

CLASSIFIED/BIDS

PDC

PORTLAND DEVELOPMENT COMMISSION

Portland Development Commission

Portland, Oregon
Human Resources Division Manager
Exempt position reports to the CFO
Closing Date: June 7, 2011 5:00pm

General Position Summary:

Collaborates with PDC Executives and managers to build and manage the Human Resources function which is responsible for organizational development and strategy, policies and programs covering employment (including forecasting PDC's workforce needs), compensation, benefits, performance management, employee relations, labor relations, recruiting and retention, training, diversity, and compliance with all applicable federal, state and local employment laws. This position is charged with creating and maintaining the credibility of HR service and function on behalf of PDC.

The successful candidate will have

- A Bachelor's degree in business, HR or industrial relations and a SPHR certification is required, or an equivalent combination of training and experience. (Extensive public sector work experience in HR could substitute for the educational requirements).

- Required experience is 8-10 years of broad-based HR background, six of which give evidence of the ability to work effectively at the management level

and successfully manage HR staff, preferably in a public sector environment.

- Union experience required.
- A post graduate degree in HR is preferred.
- Comprehensive knowledge of HR process, functions, legal requirements, and practices in a public sector environment.
- Superior oral and written communication skills.
- Strong proficiency using Microsoft Office software.
- Exceptional verbal and written communication skills.
- Strong facilitation, mediation, negotiation, and conflict resolution skills.
- Ability to provide vision and leadership.
- Demonstrated a capacity to interface and maintain effective relationships with Executives, Managers, and employees in a fast-paced and complex organization.

To apply send your resume and cover letter to recruiter@hranswers.com with PDC HR Division Manager in the subject line. An application packet will be forwarded to you for completion.

PDC values diversity in its workforce and is committed to Equal Employment Opportunity and Affirmative Action.



Dr. Billy R. Flowers (above center) and his skilled staff are ready to help those in need.

THE SPINA COLUMN™

An ongoing series of questions and answers about America's natural healing profession.

Part 19. The Golden Years: Keeping in full swing throughout the autumn of life

Q: Back when I was younger, I loved playing golf. Now some-thing is always hurting so I don't dare play! Could you help?

A: It is so unfor-tunate that millions of our senior citizens have worked and saved and give to their Community only to find the "golden years" more "old" than "gold". Right at the height of their freedom, they often find it difficult to get

around, their old activities. Unfortunately, it is often thought that they must "learn to live with it" or be given yet another pain pill. Actually that may be anything but true. In our office we commonly see people in their seventies and eighties. And they love the spring

in their step and the twinkle in their eyes they get through Chiropractic. Why don't you get back in the swing of things again? Give us a call today. Isn't it time you stepped up to Chiropractic? Life's "golden years" truly can be golden once again!

Flowers' Chiropractic Office

2124 N.E. Hancock Street, Portland Oregon 97212

Phone: (503) 287-5504

SUB-BIDS REQUESTED

Gold Beach Oregon

Wastewater System Improvements Phase II

Bids Due: June 16th, 2011, by 2:00 PM
Plans and Specifications are available online at www.stellarj.com

STELLAR J

An employee owned company
STELLAR J CORPORATION

1363 Down River Drive • Woodland, WA 98674

Phone: (360) 225-7996 Bid Fax: (360) 225-8007

CCB# 127903 WA#STELLJCO45J9

Performance & Payment Bonds are required of Electrical Subcontractors and may be required from other Subcontractors. We are an equal opportunity employer and request sub-bids from all subcontractors and suppliers including Minority, Women, Disadvantaged and Emerging Small Business Enterprises

Additional Subcontracting Opportunities Available: www.stellarj.com

Skanska

Philomath High School
Southwest Classroom Package #2
Bids Due: June 3, 2011 at 2:00 P.M.
Drawings Available May 23rd, 2011

Bid Scope: Final Clean, Demolition, Masonry, Steel Furnish and Erect, Rough Carpentry, Glue Lam Beams, Caulking and Waterproofing, Roofing, Flashing and Metal Panels, Door and Hardware Install, Framing and Drywall, Painting, Signage, Specialties, Blinds, Kitchen Equipment, Mechanical, Plumbing, Fire Alarm, Electrical, Controls

Locations of Plans: Skanska Beaverton Office - 2555 SW 153rd Drive, Beaverton OR, 503-641-2500; Contractors Plan Center - 14625 Se 82nd Dr, Clackamas OR, 503-650-0148; DJC Plan Center - 921 SW Washington St, Ste 210, Portland OR, 503-274-0624; Douglas County Plan Center - 3076 NE Diamond Lake Blvd, Roseburg, OR 541-440, 541-484-5331; Salem Contractors Exchange - 2256 Judson St SE, Salem OR, 503-362-7957; Willamette Valley Bid Center - 32054 Old Hwy 34, Tangent OR, 541-928-5159

Other Pertinent Info:

Bidders are required to be prequalified in order to enter into a Subcontract or Purchase Order on this project. If bidders have not submitted prior prequalifications statements, statements are available in the Bid Documents and must be submitted with the Bid Form. Bids from firms who do not prequalify will be rejected.

Pursuant to ORS 279C.800 through ORS 279C.870, bidders must assure full compliance with current Prevailing Wage Rates for themselves and any subcontractors that they may employ, per the State of Oregon, Bureau of Labor and Industries. A current copy is included, by reference, in the Bid Documents.

Pursuant to ORS 701.035 through 701.055, bidders must be registered with the Construction Contractors Board (CCB). Bidders must include their CCB number on the Bid Form. In addition, in accordance with Senate Bill 477, all contractors and subcontractors must have filed a \$30,000 Public Work Bond with the CCB to be eligible to work on this project.

Skanska is an equal opportunity employer and actively requests bids from Minority, Women, Disadvantaged, and Emerging Small Business Enterprises.

Project Contact: Trevor Wyckoff

Project Contact Info: trevor.wyckoff@skanska.com

Advertise with diversity in *The Portland Observer*
Call 503-288-0033 ads@portlandobserver.com