

Employment 335

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BABYSITTER NEEDED for nights, 4 times a week, Please call (541) 310-9004

CALBEE NORTH America (CNA) LLC, in Boardman, OR is recruiting a Maintenance Technician./ This position is responsible for maintaining equipment, completing scheduled PM's and performing machine set-up and repairs. Three years verifiable experience in maintenance is preferred. High School Diploma or GED is required. CNA is seeking a self-motivated individual that is required to cross train in other technical areas to enhance capabilities. Process Safety experience is a plus. Must be able to read and follow safety policies and procedures. CNA has a competitive benefits and wage package. Individual must be willing to work all shifts and all days of the week as we are a 24/7 facility. We are a 7 year old facility that has completed 2 expansion. Our product is unique in the Asian and American Snack Food Industry. This is a tobacco free/drug free facility and a pre-placement drug screening is required. Call Liz Morris at 541-481-6550 or email resume to emorris@calbeena.com.

FARM MACHINERY Manufacturing Company needs local and traveling technician to install equipment and help with design. Must have very good welding and mechanical skills with farming background (particularly in harvest). Year-round position. Pay based on skill and experience, equal to or better than industry standard. 541-567-2992, Hermiston, Oregon.

FEELING STRETCHED as a Caregiver? Register now for Powerful Tools for Caregivers, a FREE educational series designed to provide family caregivers with the tools needed to take care of themselves. Six 2 hour sessions held once a week. Hermiston classes start Monday, January 12 from 2:00 4:30 pm at Good Shepherd Medical Center. Pendleton classes start Tuesday, January 13 from 9:30 am to Noon at the CAPECO Main Office, 721 SE 3rd Street. Class size is limited and pre-registration is required. For more information or to register, contact Health Promotion Coordinator Helena Wolfe, (541) 561-5443 or hwolfe@capeco-works.org

**BUSINESS MANAGER**
IMESD is currently seeking qualified applicants for a FTE Business Manager. CLOSES: 01/21/2015
Contact Nichole at (541) 966-3224 for additional information or download an application and view full job description and instructions at www.imesd.k12.or.us

**PENDLETON**
■Full-Time Custodian (2 positions)
■Part-Time Custodian
For detailed information and application materials, visit www.bluecc.edu Click on Jobs at BMCC and locate the position of interest. You may also contact Human Resources at hr@bluecc.edu or by phone 541-278-5837
BMCC is an EOE and participates in E-Verify

PENDLETON ROUND-UP and Happy Canyon Administration Manager
The Pendleton Round-Up Association and Happy Canyon Company are seeking an Administration Manager. This is a rare opportunity to join the team of one of America's greatest rodeos and historic pageants. This is a full time, exempt position paying between \$36,000 and \$40,000 per year, depending on qualifications and experience. The successful candidate will demonstrate executive level administrative management experience in a dynamic, enterprise scale organization. A Bachelor's Degree in Business Administration, Information Technology Systems Management or related fields is desired. Documented equivalent experience will be considered. Position offers a competitive benefits package. Job description and application form are available at the Round-Up and Happy Canyon retail store at 1114 SW Court Ave, Pendleton, OR, or on-line at pendletonroundup.com. For additional information, contact Casey Beard at (541) 276-2553. Applications close at 5:00 pm, January 16, 2015.

**FINANCE MANAGER** for Non-profit Corporation
The Finance Manager is responsible for business operations and financial reporting for nonprofit agency responsible for development and operation of chemical dependency treatment services. Duties include finance, contracting, billing, budgeting and forecasting, and cost analysis assuring that the agency maintains records that meet standards, contract requirements, rules, regulations and policies including Medicaid.
This individual must have knowledge and experience demonstrating competence in financial management, planning, budgeting and reporting. Have excellent interpersonal, leadership and organizational skills. Requires excellent computer skills and working knowledge of Excel, Quickbooks, Word, etc.
Bachelor's Degree in Accounting or similar major with 2 yrs accounting and 3 yrs paid full time experience. Preference given for non-profit experience, grant writing and administration.
Application packets can be downloaded at www.eoaf.org or request at 541.276.3518.
Submit agency application packet, detailed resume, 3 personal and 3 professional references by January 31, 2015 to: EOAF/Personnel 216 SW Hailey Ave. Pendleton, OR 97801
We are an equal opportunity employer.

**LICENSED ELECTRICIANS** JOURNEY-LEVEL MILL-WRIGHTS
SIGNING BONUS:
\$3000 FOR LICENSED ELECTRICIANS, UP TO \$25.69 PER HOUR
\$1500 FOR CARDED JL MILLWRIGHTS, UP TO \$28.61
Roseburg is a leader in the wood products industry. We are growing and looking for individuals to grow with our company. We offer excellent company paid family insurance, pension and matching 401 (k), and tuition reimbursement. For more job information go to Roseburg.iapplicants.com and apply online.
Equal Opportunity Employer including Disability and Veterans

**STAFF ACCOUNTANT**
The Staff Accountant is a full time position and supports the Controller. Responsibilities include: Process vendor invoices, ensuring the accuracy of invoice coding, detailed account analysis and reconciliations, check preparation and reporting, prepare invoices for billing, prepare tenant invoices, and track and prepare utility billings. Responsible for accounting for funding and expenditures of simultaneous Port projects, which are funded through multiple sources. The salary range is \$3,208 - \$4,166 per month and includes health, vacation and retirement benefits. Qualifications include Bachelor's degree in Accounting or equivalent education; or three years progressively responsible work in Accounts Payable on a computerized accounting system including purchase orders and project accounting. Requires strong analytical skills, spreadsheet proficiency, communication skills, detail orientated, able to process large volumes of work independently, meet multiple demands in a limited amount of time and be a team player.
The Port of Morrow is an EOE. Passing a background check and a satisfactory credit check is required.
Send resumes to the Carmen Mendoza, Port of Morrow, P. O. Box 200, Boardman, OR 97818 or email them carmen@portofmorrow.com
Resumes will be accepted until filled

**THE PORT OF MORROW** is accepting applications for an Equipment Operator position. Interested parties should be motivated, team players and must have experience relative to site grading, structural excavation, underground utility excavation and installation. Excellent safety record is appreciated.
The Port of Morrow is an EOE and offers competitive wages and benefits. Resumes with cover letter may be sent to: Human Resources, P.O Box 200, Boardman, OR. 97818 or carmen@portofmorrow.com

**TELLER COMMUNITY BANK**
Full time position at our Pendleton location. To review the entire job description please visit www.communitybanknet.com. To express interest in this position please email your resume to rjbranson@communitybanknet.com. Community Bank is an Equal Opportunity Employer, Member FDIC.

**BANNER BANK**
Better Ideas, Better Banking
Teller I Boardman Branch: Successful candidates need to be friendly, with a professional manner. Responsible for providing exceptional customer service to our customers and cultivating new customer relationships through the sales of our bank products. Banner Bank offers competitive salaries excellent benefits in a professional work environment. Banner Corporation is ardently committed to providing equal employment opportunities to all persons regardless of race, color, religion, creed, ancestry, sex, pregnancy, national origin, marital or veteran status, physical or mental disability, work injuries, age, sexual orientation or gender identity, genetic information or any other legally protected status. Pre-employment drug screens, credit checks and background reports are run on all final applicants. To view a full job description and apply online, visit our website: <http://www.bannerbank.com/employment-opportunities>

CALBEE NORTH America in Boardman Oregon, a 7 year old processing facility, is recruiting a Packaging Machine Operator for our Fry Plant. We make a potato product for the Japanese and American Market. The qualified individual must have a minimum of 2 years prior Hi-Speed Packaging Operator experience. Must be able to observe machine flow and speed as well as troubleshoot any issues. Ishida Scale experience a plus. Must be willing to train in other areas to improve production and personal growth. This is a day shift position but must be willing to work any and all shifts if required. This is a full-time position consisting of 3 12-hour shifts and one 6-hour shift. Starting pay is \$17.70 & after 90 days \$18.45. Email resume to emorris@calbeena.com or call 541-481-6550 extension 116593.

BUY IT! SELL IT! FIND IT!
East Oregonian Classified
1-800-962-2819

PUBLIC HEALTH HOME VISITING RN
Job # 14-68
works with children and youth with special health care needs. To apply:

www.umatillacounty.net or Umatilla County, 216 SE 4th, Pendleton, OR. tel:541-278-6282.
Open Until Filled.

ON-CALL CORRECTIONS OFFICER
Job # 15-1
Please visit our website for requirements and application.

www.umatillacounty.net or Umatilla County, 216 SE 4th, Pendleton, OR. tel:541-278-6282.
Closes at 5 pm on January 23, 2015.

PLANNER
Job # 15-4
Please visit our website for requirements and application.

www.umatillacounty.net or Umatilla County, 216 SE 4th, Pendleton, OR. tel:541-278-6282.
Open Until Filled (First Screening 2/13/2015)

EVIDENCE TECHNICIAN
Job # 15-3
Please visit our website for requirements and application.

www.umatillacounty.net or Umatilla County, 216 SE 4th, Pendleton, OR. tel:541-278-6282.
Closes January 23, 2015.

Oregon Child Development Coalition
Is now hiring for their Hermiston Center
• SITE COORDINATOR
• BUS DRIVER I and II
• EDUCATION COORDINATOR
Please visit our website www.ocdc.net for pay info, requirements and to apply online OR you may send resume/ apply in person to:
OCDC, Human Resources
403 Peabody St.
Milton Freewater, OR 97862
Equal Opportunity Employer

AUTOMOTIVE SALES REPRESENTATIVE CAREER FAIR!
HIRING FOR 3 TOM DENCHEL AUTOMOTIVE LOCATIONS:
TOM DENCHEL FORD COUNTRY HERMISTON
TOM DENCHEL FORD COUNTRY PROSSER
TOM'S COUNTRY CHRYSLER
Tom Denchel Automotive is offering YOU a lifelong CAREER as an Automotive Sales Associate with a company that ALWAYS puts honesty and integrity first. Previous experience is NOT required. We will provide you with everything you need to start your NEW CAREER! All you need is an open mind and a positive attitude. Due to a recent surge in sales, we **MUST FILL MULTIPLE SALES REPRESENTATIVE POSITIONS AT 3 LOCATIONS IN HERMISTON AND PROSSER!**
REQUIREMENTS: Previous auto sales representative experience is NOT REQUIRED for this position, **PROFESSIONAL SALES TRAINING WILL BE PROVIDED! HARD WORK IS REQUIRED TO BE A SUCCESSFUL SALES CONSULTANT!** The rewards are plentiful for a career in Auto Sales, but you have to work hard at your craft and put the time in. **Those with experience in customer service, account executive, financial services, mortgage and restaurant industries have proven to be very successful when switching careers to Auto Sales.** Qualified applicants should have a professional appearance, a high school degree (or equivalent) and a valid driver's license with an acceptable driving record. Dedicated, hard-working, high-energy, positive, out-going individuals with strong verbal communication skills WILL succeed as an Auto Sales Associate at Tom Denchel Automotive!
Interviews are 2 days only!
Monday, January 12th & Tuesday, January 13th from 9:30am – 6:00pm
Interviews for ALL LOCATIONS will be held at:
Tom Denchel Ford Country Hermiston
555 S Highway 395, Hermiston, OR 97838
COME IN ON EITHER DAY FOR YOUR FACE TO FACE INTERVIEW!
If you are selected. We Offer:

- Guaranteed training pay, starts as soon as you are hired!
- \$50,000 - \$100,000+ 1st year annual earning potential!
- Medical, dental, 401K & paid vacations!
- Flexible, 5 day workweeks!
- Hiring for 3 locations!
- Family owned and operated with an excellent reputation in the community!
- Ongoing training and development!
- Room for advancement into management!

**Food Services of America Hiring Event**
Class A Delivery Drivers
Tuesday, January 13th 2015
• 3:30 pm to 8:00pm
Oxford Suites, 1050 N. First St. Hermiston, OR
Interested applicants may also apply online at: www.fsfood.com or attend event & we will assist you in applying! We are an EEO/AA Employer and consider applicants without regard to race, color, religion, sex, national origin, disability, or veteran status.
Qualifications:
Class A License
Minimum 21 years of age
Must be able to pass Physical Capacities test.

**Job Openings at wineries for growing company!**
(Columbia Crest, Canoe Ridge, 14 Hands, Col Solare, Northstar, and Spring Valley)
Please apply online at:
www.smwe.com/employment
Equal Opportunity Employer

**The Hermiston Herald needs a skilled office coordinator to oversee general office operations.**
You'll provide outstanding customer service to our phone and walk-in customers and provide clerical support to team members. The ideal candidate will have accounts receivable or other bookkeeping experience along with strong computer skills including Excel. If you enjoy detailed work, like learning new things and have the desire to multitask to keep on top of a busy work schedule, then we want to talk to you.
Benefits include Paid Time Off (PTO), insurances and a 401(k)/Roth 401(k) retirement plan.
Send resume and letter of interest to
EO Media Group
PO Box 2048
Salem, OR 97308-2048
Fax to 503-371-2935 or e-mail
hr@eomediagroup.com

**Insert Coordinator:**
Part-time employee needed to track and organize preprinted advertising inserts for five newspapers printed in the East Oregonian's press facility. You would be part of our production team, working closely with our advertising staff. This is a Monday through Friday position, approximately 5 hours/day. Hours typically will be 10 a.m. to 3 p.m., with some additional hours needed during busy times of the year. Traits necessary for this position are:

- Attention to detail
- Problem-solving skills
- Reliability and dedication to maintain accuracy
- Ability to understand and follow protocols, and to make improvements as needed
- Ability to communicate clearly in person, on the phone and by email
- Ability to work independently as well as part of our team
- Must be able to lift up to 40 pounds frequently
- Thrive in a fast paced work environment

Starting wage: \$10.50-\$11.50 per hour depending on experience. Benefits include Paid Time Off (PTO) and a 401(k)/Roth 401(k) retirement plan.
Send resume and letter of interest to
EO Media Group
PO Box 2048
Salem, OR 97308-2048
Fax to 503-371-2935 or e-mail
hr@eomediagroup.com