

Education

in offices are open to two classes of persons. First, those who write well, are accurate in figures, understand bookkeeping, etc. Second, those who are skilled in shorthand and typewriting. Persons who are proficient in all these branches are better off still. They are always given the preference. We teach

Bookkeeping, Penmanship, Shorthand, Typewriting, Arithmetic, Spelling, Grammar, Correspondence, Commercial Law, Business Forms and other branches. "Armstrong's Combined Theory and Practice of Bookkeeping" makes that branch easy. Investigate. Call, or write.

Portland Business College

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