

# CLASSIFIED/BIDS

## Management Analyst (Assistant Contract Management Coordinator)

**SALARY:** \$5,284.00 - \$7,046.00  
Monthly

**OPENING DATE:** 08/08/16

**CLOSING DATE:** 08/22/16; 4:30PM

### THE POSITION:

The Management Analyst for the Contract Support Group will under general supervision, perform responsible administrative, financial, SAP Material Management model duties including as a Requisitioner & Bureau Buyer, statistical and other management analyses using independent judgement & initiative in support of City and bureau activities, functions and programs; recommends action and assists in formulating policy, procedure and legislative positions and implementation; and performs related duties as assigned for the Bureau of Transportation. To view full announcement visit: [www.portlandoregon.gov/jobs](http://www.portlandoregon.gov/jobs).

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### SUB BIDS REQUESTED

#### Riverplace Parcel 3 Portland, Oregon

#### Bid Package: #1 - Fire Suppression Systems

**Bids Due:** August 26th at 2:00pm  
Bid Documents: [www.hoffmancorp.com/subcontractors](http://www.hoffmancorp.com/subcontractors)



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OR CCB#28417 / LIC HOFFMCC164NC

### SUB BIDS REQUESTED

#### Multnomah County Central Courthouse Portland, Oregon

#### Bid Package: Concrete Trade Partner

**Proposals Due:** September 7 2:00pm  
Bid Documents: [www.hoffmancorp.com/subcontractors](http://www.hoffmancorp.com/subcontractors)



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## Cooling Centers to Open Extreme heat forecast brings warnings

Extreme heat can be very dangerous, especially for the most vulnerable in our community. With temperatures expected to reach the high 90s later this week and into the weekend, three cooling centers will open in Multnomah County to help seniors and people with disabilities and other health conditions stay safe.

Those in need of refuge from the hot weather can access cooling centers during the hottest parts of the day and early evening on Thursday, Aug. 18; Friday, Aug. 19; and Saturday, Aug. 20.

The cooling center locations and hours of operation are as follows:

Multnomah County Walnut Park Building, 5325 N.E. MLK Jr. Blvd., Thursday, 5 p.m. to 8 p.m.; Friday, 5 p.m. to 8 p.m.; and Saturday, 2 p.m. to 8 p.m.

Multnomah County East Building, 600 N.E. Eighth St., Gresham, Thursday, 5 p.m. to 8 p.m.; Friday, 5 p.m. to 8 p.m.; and Saturday, 2 p.m. to 8 p.m.

Hollywood Senior Center, 1820 N.E. 40th Ave., Thursday, 4:30 p.m. to 8 p.m.; Friday, 4:30 p.m. to 8 p.m.; and Saturday, 2 p.m. to 8 p.m.

People in immediate need of relief from the hot weather may arrive to the cooling centers before opening hours on Thursday and Friday.

Transportation to the cooling centers can be arranged by calling Ride Connection at 503-226-0700. Advance reservations are encouraged.

Neighbors can also help by checking in on elderly or disabled friends and relatives. Heat

stroke or heat exhaustion are common conditions in hot weather. Higher temperatures also can

place a dangerous strain on those with heart and other health issues.

Other tips to staying cool:

Drink plenty of water, non-alcoholic and decaffeinated fluids. People with health conditions such as epilepsy, heart or kidney disease should talk to a doctor before increasing their consumption.

Find the cool places. Visit a family member or neighbor with air conditioning, or go to the nearest public library, shopping mall or other cooled space.

Dress for the weather. Wear a wide-brimmed hat and loose, lightweight, light-colored clothing to reflect heat and sunlight.

Never wait in a parked vehicle or leave a child, elder or pet waiting in a parked car. Temperatures inside parked vehicles can rise dangerously high -- even with the windows open.

Slow down. Reduce or reschedule strenuous activities until the heat of the day has passed.

Stay out of the sun. Sunburn interferes with the skin's ability to cool.

Take a cool bath, shower or sponge bath. Cool water can help cool an overheated body.

Pay attention to older adults, people with disabilities or health conditions.

Check on those who are at-risk at least twice a day.

For additional tips, visit [www.multco.us/help-when-its-hot](http://www.multco.us/help-when-its-hot)

Call for more information. The Multnomah County Aging, Disability and Veterans Services Helpline has resources for older adults and people with disabilities, including a list of senior centers, transportation services and 24-hour crisis intervention. Call 503-988-3646 or TTY at 503-988-3683.

Established in 1982, Meyer Memorial Trust is one of the largest private foundations in Oregon, with assets of roughly \$728 million in December. Over its lifetime, Meyer has awarded grants and program related investments to more than 3,200 organizations in Oregon and Southwest Washington. Meyer has recently shifted focus from general grantmaking to philanthropy focused in four areas aimed at making Oregon a more equitable and flourishing state: housing, the environment, community and education. Through those four portfolios, and ongoing initiatives centered on affordable housing, the Willamette River, and education policy, research and engagement via the Chalkboard Project, Meyer's strategic focus is clear: to dismantle barriers to equity and improve community conditions so all Oregonians can reach their full potential.

The Equitable Education Program Officer will be a dynamic, engaged contributor to the overall efforts of Meyer, working to develop and implement new approaches to promote equity in the education sector. Meyer's Equitable Education portfolio focuses on disparities in the education system in Oregon, working within the context of early childhood, public K-12, higher education and workforce training, identifying and advocating for policy approaches and solutions to promote equity in both opportunities and outcomes. The Equitable Education portfolio also engages the nonprofit voice in education, especially around advocacy for communities in which disparities are most pronounced, particularly around systems change, community voice and innovative programs.

The Meyer Memorial Trust has retained The 360 Group of San Francisco to assist with this search. Please visit [http://www.the360group.us/MMT\\_EEPO\\_PD.pdf](http://www.the360group.us/MMT_EEPO_PD.pdf) to review the complete position description, including detailed application instructions. No calls, please. To be considered, The 360 Group must receive applications no later than 5:00pm Pacific time on Wednesday, September 7th, 2016.

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