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City of Portland Procurement Services

1120 SW Fifth Avenue Room 750

Portland Oregon 97204

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homeforward

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SHORT TERM RENT ASSISTANCE REQUEST FOR PROPOSALS NO. 03/12-160

Home Forward invites proposals to provide **Short Term Rent Assistance** for individuals and families experiencing homelessness or at risk of homelessness.

Proposals must be received no later than **3:00 p.m. on April 16, 2012**. Proposal must be received in a sealed envelope and delivered to Home Forward, Procurement and Contracts Department, 135 SW Ash Street, 5th Floor, Portland Oregon 97204. Proposals received after this date and time shall be considered late and will be returned to the proposer(s) unopened.

Copies of the solicitation package can be downloaded by accessing the following web site:

<http://www.homeforward.org/work-with-us/business-contracting/current-opportunities>

or, can be obtained in the Procurement Department of Home Forward located at the address below, Monday through Friday, between the hours of 8:30 a.m. and 4:30 p.m. Potential proposers that download a copy of the RFP from the website are encouraged to complete and return a registration form in order to receive updated information, be added to the RFP holders list, and to receive any addendums that are released.

There will be a pre-proposal meeting solely for the purpose of answering questions posed by potential proposers. Questions will be answered at the meeting and, if appropriate, an addendum will be issued. Any addenda will be posted on the Home Forward website and sent to the plan holders list. The pre-proposal meeting will be held at **9:30 a.m. on March 27, 2012 at New Market West, 135 SW Ash Street, Portland Oregon 97204 in the Columbia Room (6TH floor).**

RFP Contact: Cinna' Mon Williams
 Procurement and Contracts Manager
 135 SW Ash Street, 5th Floor
 Portland, Oregon 97204
 503.802.8533
Cinnamon.williams@homeforward.org

Home Forward is a public corporation serving all Multnomah County. Home Forward provides housing and housing-related services to those who face barriers due to income or disability. Home Forward's housing and rent assistance programs serve 33,000 residents throughout the county. A citizen commission, with volunteer members recommended by the City of Portland, the City of Gresham, and Multnomah County, and approved by the Portland City Council, governs Home Forward.

Home Forward is an Equal Employment Opportunity Employer and strongly encourages minority-owned and women-owned businesses and emerging small businesses to submit proposals or to participate as subcontractors and suppliers on this and all Home Forward projects.



United Way of the
Columbia-Willamette

(UWCW) seeks a **Vice President-Community Impact** to lead UWCW efforts to achieve strategic and measurable community impact and systems-change. This position is charged with developing, organizing, and coordinating an effective system of community planning, resource investment, and partner/community relations to ensure a dynamic response to changing conditions in our richly diverse community.

The ideal candidate is a strong communicator and will have a deep understanding of community-based work including authentic understanding and appreciation for our community's diversity. The VP-CI will work closely with new CEO Keith Thomajan and a veteran and growing leadership team to build on UWCW's strong foundation while creating innovation, energy, and momentum behind United Way's community impact work.

United Way of the Columbia-Willamette is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, creed, gender, gender identity, national origin or ancestry, tribal affiliation, marital status, veteran status, sexual orientation, political affiliation, mental or physical disability, or medical condition. If you need assistance or an accommodation during the application process because of a disability, it is available upon request. We are pleased to provide such assistance, and no applicant will be penalized as a result of such a request. Further, applicants from communities of color are eagerly encouraged to apply and to join a UWCW team that is authentically and intentionally committed to diversity and cultural competency.

Hiring Range: \$80,000 to \$100,000, DOE.

Please submit cover letter and resume to employment@unitedway-pdx.org. Reference Job #5000. Position open until filled. A detailed job description can be found at: <http://www.unitedway-pdx.org/careers/index.php>.

Advertise with diversity in
 The Portland Observer
 Call 503-288-0033



United Way of the
Columbia-Willamette

(UWCW) seeks a **Vice President-Individual Giving** to lead a year-round Individual Giving program, including Major Gifts (\$5,000 and above) and Planned Giving. This individual will play a key role in the development of a dynamic and inclusive vision for the organization's role in our richly diverse community for generations ahead.

The ideal candidate will have major gifts and planned giving experience and a working knowledge of gift planning vehicles, including trusts and estate documents, charitable gift annuities, and philanthropic gift procedures. (S)he will be a charismatic communicator with the ability to align a donor's interest with the various UWCW events and services and have a deep understanding of community-based work including authentic understanding and appreciation for our community's diversity. This individual will work closely with the organization's Chief Development Officer, President/CEO, and a veteran and growing leadership team to build on UWCW's strong foundation while creating innovation, energy, and momentum behind our modern case and relevancy.

UWCW is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, creed, gender, gender identity, national origin or ancestry, tribal affiliation, marital status, veteran status, sexual orientation, political affiliation, mental or physical disability, or medical condition. If you need assistance or an accommodation during the application process because of a disability, it is available upon request. We are pleased to provide such assistance, and no applicant will be penalized as a result of such a request. Further, applicants from communities of color are eagerly encouraged to join a UWCW team that is authentically and intentionally committed to diversity and cultural competency.

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LEGAL NOTICES



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The Portland Observer

Train as a Birth & Postpartum Doula 4 day intensive training March 22nd-25th, 2012

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www.ictcmidwives.org

Zummy@ictcmidwives.org



Metro

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Please visit our website at: www.oregonmetro.gov/jobs for the complete job announcement and a link to our online hiring center.

AA/EEO Employer



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Home Forward, the new name for the **Housing Authority of Portland**, is currently accepting applications for a **Section 3 Program Assistant - Limited Term**

This is a Limited Term Position for 2 Years.

The **Section 3 Program Assistant** position performs general office, project, and administrative duties in support of Home Forward's Families Forward Initiative (Section 3 Program) and the Procurement and Contracts Department; to provide information to Home Forward clients, staff, contractors and the general public; to enter, proofread and process documents and correspondence; to review and explain Housing Authority policies, procedures and regulations; and to perform a variety of specialty duties relative to assigned area of responsibility.

This position is represented by AFSCME Local 3135

To Apply:

Please visit our website @ www.homeforward.org to submit your cover letter, resume and application. Only applications submitted online will be considered.