



**BUSINESS
MANAGER**
IMESD is currently
seeking qualified
applicants for a
FTE Business
Manager.
CLOSES:
01/21/2015
Contact Nichole at
(541) 966-3224 for
additional
information or
download an
application and
view full job
description and
instructions at
[www.imesd.k12.
or.us](http://www.imesd.k12.or.us)

Turn those unwanted items around the house into CASH with a Classified Ad!

Contact
Jodi Snook
at 541-278-2670
or
jsnook@eastoregonian.com



Insert Coordinator:

Part-time employee needed to track and organize preprinted advertising inserts for five newspapers printed in the East Oregonian's press facility. You would be part of our production team, working closely with our advertising staff. This is a Monday through Friday position, approximately 5 hours/day. Hours typically will be 10 a.m. to 3 p.m., with some additional hours needed during busy times of the year. Traits necessary for this position are:

- Attention to detail
- Problem-solving skills
- Reliability and dedication to maintain accuracy
- Ability to understand and follow protocols, and to make improvements as needed
- Ability to communicate clearly in person, on the phone and by email
- Ability to work independently as well as part of our team
- Must be able to lift up to 40 pounds frequently
- Thrive in a fast paced work environment

Starting wage: \$10.50-\$11.50 per hour depending on experience. Benefits include Paid Time Off (PTO) and a 401(k)/Roth 401(k) retirement plan.

EAST OREGONIAN

Send resume and letter of interest to
EO Media Group
PO Box 2048
Salem, OR 97308-2048
Fax to 503-371-2935
or e-mail
hr@eomediagroup.com