

# Bids/Classifieds

Advertising deadlines 12:00 Noon Monday  
Hours: Monday - Friday 8:30 a.m. - 5:30 p.m.

To place your ad, email

advertising@theskanner.com



## ACCOUNTANT

The WA State Convention Center (WSCC) is accepting applications for the position of Accountant. Resp. include professional level accounting activities such as the review and reconciliation of financial data, maintenance of payment of invoices, transaction updates, and preparation of financial/management reports.

Requires Bachelor's degree from a four-year college or university, preferably in Accounting or Business, or equivalent combination of education and experience. Requires 3 years experience in a professional level accountant position with substantial responsibilities for day-to-day accounting systems and reports, thorough knowledge of GAAP (also prefer knowledge of GAAS), strong interpersonal and communication skills. Prefer direct experience in public or private sector in the hospitality industry.

Visit [www.wsc.com](http://www.wsc.com) for further info or to download an app. Apps are also available at the WSCC Service Entrance, 9th and Pike, Mon-Fri, 8:00 a.m. - 5:00 p.m. Jobline: (206) 694-5039. EOE.

8-31-11

## ADVERTISEMENT FOR BID

### Colonel Nesmith Readiness Center Oregon Military Department Dallas, Oregon

Advertisement for: **Colonel Nesmith Readiness Center (Polk County Readiness Center)**

Lease Crutcher Lewis, LLC, serving as the Design/Build Contractor (DBC) for the Oregon Military Department is soliciting bids for Bid Package #2 for the construction of the Colonel Nesmith Readiness Center in Dallas, Oregon. Terms and conditions of the bid are outlined in Lease Crutcher Lewis, LLC (DBC) "Invitation to Bid" dated August 31, 2011, attached to and made a part of the Contract Documents.

**Bids will be received at the offices of Lease Crutcher Lewis, LLC, (DBC), 600 SW 10th Ave., Suite 310, Portland, Oregon 97205, until 1:00 p.m. PST, September 21, 2011, at which time the bids will be publicly opened and read aloud. Proposals shall be clearly marked "Colonel Nesmith Readiness Center: Bid Package #\_\_\_".**

The construction cost is projected to be approximately \$15.9 million.

The scopes of work being bid as part of Bid Package #2 includes all site gabion walls/weirs, gabion veneer, landscaping & irrigation, pavement markings, misc. / ornamental metals, non-load bearing metal framing / GWB / insulation / ACT ceilings / suspended wood ceilings / walls, aluminum storefront / curtain wall / glazing, elastomeric roofing, metal roofing / siding, cedar siding, skylights, polished concrete flooring, epoxy flooring, ceramic tile, resilient flooring / carpet, doors / frames / hardware, painting, , casework / millwork / finish carpentry, OH doors, misc. specialties, window coverings, and signage work to support the construction of a new 36,000 sf Readiness Center with associated 4,000 sf Maintenance Building.

Site is located roughly 2 miles North of Dallas along Kings Valley Highway (HWY 223) at 12835 Westview Drive.

Contract Documents and the Invitation to Bid may be reviewed at the following locations: Lease Crutcher Lewis, LLC (DBC)/Portland; Daily Journal Plan Center/Portland, OR; Willamette Valley Builders Association/Tangent, OR; Oregon Assoc. of Minority Enterprises/Portland, OR; Salem Contractors Exchange/Salem, OR; Builders Exchange of Washington/www.bxwa.com.

Contract Documents may be purchased (non-refundable) in its entirety or in part from Precision Images, (503) 274-2030.

All proposers must comply with the following requirements: Prevailing Wage Law, ORS 279C.800 -279C.870, Licensed with Construction Contractors Board ORS 671.530, Resident Status ORS 279A.120.

**Bids will not be considered unless RECEIVED by 1:00 p.m. PDT on September 21, 2011, and fully completed in the manner provided by the "Instructions to Bidders".**

Lease Crutcher Lewis, LLC (DBC) is committed to taking affirmative action to encourage and facilitate the participation of minority, women, and emerging small business enterprises (M/W/ESBE) in State projects and encourage Subcontractors to provide similar opportunities for their subcontractors / vendors.

8-31-11



## PARATRANSIT OPERATOR

**SALARY: \$15.25/hr - \$22.80/hr (plus benefits)  
[\$13.68/HR UP TO  
FORTY-FIVE (45) DAYS TRAINING]**

The City of Everett is accepting applications to sit for the Paratransit Operator civil service exam. Work involves transportation of senior and/or disabled citizens to pre-arranged appointments utilizing a Paratransit vehicle between residences and other designated areas. For application materials contact: City of Everett, HR Dept., 2930 Wetmore Ave., Suite 5A, Everett, WA 98201; (425) 257-8768, or [www.ci.everett.wa.us](http://www.ci.everett.wa.us). Applications must be received by 5:00 pm, Thursday, 9/08/11. EOE.

8-31-11

## FACILITIES MANAGER

Nonprofit community development company with over 1300 units of affordable housing in the greater Portland metro area seeking a full-time Facilities Manager. Oversees and directs activities of maintenance staff and activities related to preventative and predictive maintenance. Determines major repair needs and oversees activities related to code upgrades, renovations or remodeling of units, as needed, and coordinates projects with appropriate Asset Management and Housing Development staff and provides direction to support staff related to projects. Monitors costs and expenditures. The Facilities Manager is a member of the senior management team and contributes to the organization's short and long range strategies and project goals and budget preparation.

**Specific Job Skills:** Strong working knowledge of current renovation and construction practices and procedures, building codes, building systems and applicable laws and regulations. Ability to analyze, evaluate and act on issues and/or problems, reach sound conclusions and take appropriate action. Possess good verbal, written and interpersonal communication skills. Computer skills required. Significant experience in effective supervision of staff and management of contracted work.

**Education and/or Experience:** Requires experience, training or certification equivalent to a General Contractor and a minimum of five years' contractor or two years' construction manager experience.

**Competitive salary and benefits.** Benefits 1st of month following employment.

Submit cover letter and resume to [jobapplications@reachcdc.org](mailto:jobapplications@reachcdc.org) Position open until filled.

See our website [www.reachcdc.org](http://www.reachcdc.org) (under about us) for a complete job description. Equal Opportunity Employer.

REACH honors and encourages diversity. We value employees who contribute to our organization, which embraces a variety of thinking and perspectives.

8-31-11

## WASHINGTON COUNTY, OREGON

### REQUEST FOR PROPOSALS

(No. 2011.079P)

Washington County, Oregon is requesting sealed proposals from qualified firms to provide participation in the project based voucher program for the Housing Authority of Washington County.

Proposals must be received by 3:00 PM Wednesday September 14, 2011 in the Washington County Purchasing Division Office, Public Services Building, Suite 270, 155 North First Avenue, Hillsboro, OR 97124. Proposals received after the designated time and date, per the official bid clock located in Purchasing, will be returned unopened.

An informational pre-proposal conference will be held at 10:00 AM on Wednesday September 07, 2011 in the Sequoia Room of Suite 270 of the Charles Cameron Public Services Building, 155 North First Avenue Hillsboro, Oregon 97124.

The County may reject any proposal not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all proposals upon a finding of the County it is in the public interest to do so.

A copy of the Request for Proposal document is posted on the Oregon Procurement Information Network (ORPIN) at <http://orpin.oregon.gov>. Proposal documents can be viewed and downloaded from the ORPIN site. Proposers are responsible for checking the ORPIN site for any addendums before submitting their proposals.

The Housing Authority of Washington County reserves the right to reject any and all proposals and to waive any and all informalities in the best interest of the County.

Dated this 24th day of August 2011.

8-31-11



## LOCAL AREA NETWORK ADMINISTRATOR

The WA State Convention Center (WSCC) is accepting applications for the position of Local Area Network Administrator. Responsible for LAN mgmt./maint. incl. installation of hardware & software; isolating & diagnosing problems & coord. solutions. Requires AA degree or completion of 2- yr cert. prog. or equiv. comb. of relevant ed. & experience. Req. demonstrated exp. with Windows; & network servers & related equip. Req. demonstrated proficiency in the installation of hardware/software: Windows & Office. Prefer Microsoft cert. and proficiency in Internet tech & additional software.

Visit [www.wsc.com](http://www.wsc.com) for further info or to download an app. Apps are also available at the WSCC Service Entrance, 9th and Pike, Mon-Fri, 8:00 a.m. - 5:00 p.m. Jobline: (206) 694-5039. EOE.

8-31-11



## LOBBYIST

The City of Portland seeks a self-starting team player to join the Office of Government Relations. This Office is responsible for developing and implementing the federal, state and intergovernmental objectives of the City of Portland. Responsibilities include: state agency and legislative relations, coalition building, and preparing and implementing the city's legislative agendas. The position requires: excellent communication, research, analytical and advocacy skills; the ability to work effectively with diverse groups; the ability to work productively in a fast-paced environment; and an entrepreneurial approach to problem solving. Knowledge/experience in local government and state legislative lobbying desired. Bachelor's degree required. Graduate degree in public administration, public policy, law or related field a plus. Salary range DOE. Generous benefit package. Send cover letter, resume and three references to: Lobbyist, 1221 SW 4th Avenue, Room 410, Portland, OR 97204. Closes 4:30 pm, September 23, 2011. No faxes or online submissions please. For additional information on the position, please see: <http://www.portlandonline.com/govtrelations/index.cfm?c=32924&a=313989>

8-31-11

## The Coalition of Community Health Clinics is hiring!

### OPERATIONS AND MEMBER SUPPORT MANAGER

We invite you to apply to work in a fast paced environment to support the Coalition's mission to improve healthcare for vulnerable populations residing in the Portland metropolitan area.

This position will ensure that our nonprofit is operating at peak performance, and engage members and strategic partners to work together to strengthen community health clinics and foster collaboration across the safety net.

Salary range: \$35,000-\$40,000 DOE plus benefits

We value diversity among our staff

For details visit: <http://www.coalitionclinics.org/employment.html>

8-31-11



## Job Opportunities

We are seeking qualified candidates to be part of our dynamic public service organization.

### GRAPHICS COMMUNICATION SPECIALIST

\$3,656 - \$5,204 /Mo

### JUVENILE DETENTION OFFICER

\$19.19 - \$24.97 /Hr

Job information, applications and benefits information are available from:

Clark County  
Human Resources  
1300 Franklin St, 5th Fl  
Vancouver WA

### Apply On-line @

[www.clark.wa.gov](http://www.clark.wa.gov)

Job Info Line:

(360) 397-6018

Relay (800) 833-6388

Equal Opportunity Employer