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## Volunteers to Serve on Portland City Auditor's Independent Police Review Division's CITIZEN REVIEW COMMITTEE

The Independent Police Review (IPR) division receives and screens complaints about Portland Police Bureau (Police Bureau) officers. The Citizen Review Committee (CRC) is a nine-member advisory board to IPR. The City Auditor and IPR Director are seeking three volunteers to serve three-year terms, positions commencing on February 10, 2011.

Committee members hold public appeal hearings of community or Police Bureau member complaint investigation decisions. CRC members also participate in reviews of IPR complaint-handling procedures and make public recommendations for improvement. They also assist the IPR Director in making policy recommendations to the Police Bureau and make recommendations to IPR regarding case handling and internal policies. IPR has the authority to investigate, mediate, dismiss, or refer complaints to the Police Bureau. IPR oversees investigations, analyzes complaint patterns, and conducts policy reviews.

Candidates must be Portland, Oregon residents or business owners with a lack of real or perceived conflicts of interest for or against law enforcement. Applications must be received at the IPR office in City Hall by **5:00 pm on Wednesday, October 20, 2010.**

Delivery can be done by: mail or in person at 1221 S.W. 4th Avenue, Room 320, Portland,

OR 97204; e-mail at [crc@portlandoregon.gov](mailto:crc@portlandoregon.gov); or fax at 503-823-3530. Questions, please call IPR's main line 503-823-0146.

## REQUEST FOR PROPOSALS METRO FSA & COBRA ADMINISTRATOR RFP 11-1760

The Human Resources department of Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, is requesting proposals for a Flexible Spending Account and COBRA Administrator for employee health and welfare plans.

**Proposals are due no later than 4:00 p.m., Friday October 15, 2010 at Metro Regional Center, 600 NE Grand Avenue, Portland, OR 97232-2736.** Details concerning the project and proposal may be obtained by contacting Jodi Wilson at 503-797-1723 or [jodi.wilson@oregonmetro.gov](mailto:jodi.wilson@oregonmetro.gov) or by visiting the website at <http://www.oregonmetro.gov>

Metro and its contractors will not discriminate against any person(s), employee or applicant for employment based on race, color, religion, sex, national origin, age, marital status, familial status, gender identity, sexual orientation, disability for which a reasonable accommodation can be made, or any other status protected by law. Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see [www.oregonmetro.gov](http://www.oregonmetro.gov).

Metro may accept or reject any or all bids, in whole or in part, or waive irregularities not affecting substantial rights if such action is deemed in the public interest.

Metro extends equal opportunity to all persons and specifically encourages minority and women-owned businesses to access and participate in this and all Metro projects, programs and services.

Manager of Diversion Services  
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Visit our website at:  
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The University of Oregon Capital Construction Department seeks a **Contracts Administrator**. The position reports to the Director of Campus Construction and works in concert with the Director to develop and implement policies, processes, and procedures that support timely contracting services and achieve best practice standards. The Contracts Administrator is responsible for handling a wide variety of public improvement transactions for construction, reconstruction or major renovation on real property for the University of Oregon. For qualifications, application procedures and a complete description of duties, go to <http://hr.uoregon.edu/jobs/unclassified.php?subtype=administrative>. Women and minority applicants encouraged to apply. EO/AA/ADA institution committed to cultural diversity.

## Our legacy is a healthier community.

You want to make people feel better. Improve their health and their lives. Then you should know about Legacy Emanuel Medical Center. Founded in 1912 by the Lutheran Church, Legacy Emanuel Medical Center occupies a vital role in the metropolitan area and in the region as a medical center with around-the-clock expertise for critical health conditions.

With leading care of trauma, burn and intensive care, as well as serving as the hub for critical care transport, Legacy Emanuel is central to high-acuity care. Legacy Emanuel also promotes prevention efforts and catalyzes support for neighborhood development and growth.

Ours is a legacy of health and community. Of respect and responsibility. Of quality and innovation. It's the legacy we create every day at Legacy Health.  
**And, if you join our team, it's yours.**

### Director of Clinical and Support Services Portland, Oregon

Legacy Emanuel Medical Center has an exciting and challenging opportunity for a seasoned Director of Clinical and Support Services. The qualified candidate will direct all aspects of multiple hospital clinical and support service lines in alignment with the mission, values, and objectives of the department and organization.

This position will report to the VP of Hospital Operations and have responsibility for the following areas: Support Services (Housekeeping, Patient Transport, Laundry/Linen, Recycling), Food and Nutrition, and Adult Inpatient and Outpatient Rehabilitation Services.

The ideal candidate will have:

- A Bachelor's degree in a related field or equivalent experience required; Master's preferred.
- Previous business/administration experience required.
- A minimum of six years progressively more responsible experience within health care environment, including multi-hospital or integrated delivery system models with managed care.
- Experience working in successful partnership with physicians.
- Experience working in leadership role with clinical specialty areas and support services.

Relocation Assistance is available!

To learn about Legacy and for a complete listing of employment opportunities, please visit our website and apply online at [www.legacyhealth.jobs](http://www.legacyhealth.jobs). Questions? Contact Maria Gonzalez, Legacy Employment Services, at 503-415-5982, [mgonzalez@lhrs.org](mailto:mgonzalez@lhrs.org) or toll-free at 866-888-4428. AA/EOE



[www.legacyhealth.jobs](http://www.legacyhealth.jobs)

## ADVERTISEMENT FOR BIDS

Jeanne Anne Apartments Phase II  
JOB NO. RFB 10/10-114

**Sealed bids** will be received at the Housing Authority of Portland (HAP), Procurement and Contracts Department, 135 SW Ash Street, Portland, Oregon 97204, 5th floor, **until 2:00 pm, Thursday, November 4, 2010.** Shortly thereafter, bids will be opened and publicly read in the Metolius Conference Room. **The First Tier Subcontractor List, HAP-421, must be received by 4:00 p.m. the same day.** No bidder may withdraw their bid after the hour set for opening until after the lapse of sixty (60) days from the bid opening.

The basic work consists of various types interior remodeling work at the **Jeanne Anne Apartments 17802-17892 East Burnside, Portland, OR.** The apartment complex consists of 46 units. Work will include asbestos abatement, removing and replacing metal railings, flooring, doors, kitchen cabinets, appliances, toilet and bath fixtures, light fixtures, and painting throughout. In addition three (3) units will be converted into ADA units and one (1) unit will be converted into an office/community space unit.

Bid Documents will be available October 7, 2010 at Ford Graphics, 1431 NW 17th Avenue, Portland, OR. 97209, phone: (503) 227-3424, [www.fordgraphics.com](http://www.fordgraphics.com). A \$50 deposit for one set and \$20 (twenty) for each additional set is refundable when documents are returned within 10 days after bid opening.

There will be a **pre-bid tour** at the apartment complex at **1:30 pm, Thursday, October 14, 2010.** Questions posed during the tour, not addressed in the documents, will be answered by addendum.

This is a public works project subject to BOLI and using a Davis-Bacon prevailing wage determination.

The Housing Authority of Portland may reject any bid not in compliance with the prescribed bidding procedures and requirements and may reject any or all bids and waive all informalities if, in the judgment of HAP, it is in the public interest to do so. Questions regarding this project should be directed to Cinna Mon Williams at 503-802-8533 or [cinnamonw@hapdx.org](mailto:cinnamonw@hapdx.org).

HOUSING AUTHORITY OF PORTLAND