The Portland Observer

CLASSIFIED/BID

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Fiscal Manager needed for nonprofit affordable housing organization. Bachelor's degree in Accounting. Minimum five years of professional accounting experience in all areas to include: general ledger, budgeting; accounts receivable, accounts payable, payroll, general entry preparation and financial reporting. Minimum of five years experience supervising accounting staff. Proficiency in Microsoft Office Suite. YARDI Property Management Software experience is helpful. Please submit a cover letter and resume to Greg Brown, Deputy Director by email at Greg@pcrihome.org or fax to (503) 288-2891. Close date: July 31, 2013. This position is open until filled. Salary based on experience. Review our website for a full job description at <u>www.pcrihome.org</u>.

Staff Accountant needed for nonprofit affordable housing organization. Bachelor's degree in Accounting, Finance, Business Administration or similar field required. Minimum 3-5 years experience in Accountant role. Knowledge of Generally Accepted Accounting Principles (GAAP). Knowledge of nonprofit accounting a plus. Proficiency in Microsoft Office Suite. YARDI Property Management Software experience is helpful. Please submit a cover letter and resume to Greg Brown, Deputy Director by email at Greg@pcrihome.org or fax to (503) 288-2891. Close date: July 31, 2013. This position is open until filled. Salary based on experience. Review our website for a full job description at <u>www.pcrihome.org</u>.



PORTLAND PUBLIC SCHOOLS

REQUEST FOR PROPOSAL # 2013-1648 Architectural and Engineering Consultant Services Roosevelt High School Modernization and/or Franklin High School Modernization COMMUNITY ENERGY PROJECT

Empowering People - One Home at a Time

Executive Director

The Community Energy Project is seeking a proven, dynamic leader with a combination of appropriate experience, vision, and integrity to lead our small but passionate staff and dedicated Board into the next phase of our growth. The ideal candidate is committed to CEP's mission and improving the lives of our clients. The Executive Director will work closely with the Board of Directors to implement our strategic vision, expand CEP's revenue and grow CEP's programs and partnerships.

The Executive Director will be tasked with building on our longterm community involvement through positive, active leadership of our diverse staff of 10-13 people and an engaged and committed Board of Directors. Our current annual operating budget is \$650,000.

We encourage and welcome applicants from diverse backgrounds.

Download the full job announcement at: www.communityenergyproject.org

Deadline for applications is June 15, 2013. Please no phone calls.

ADVERTISEMENT FOR BIDS

Rockwood Station Apartments Deck, Siding, and Window Replacement JOB NO. RWS 06/2013

<u>Sealed bids</u> will be received at Guardian Management LLC, 710 NW 14th Avenue, 2nd floor, Portland, OR 97209, until <u>5:00 pm, Tuesday,</u> July 2, 2013.

The basic work consists of site work and extensive exterior remodeling at the **Rockwood Station Apartments**. Work at the property includes: Deck, railing, siding, window and patio door replacement. Work also includes, painting all exterior siding.

Bid Documents will be available June 10, 2013 at ARC, 1431 NW 17th Avenue, Portland, OR. 97209, phone: (503) 227-3424, www.e-arc.com.

Attendance of bidders is mandatory at a <u>pre-bid tour</u> of the project commencing at **Rockwood Station Apartments**, **19100 E. Burnside**, **Gresham**, **Oregon 97233** at 1<u>0:00 am</u>, **Tuesday June 11**, **2013** in the community room. Questions posed during the tour, not addressed in the documents, will be answered by addendum.

Guardian Management LLC, project manager, has an aspirational goal of 20% of MBE/WBE/ESB participation in the execution of this project. Therefore, non-M/W/ESB prime contractors will be required to submit proof showing that good faith efforts have been made to contract with M/W/ESB subcontractors.

This contract is for a public work subject to the BOLI prevailing wage decision.

Guardian Management LLC may reject any bid not in compliance with the prescribed bidding procedures and requirements and may reject any or all bids and waive all informalities if, in the judgment of Guardian Management LLC, it is in the public interest to do so. Questions regarding this project should be directed to Lynn Blankenship at 503-352-5374.

Guardian Management LLC

SUB-BIDS REQUESTED

BIDS DUE JUNE 20, 2013 AT 2:00 PM PUBLIC OPENING JUNE 20, 2013, AT 2:05 PM

Portland Public Schools, School District No. 1J, Multnomah County, seeks written Proposals from qualified firms to provide Architectural and Engineering Consultant Services for Roosevelt High School Modernization and/or Franklin High School Modernization.

A Mandatory Pre-Proposal conference will be held on June 4, 2013:

- The meeting at Roosevelt High School, located at 6941 N. Central, Portland, OR 97203, will be held at 10:00 AM.
- The meeting at Franklin High School, located at 5405 SE Woodward, Portland, OR 97206, will be held at 1:00 PM.

Attendance is mandatory at one or more meetings. Proposers must attend the meeting related to the school for which the Proposer is submitting. Portland Public Schools conducts such meetings in order to clarify information provided in the RFP and to provide interested proposers an opportunity to ask questions about the RFP.

Sealed Proposals, in an envelope clearly listing the vendor name and Proposal title, will be received by Kimberley Murrell, Senior Contract Analyst at: Bid Desk, Purchasing & Contracting, Blanchard Education Service Center, 501 N. Dixon St, Portland OR 97227, not later than 2:00 PM, June 20, 2013.

The Request for Proposals documents may be obtained at the ORPIN website, <u>www.orpin.oregon.gov</u>. Firms must be registered with ORPIN to obtain and download documents; registration is at no cost. Contract terms, conditions and Specifications may be reviewed at the Purchasing & Contracting Department, 501 N. Dixon Street, Portland Oregon, 97227. For additional information about this project, please contact the Purchasing Contact, Kimberley Murrell, at 503.916.3804, or email at <u>purchasing@pps.net</u>.

City of Lake Oswego Water Treatment Plant Expansion Project Bids Due: 06/20/2013, by 2:00 PM Plans and Specifications are available online at <u>StellarJ.com</u>



STELLAR J CORPORATION 1363 Down River Drive • Woodland, WA 98674 Phone: (360) 225-7996 Bid Fax: (360) 225-8007 Email: bids@stellarj.com CCB# 127903 WA#STELLJC045J9

We are an equal opportunity employer and request sub-bids from all subcontractors and suppliers including Minority, Women, Disadvantaged and Emerging Small Business Enterprises

> Additional Subcontracting Opportunities Available: www.stellarj.com

Part-Time Resident Custodian needed for nonprofit affordable housing organization. \$10 an hour for 20hrs a week. The resident custodian will live onsite, Studio apartment plus utilities included. This position is on call 24hours/7days a week. Six months to One year experience in Property Management, Maintenance, Resident relations, and Customer Service and/or training. Knowledge of Oregon landlord/tenant law & fair housing regulations required. Please submit a cover letter and resume to Debi Christensen, Sr. Portfolio Manager by email at Debi@pcrihome.org or fax to (503) 288-2891. Close date: July 31, 2013. This position is open until filled. Review our website for a full job description at www.pcrihome.org. Advertise with diversity *in* ^{The}PortlandObserver Call 503-288-0033 ads@portlandobserver.com



We are seeking qualified candidates to be part of our dynamic public service organization.

> ENGINEERING TECHNICIAN \$23.13 - \$29.52 per Hour

FORENSIC INTERVIEWER \$4,358 - \$6,156 per Month

OFFICE ASSISTANT II \$15.22 - \$19.42 per Hour Clark County Human Resources 1300 Franklin St-5th Fl Vancouver WA Apply On-line @ www.clark.wa.gov Relay: (800) 833-6388 EOE