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## Portland Development Commission

The Urban Renewal Agency for the City of Portland, Oregon

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

**146101 Sr. Budget Analyst**

**192101 Sustainable Services Division Manager**

PDC values diversity in its work force and is committed to Equal Employment Opportunity and Affirmative Action.

Apply online at [www.pdc.us/about\\_pdc/jobs](http://www.pdc.us/about_pdc/jobs)  
Portland Development Commission, 222 NW 5th Ave.,  
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## STAR SPARK

Star Park is looking for individuals with excellent customer service skills and a positive attitude to join our team of parking facility operators. Positions include: Attendant, Traffic Director, Cashier, and Valet, with Opportunity for advancement. No experience necessary, must be dependable.

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## PORT OF PORTLAND

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### CAREER OPPORTUNITIES

The Port of Portland is a regional government operating airports, marine terminals and industrial parks in the greater Portland metropolitan area, to fulfill its mission of providing competitive cargo and passenger access to world markets while enhancing the region's quality of life.

To view current job openings and to access the application form, visit the Port's website at [www.portofportland.com](http://www.portofportland.com) or call the job hotline at (503) 415-6002.

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.

## Invitation to Bid

### For HVAC Upgrades at City Owned Buildings (An American Recovery and Reinvestment Act Funded Project)

The Purchasing Administrator of the City of Salem will receive sealed bids at the Contracts & Procurement Division, 555 Liberty Street SE, Room 330, City Hall, Salem, Oregon 97301, **until, but not after 2:30 p.m., (Local Time) Tuesday, November 23, 2010**, at which time said bids will be publicly opened and read in the Public Works Conference Room 325, City Hall, for the project specified herein.

**WORK DESCRIPTION:** This project provides for HVAC Upgrades at City Owned Buildings. Project is expected to start January 2011, and is expected to be approximately 6 months in duration.

**PROCUREMENT DOCUMENTS:** General Contractors interested in bidding on this project may receive one copy of the specifications and other bid documents at the office of Contracts and Procurement Division, 555 Liberty Street SE, Room 330, Salem, Oregon 97301 (503 588 6136) or have the bid documents mailed by submitting a request to [www.cityofsalem.net/BidRequest](http://www.cityofsalem.net/BidRequest). Contract terms, conditions, and specifications for this project may be reviewed at this office from 8:00-12:00 Noon and from 1:00-5:00 PM until the closing date.

Any Contract awarded as a result of this bid solicitation will involve the use of American Recovery and Reinvestment Act of 2009, Public Law 111-5 ("ARRA") funds and will contain special terms and conditions for compliance with ARRA requirements. By submitting a bid proposal on this project, Bidder specifically agrees to comply with each of the terms and conditions contained within the bid documents and further, Bidder understands and acknowledges that the Federal stimulus process is still evolving and that new requirements for ARRA compliance may still be forthcoming from the Federal government and the City of Salem. Accordingly, the successful Bidder, as Contractor, specifically agrees that both it and subcontractors will comply with all such requirements during the contract period.

**PRE-BID CONFERENCE:** A Mandatory pre-Bid Conference will be held on October 26, 2010 at 10:00 AM, that will last approximately 1 hour and will be held at City Hall, 555 Liberty Street SE, Salem OR 97301, Parking Level by the Elevators..

The Specifications and Drawings will be available at the Mandatory Pre-Bid Conference.

**BID SECURITY:** Bid security in the amount of 10 percent of the bid must accompany each bid in accordance with the Instructions to Bidders.

**AWARD:** The City of Salem reserves the right to reject any or all bids, to waive informalities, and to postpone the award of the contract for 30 days.

**HUMAN RIGHTS:** It is the express policy of the City of Salem that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity on the grounds of race, religion, color, national origin, sex, marital status, familial status or domestic partnership, age, mental or physical disability, sexual orientation, gender identity, or source of income as provided by Salem Revised Code Chapter 97, Title VI of the Civil Rights Act of 1964 and other federal nondiscrimination laws. The City's complete Title VI Plan may be viewed at (<http://www.cityofsalem.net>). Contracts for work under this bid will obligate the Contractor to comply with all applicable requirements of federal, state, and local civil rights and rehabilitation statutes, rules and regulation.

The City will provide ADA accommodations upon reasonable request to the Purchasing Administrator.

The City of Salem is an Equal Employment Opportunity Employer.

**CONTRACTOR DISCLOSURE:** Prior to award, Contractor will be required to provide answers to the five questions stipulated in Salem Revised Code (SRC) 2.380(b).

**PREVAILING WAGE RATES:** The Prevailing Wage Rates for Public Works Contracts in Oregon subject to BOTH the State PWR and Federal Davis-Bacon Act (comparison of the higher of federal and state rates) apply to this project. Prevailing Wage Rates and necessary forms are available at <http://www.boli.state.or.us/>.

If applicable to this project, contractor or subcontractor must be licensed under ORS 468A.720.

**TECHNICAL QUESTIONS:** Inquiries concerning the contents of the bid specifications should be directed to Steve Hamilton, at 503-589-2185.

BID/CONTRACT NUMBER: 101075

BID CLOSING/OPENING: Tuesday, November 23, 2010, at 2:30 p.m. (Local Time)

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**United Way of the Columbia-Willamette** has an opening for an Accountant to provide support to the Director of Accounting to ensure integrity of the GL, and to research and resolve operational issues related to AR and third-party processors. Additional info: [www.unitedway-pdx.org](http://www.unitedway-pdx.org). Forward cover letter and resume to [employment@unitedway-pdx.org](mailto:employment@unitedway-pdx.org). Reference Job #4000. Position closes 10/24/10. An Equal Opportunity Employer.

**City of Portland  
Utility Program Manager**  
FFD: 10/25/10 4:30 PM  
Approx Mo Sal: \$5,484 - \$7,337

Manages the Utility Franchise/License program for the City of Portland. The UPM participates in policy development, setting office priorities and strategic planning as part of the senior management team and reports directly to the Deputy Director for OFCCFM. For more info and to apply online go to <http://www.PortlandOregon.gov/jobs> or contact Keri Caffreys, Sr. Employment & Development Analyst, 503-823-4034 [keri.caffreys@portlandoregon.gov](mailto:keri.caffreys@portlandoregon.gov) An Equal Opportunity Employer