

CLASSIFIED/BIDS

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The Portland Observer
Call 503-288-0033 ads@portlandobserver.com



METRO

Event Custodian, Oregon Convention Center, \$12.40 - \$14.03 Hour, PT. Deadline: 6/14/11.

These opportunities are open to First Opportunity Target Area (FOTA) residents - Columbia Boulevard on the north; 42nd Avenue on the east; the Banfield Freeway on the south, and North Chautauqua Boulevard on the west, whose total annual income does not exceed \$25,000 as an individual, or \$40,000 for an entire household, for the past 12 months.

To apply: visit our web site at: www.oregonmetro.gov/jobs for the complete job announcement and a link to our online hiring center or visit our lobby kiosk at Metro, 600 NE Grand Ave, Portland.

AA/EEO Employer



METRO

Chief Operating Officer, Metro is seeking a seasoned leader adept at guiding a highly dedicated staff who are passionate about the impact they make on the quality of life in the region. Metro seeks someone with the ability to implement a long range vision expressed in regional policy; skill to implement practices that enhance the quality of life for current citizens and future generations; demonstrated record of public engagement with diverse communities and leadership skills to carry out the goals and mission of the agency. Deadline: 6/30/11.

To apply: visit our website at: www.oregonmetro.gov/jobs for the complete job announcement and a link to our online hiring center.

AA/EEO Employer



Position: Recreation Coordinator II
Aprx Hourly Pay: \$19.30/entry - \$22.40/one year
Deadline: 4:30pm, Friday, June 10, 2011

The City of Portland is currently accepting applications for the position of Recreation Coordinator I. These positions are responsible for performing journey-level recreation programming for Portland Parks and Recreation, and require experience in assessing community needs, developing, scheduling and coordinating leisure and recreation programming, supervising staff, and maintaining effective working relationships with community members, advisory boards, and other government agencies. For more information and a complete application please visit our website at www.portlandoregon.gov/jobs, or call us at 503-823-5738. The City of Portland is an EEO Employer.

Employment Specialist Needed!
Troutdale, Oregon

Enthusiastic individual needed to plan, coordinate and develop individualized career transition and placement plans for students. Provide oversight for work-based learning activities and refer students to other program areas such as transfers, extension or advanced programs, college placement, etc. Communicate with graduates and former enrollees to help facilitate student placement and positive job retention. Ensure Work Based Learning Agreements are completed and on file. Perform other duties as assigned.

Must have bachelor's degree or four years experience working with youth and one year experience in sales, marketing, or counseling related services. Excellent interpersonal skills and computer proficiency required. Experience working with at-risk youth 16-24 years of age preferred. Valid driver's license in state of residence with acceptable driving record. \$15.61-\$16.66 per hour + benefits.

Responses must be received on-line at www.mtcjobs.com by Friday, June 17, 2011. We are an Equal Opportunity Employer!

LEGAL NOTICES

Need to publish a court document or notice? Need an affidavit of publication quickly and efficiently? Please fax or e-mail your notice for a free price quote!

Fax: 503-288-0015
e-mail: classifieds@portlandobserver.com
The Portland Observer



LIFEWORKS
NORTHWEST

View all open positions at LifeWorks NW or apply online: <http://www.lifeworksnw.org>

Be a vital part of a leading non-profit organization that values a diverse workforce and provides quality culturally-responsive mental health & addiction treatment, prevention & related service to children, adults & families in the Portland Metro area.

The **Human Resources Assistant** will provide administrative support to the Human Resources department and the Director of Diversity and Workforce Development. This position will be responsible for creating and updating forms, taking notes at meetings, filing, data entry, scheduling appointments, responding to questions for both departments. High School degree/GED required. Strong computer skills including Microsoft Word and Excel, excellent writing and grammar skills required. Strong customer service skills/experience and/or a desire to work for a non-profit organization highly encouraged.

LifeWorks NW recognizes that diversity strengthens our workforce and empowers our community, and therefore encourages women and men of all cultural backgrounds and ages to apply. Equal Opportunity Employer

SUB-BIDS REQUESTED
Gold Beach Oregon
Wastewater System Improvements Phase II

Bids Due: June 16th, 2011, by 2:00 PM
Plans and Specifications are available online at www.stellarj.com



1363 Down River Drive • Woodland, WA 98674
Phone: (360) 225-7996 Bid Fax: (360) 225-8007
CCB# 127903 WA#STELLJC045J9

Performance & Payment Bonds are required of Electrical Subcontractors and may be required from other Subcontractors. We are an equal opportunity employer and request sub-bids from all subcontractors and suppliers including Minority, Women, Disadvantaged and Emerging Small Business Enterprises

Additional Subcontracting Opportunities Available: www.stellarj.com

Portland Development Commission
The Urban Renewal Agency for the City of Portland, Oregon

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

204101 Contracts Compliance Coordinator (MWESB)
63103 Project Program Coordinator - EOI

PDC values diversity in its work force and is committed to Equal Employment Opportunity and Affirmative Action.

Apply online at www.pdc.us/about_pdc/jobs
Portland Development Commission, 222 NW 5th Ave.,
Portland, OR 97209
Jobline: 503.823.3463

Skanska

Philomath High School
Southwest Classroom Package #3
Demolition & Sitework
Bids Due: June 14, 2011 @10:00AM

Bid Scope: Demolition & Sitework

Locations of Plans: Skanska Beaverton Office - 2555 SW 153rd Drive, Beaverton OR, 503-641-2500; **Contractors Plan Center** - 14625Se 82nd Dr, Clackamas OR, 503-650-0148; **DJC Plan Center** - 921 SW Washington St, Ste 210, Portland OR, 503-274-0624; **Douglas County Plan Center** - 3076 NE Diamond Lake Blvd, Roseburg, OR, 541-440-9030; **Eugene Builders Exchange** - 2460 W 11th Ave, Eugene OR, 541-484-5331; **Salem Contractors Exchange** - 2256 Judson St SE, Salem OR, 503-362-7957; **Willamette Valley Bid Center** - 32054 Old Hwy 34, Tangent OR, 541-928-5159

Other Pertinent Info

Bidders are required to be prequalified in order to enter into a Subcontract or Purchase Order on this project. If bidders have not submitted prior prequalifications statements, statements are available in the Bid Documents and must be submitted with the Bid Form. Bids from firms who do not prequalify will be rejected.

Pursuant to ORS 279C.800 through ORS 279C.870, bidders must assure full compliance with current Prevailing Wage Rates for themselves and any subcontractors that they may employ, per the State of Oregon, Bureau of Labor and Industries. A current copy is included, by reference, in the Bid Documents.

Pursuant to ORS 701.035 through 701.055, bidders must be registered with the Construction Contractors Board (CCB). Bidders must include their CCB number on the Bid Form. In addition, in accordance with Senate Bill 477, all contractors and subcontractors must have filed a \$30,000 Public Work Bond with the CCB to be eligible to work on this project.

Skanska is an equal opportunity employer and actively requests bids from Minority, Women, Disadvantaged, and Emerging Small Business Enterprises.

Project Contact: Trevor Wyckoff
Project Contact Info: trevor.wyckoff@skanska.com

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The Department of County Human Services is seeking a full-time **Executive Assistant** and a full-time **Program Development Specialist**. For full job announcements and application instructions, please visit www.multcojobs.org and reference job #6005-16 and job #6021-72. EOE.