

# CLASSIFIEDS/BIDS

## LEGAL NOTICES

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recognizes that diversity strengthens our workforce and empowers our community, and therefore encourages women and men of all cultural backgrounds and ages to apply.

**Chemical Dependency Counselor** (FT/N Ptd/Project for Community Recovery) Provides intake assessments, individual/group alcohol & drug counseling, case management, gender specific groups, urinalysis collection, clinical documentation & coordinates with referral sources. CADCI or II required, BA or MA preferred. Exp with the cultural norms of the African American population, awareness of women's issues, & familiarity with the N/NE community & referral sources. Knowledge of ASAM, OARS, evidence based practices, program compliance & quality assurance. Working knowledge of computer. Min of 2 years exp in the CD field.

**Chemical Dependency Counselor** (FT/N Ptd) Provides outpatient & intensive outpatient CD services for primarily culturally specific population including case management, assessments, group, individual & family counseling. Preferred exp working with African-American population ages 12-21 who are involved with DHS & Juvenile Justice Division. CADCI or eligible; strong computer skills; some evening hours & excellent team player.

**Teachers** (FT or On Call/N Ptd) Project Network is a residential program with a focus on the African American community for women in recovery who are with their small children. Resp for planning & implementing an educational learning program. Some clients are drug & alcohol affected. Have current first aid & CPR card. At least 18 yrs old & 2 yrs exp in childcare setting required. Must be able to be flexible & able to supervise a designated group of children. Alcohol & drug exp a plus.

Interested applicants may e-mail resumes to [hr@lifeworksnw.org](mailto:hr@lifeworksnw.org), mail to: LifeWorks NW, 14600 NW Cornell Rd, Portland, OR 97229 Attn: Human Resources or fax to: 503-690-9605. Visit our web site at [www.lifeworksnw.org](http://www.lifeworksnw.org). EOE

### BOOKKEEPER

Softball Wear Co. is looking for **part time Worker, A Sales Representative and a Bookkeeper.** Requirements -  
 1) A computer Literate  
 2) CV.  
 If you are interested, send e-mail to [getemployed\\_roomaif@yahoo.com](mailto:getemployed_roomaif@yahoo.com)

**"Lost Syrian Passport, Number 3598964. If found please call (503) 646-1792 or (503) 270-1798."**

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### DESIGN

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www.clackamas.edu

**CLACKAMAS** COMMUNITY COLLEGE *Smart.*

## Have you seen me? *Endangered Missing*

### Missing and Exploited Children 1-800-THE-LOST

<b>DANIELLABRITTANY TRANTHAM</b> Current Age: 12 Date Missing: April 14, 2008 Missing From: Deming, NM <i>Brittany is believed to be with a man she met online; she has a "Love Hurts" tattooed on her right hand.</i>	<b>DONHANKINS</b> Current Age: 14 Date Missing: April 28, 2008 Missing From: Amarillo, TX <i>Don suffers from asthma and may need medical attention.</i>	<b>ALEXYSBROWN</b> Current Age: 1 Date Missing: April 8, 2008 Missing From: Dickinson, TX <i>Candice is traveling with her young child Alexys; she has a tattoo of a cross with two doves and the phrase "In Memory of Tick 1953-2007" on her left shoulder.</i>	<b>CANDICEBROWN</b> (Mother) Current Age: 15

If you have any information please contact:  
 The National Center for Missing and Exploited Children  
**1-800-THE-LOST (1-800-843-5678)**  
*This public service announcement provided by the Portland Observer Newspaper.*

### BILINGUAL LIBRARY CLERK

Chinese, Russian, Spanish or Vietnamese  
 SALARY: \$13.90 to \$17.08 per hour, plus 4% differential pay  
 CLOSING DATE: May 30, 2008

Multnomah County Library is seeking culturally competent, Chinese, Russian, Spanish or Vietnamese-speaking, career-minded applicants to work part-time, full-time, and on-call as Bilingual Library Clerks in designated libraries throughout the County.

This position will focus on patrons who are members of the Chinese, Russian, Hispanic or Vietnamese community and will provide services that are culturally appropriate and responsive in both the target language and English. Duties include but are not limited to: •assisting the general public in person and on the telephone in both the target language and English; •providing information on library policies and procedures; •providing assistance to the public in the use of equipment such as copiers, microfilm readers and printers •issuing library cards and taking payments for lost or overdue materials; •preparing a variety of documents; •using a PC; •maintaining files and indexes; •preparing and maintaining statistical reports; •and performing a variety of circulation routines.

Requires two years of general clerical and/or customer service experience which should include public contact with the Chinese, Russian, Spanish or Vietnamese community.

Previous experience in a library setting is preferred.

**AND** equivalent to the completion of the twelfth grade. Additional specialized clerical training is desirable. Must be a member or have close affiliation, knowledge of or extensive experience with the target language community, demonstrated by knowledge of the traditions, values and customs of the community being served. Must speak, write, and read fluent Chinese, Russian, Spanish or Vietnamese and English. Candidates will be tested on both their Spanish and English written and oral abilities.

For more information about this position or to apply, please visit our website at [www.multcojobs.org](http://www.multcojobs.org).

**Warner Pacific College**, a Christian Liberal Arts college, is seeking an **Academic Counselor** and two **Student Services Administrative Assistants** for its Adult Degree Program. It is also seeking **qualified adjunct instructors** to teach in its MED program. For specific areas, minimum requirements and further details, please go to [www.warnerpacific.edu](http://www.warnerpacific.edu) (follow the link to Human Resources). If interested, e-mail résumé to: [kaguilar@warnerpacific.edu](mailto:kaguilar@warnerpacific.edu).

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