and wage package.
Individual must be
willing to work all
shifts and all days of
the week as we are
a 24/7 facility. We
are a 7 year old fa-
cility that has com-
pleted 2 expansion.
Our product is
unique in the Asian
and American Snack
Food Industry. This
is a tobacco
free/drug free facility
and a pre-placement
drug screening is re-
quired. Call Liz Mor-
ris at 541-481-6550
or email resume to
emorris@calbeena.com.

Reach the buyer
you're looking for
with a low cost, effec-
tive classified ad.

Employment 335

CALBEE NORTH
America in Board-
man Oregon, a 7
year old process-
ing facility, is re-
cruiting a Packag-
ing Machine Op-
erator for our Fry
Plant. We make a
potato product for
the Japanese and
American Market.
The qualified indi-
vidual must have a
minimum of 2
years prior
Hi-Speed Packag-
ing Operator expe-
rience. Must be
able to observe
machine flow and
speed as well as
troubleshoot any
issues. Ishida
Scale experience
a plus. Must be
willing to train in
other areas to im-
prove production
and personal
growth. This is a
day shift position
but must be willing
to work any and all
shifts if required.
This is a full-time
position consisting
of 3 12-hour shifts
and one 6-hour
shift. Starting pay
is \$17.70 & after
90 days \$18.45.
Email resume to
emorris@cal-
beena.com or call
541-481-6550 ex-
tension 116593.

**BUY IT! SELL IT!
FIND IT!**
East Oregonian Classified
1-800-962-2819

Employment 335

**CALL PAULA AT
THE EO OR
HERALD
NEWSPAPERS
TODAY !!!
541-278-2678**

We can now put
highlighting in
your ad in 6
different colors!!
Blue, Cyan, Green,
Magenta, Red &
Yellow!!
Call Paula @
541-278 2678 to
place your
classified ad
TODAY!

**DENTAL
ASSISTANT.**
To cover Maternity
leave, beginning
February.
Those
interested should
drop resume
at the office of
Greg B. Jones
530 SE 4th Street
Hermiston

FARM MACHINERY
Manufacturing Com-
pany needs local
and traveling techni-
cian to install equip-
ment and help with
design. Must have
very good welding
and mechanical
skills with farming
background (particu-
larly in harvest).
Year-round position.
Pay based on skill
and experience,
equal to or better
than industry stan-
dard. 541-567-2992,
Hermiston, Oregon.

OUR COMPANY. OUR CULTURE. OUR OPPORTUNITIES.

YOUR FUTURE

at RDO Equipment Co.



"Management has seen a potential in me that they have fostered, developed and encouraged, which has brought me to where I am today."

Leah

We Offer Career Path and Development Programs



Apply Online:
www.rdoequipment.com
855.RDO.JOBS

EO/AA/DFW/Veterans



The Hermiston Herald needs a skilled office coordinator to oversee general office operations.

You'll provide outstanding customer service to our phone and walk-in customers and provide clerical support to team members. The ideal candidate will have accounts receivable or other bookkeeping experience along with strong computer skills including Excel. If you enjoy detailed work, like learning new things and have the desire to multitask to keep on top of a busy work schedule, then we want to talk to you.

Send resume and letter of interest to
**EO Media Group
PO Box 2048
Salem, OR 97308-2048
Fax to 503-371-2935
or e-mail
hr@eomediagroup.com**

Benefits include Paid Time Off (PTO), insurances and a 401(k)/Roth 401(k) retirement plan.

HermistonHerald

hermistonherald.com



Substitute Motor Carrier needed in Hermiston Route #245, Heppner, Lexington & Lone.

Also taking information sheets for walking & motor routes for those interested.

211 SE Byers Ave., Pendleton
333 E. Main St., Hermiston
541-276-2211 or 1-800-522-0255

EAST OREGONIAN

HermistonHerald

hermistonherald.com



Carriers Needed in Pendleton

**Route 39
SW 24th**

Looking for substitute on call carriers

EAST OREGONIAN

211 SE Byers Ave., Pendleton
541-276-2211 or 1-800-522-0255

Employment 335


PENDLETON
■Full-Time
English Faculty
Instructor
Math or Computer
Science Faculty
Instructor
■Part-Time
JOBS Engagement
Specialist
For detailed
information and
application
materials, visit www.
bluecc.edu Click on
Jobs at BMCC and
locate the position of
interest. You may
also contact Human
Resources at
hr@bluecc.edu or by
phone
541-278-5837
BMCC is an
EOE and
participates in
E-Verify

Employment 335

WANTED
CDL bus driver
Kayak public transit
seeking customer
service orientated
drivers FT or PT
positions
Drug Free workplace
Please call
for interview
541-276-6476

Miscellaneous 485

EAST OREGONIAN

THE EAST OREGONIAN
newspaper has end
rolls for sale at the
EO office in
Pendleton.
5 rolls for \$2.50
any size
211 SE Byers Ave

OSTER AND
Cuisinart bread
machines, both work
great. \$20 each
cash only.
541-276-8037

**TATE
TRANSPORTATION
(509) 522-0406.
DRIVERS
NEEDED
for Tri-State area.
Requirements:**
■ Class A CDL, 1
yr. Over The Road
with winter
mountain
driving,
experience.
■ Experience with
like equipment 53
ft. trailers and
clean motor
vehicle report.
Potential to earn
40 cents per mile.
Benefits available
& home weekly.
Paid vacation after
one year of
service.
Contact:
**Tate
Transportation
(509) 522-0408**

**VIRGIL'S AT
CIMMIYOTTIS**
is Looking for an
experienced cook,
5 nights a week.
F/PT
Please call
Jennifer
209-769-6256

ROUND OAK
dining table
w/6chairs, &
hutch/\$650.
Oak hall tree
mirror/\$75,
white wicker
dresser/\$75.
541-969-6693

Vehicles 705

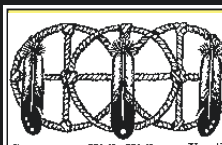
1993 PONTIAC
Sunbird LE 4-door,
good A/C and
heater, runs great
\$700
541-276-8037

**Business/Service
Directory 355**

**NOTICE: OREGON
STATE** law requires
anyone who con-
tracts for construc-
tion work to be li-
censed with the
Construction Con-
tractors Board. An
active license
means the contrac-
tor is bonded and
insured. Verify the
contractor's CCB li-
cense through the
CCB Consumer
Website:
www.hirealicensed
contractor.com

Employment 335

EXPERIENCED PARTS
Manager-Rogers Toyota of Hermiston.
Responsibilities include: supervising parts
department, team management, handling
inventory and customer needs. Qualified
candidates must have Toyota and
management experience. We provide state
of the art equipment and ongoing training.
Mandatory drug testing. Our company is an
Equal Opportunity Employer. Competitive
salary, 401K, Medical benefits, Paid
Vacation! Call 541-567-6461 or email
resume to:
RJOHNSON@TOYOTAOF
HERMISTON.COM


**JOIN OUR
GROWING
YELLOWHAWK
TEAM!**
We are recruiting
for the following
positions:

- RN or possible Nursing Supervisor
- Circles of Hope Project Director
- FNP or Physician Assistant
- Certified Medical Assistant or LPN
- Assistant Cook – Senior Center

To apply please send a cover letter,
resume, completed YTHC application
(available online at www.yellowhawk.org),
copy of licensure/certification/transcripts,
and a copy of your enrollment card if
applicable. Janyce Quaempts
541.278.7549 janycequaempts@
yellowhawk.org . Open Until Filled. First
Screening January 21, 2015. Tribal/Indian
Preference Observed.


BBSI HAS
immediate
openings for
temp to hire
positions in a mill
environment.
Must be able to lift at least 50lbs, drug free
applicants with a clean criminal history.
Also, applicants for the mill must have a
GED or High School Diploma. In addition
to the mill positions, we currently have
openings for general laborers at various
customers' facilities in Hermiston and
Boardman. These positions also require
drug free applicants with a good criminal
history. Please contact BBSI at
541-567-9670 in Hermiston, or
541481-2666 in Boardman.

**PENDLETON ROUND-UP AND HAPPY
CANYON ADMINISTRATION MANAGER**
The Pendleton Round-Up Association and
Happy Canyon Company are seeking an
Administration Manager. This is a rare
opportunity to join the team of one of
America's greatest rodeos and historic
pageants. This is a full time, exempt
position paying between \$46,000 and
\$56,000 per year, depending on
qualifications and experience. The
successful candidate will demonstrate
executive level administrative management
experience in a dynamic, enterprise scale
organization. A Bachelor's Degree in
Business Administration, Information
Technology Systems or Operations
Management or related fields is required.
Additional professional certifications in
project, financial or systems management
highly desired. Documented equivalent
experience will be considered. Position
offers a competitive benefits package. Job
description and application form are
available at the Round-Up and Happy
Canyon retail store at 1114 SW Court Ave,
Pendleton, OR, or on-line at
pendletonroundup.com. For additional
information, contact Casey Beard at (541)
276-2553. Applications close at 5:00 pm,
January 28, 2015.

**CALL CLASSIFIEDS
1-800-962-2819**

**CLASSIFIEDS ARE a
true resource!**



Insert Coordinator:

Part-time employee needed to track and organize preprinted advertising inserts for five newspapers printed in the East Oregonian's press facility. You would be part of our production team, working closely with our advertising staff. This is a Monday through Friday position, approximately 5 hours/day. Hours typically will be 10 a.m. to 3 p.m., with some additional hours needed during busy times of the year. Traits necessary for this position are:

- Attention to detail
- Problem-solving skills
- Reliability and dedication to maintain accuracy
- Ability to understand and follow protocols, and to make improvements as needed
- Ability to communicate clearly in person, on the phone and by email
- Ability to work independently as well as part of our team
- Must be able to lift up to 40 pounds frequently
- Thrive in a fast paced work environment

Starting wage: \$10.50-\$11.50 per hour depending on experience. Benefits include Paid Time Off (PTO) and a 401(k)/Roth 401(k) retirement plan.

Send resume and letter of interest to
**EO Media Group
PO Box 2048
Salem, OR 97308-2048
Fax to 503-371-2935
or e-mail
hr@eomediagroup.com**

EAST OREGONIAN



Delivery Manager:
Do you like variety in your work?

Join the team at the East Oregonian in the circulation and delivery department in Pendleton and your days will never be dull.

You'll contract adult and youth carriers, troubleshoot and solve service or delivery issues and promote retention through sales and service by phone and in person. The ideal candidate will enjoy working with people, communicate well and have good computer skills. Background and driving record checks will be completed before hire. Reliable vehicle, good driving record and the ability to regularly lift 25# is required.

Hours are usually 5:30 am to 2:30 pm with other hours as needed to provide exceptional service to our customers. Full-time with benefits, including mileage reimbursement, commissions, Paid Time Off (PTO), insurances and a 401(k)/Roth 401(k) retirement plan.

Send resume and letter of interest to
**EO Media Group
PO Box 2048
Salem, OR 97308-2048
Fax to 503-371-2935
or e-mail
hr@eomediagroup.com**

EAST OREGONIAN