

CLASSIFIEDS / BIDS

ASSISTANT DIRECTOR OF ACADEMIC INITIATIVES FOR UNIVERSITY HOUSING Register Guard and Chronicle Advertisement

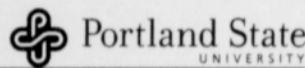
POSITION ANNOUNCEMENT
Student Services Coordinator
(Advisor/Counselor I)
**Toulan School of Urban
Studies and Planning**
College of Urban and Public Affairs
Portland State University

The Toulan School of Urban Studies and Planning is seeking a highly motivated individual to serve as the Student Services Coordinator for the School. The Student Services Coordinator will provide advising to undergraduate and graduate students, to prospective students, and will support the advising and student support work of faculty. This position will report to the Director, and will serve as part of the Administrative Team for the School. Candidates must have a high level of skill and experience in advising, student services, and related activities.

Applicants must have a Bachelor's degree and one to three years of experience. To review the complete announcement and instructions for applying, please visit <http://www.hrc.pdx.edu> and find this announcement under "Faculty and Administrative Openings."

Portland State University is an AA/EEO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity.

www.upa.pdx.edu/USP/



Auto Body Instructor/Educator (\$15.69-\$18.43 per hour)

I-CAR Certified Instructor or Oregon Vocational Certified Auto Body Collision Repair Instructor wanted to teach entry level auto body/refinishing skills in a career and technical training program to young adults ages 16-24. One year instructional experience is required. The applicant must also have a strong desire to teach and motivate students. Competitive salary and benefits offered.

Please mail resume and cover letter of interest to:

Springdale Job Corps Center
Attn: Human Resources
31224 E. Historic Columbia
River Hwy
Troutdale, OR 97060

All responses must be received no later than December 21, 2007

Equal Opportunity Employer

COMPLEX DIRECTOR UNIVERSITY HOUSING

University Housing at the University of Oregon is now accepting applications for the position of Complex Director. This is a full-time, live-in, 12-month, Officer of Administration position. The starting date for the position is flexible beginning July 1, 2008. The Complex Director is responsible for the overall administration of a residence hall complex consisting of 375-800 residents. The Complex Director is also responsible for the selection, supervision and training of 9-20 residence life student staff and is expected to lead the student staff in the goal setting process, coordinate the student conduct process, support residence hall learning communities, exhibit a commitment to work with a diverse student population and create a culturally-inclusive living community, participate in an on-call rotation and respond to emergency situations, facilitate programming and community development, and advise student government. The successful candidate should demonstrate solid administrative skills and leadership experiences as well as the ability to work effectively with students, parents, co-workers, supervisor, department staff, and University staff from diverse backgrounds. The Complex Director may also supervise a full-time Assistant Complex Director. The Complex Director reports to the Associate Director of Residence Life for Resident Education.

Qualifications:

- A Master's Degree or a Bachelor's Degree and 2 years of full-time, professional experience in Student Affairs is required

Preferred Qualifications:

- Preference will be given to candidates with degrees in Higher Education or related fields.
- Preference will be given to candidates with full-time experience in housing or group living environments

Compensation: The remuneration for the position is based on qualifications and expertise and ranges from \$29,000 to \$35,000 plus a furnished apartment, meal plan during the time the halls are open, and Officer of Administration benefits, including medical insurance, retirement, and reduced tuition.

To apply, please send resume, cover letter, and list of three references to:

John Hollan
Interim Associate Director of Residence Life
University Housing
1220 University of Oregon
Eugene, OR 97403

Applications accepted until all positions are filled, with priority given to applications arriving on or before February 5, 2008.

Call (541) 346-4063 with questions or email jhollan@uoregon.edu. This publication and related information will be made available in accessible formats upon request. For more information about the University of Oregon and University Housing, please visit <http://www.uoregon.edu>.

The University of Oregon is an EO/AA/ADA institution committed to cultural diversity.

To Place Your Classified Advertisement

Contact: Kathy Linder
Phone: 503-288-0033
Fax: 503-288-0015
e-mail: classifieds@portlandobserver.com

C.N.A.'s needed evening and night shifts. Contact Donna Coburn, RN, DNS at 503-288-5967. Fernhill Estates, LLC

Diet Aide/Cook part time, must be available for weekends and evenings. Great for students! Contact 503-288-5967, Fernhill Estates, LLC.

RN for 12 hour shifts, contact Donna Coburn, RN, DNS at 503-288-5967, Fernhill Estates, LLC.

ASSOCIATE DIRECTOR OF RESIDENCE LIFE FOR RESIDENT EDUCATION UNIVERSITY HOUSING

The University of Oregon Housing Department invites applications for an Associate Director of Residence Life for Resident Education. This position is a twelve-month, fixed term, renewable appointment as an Officer of Administration. The Associate Director of Residence Life for Resident Education is responsible for the day-to-day operations of six residence hall complexes; co-advising of RHA; recruiting, hiring, training, and evaluation of Officers of Administration (Complex Directors); on-going professional staff development; and the development of the Resident Assistant (RA) class during spring term. The Associate Director reports to the Director of Residence Life and at times takes direction from the Director of Housing.

Qualifications:

- Master's degree required
- Demonstrated knowledge of student affairs and housing.
- Demonstrated professional experience that shows progressive responsibility and ability to work effectively in a 3000+ bed system.
- Demonstrated cultural competency that encompasses multicultural awareness, knowledge, and skills.
- Demonstrated experience supervising Housing professional staff.
- Demonstrated leadership and motivational skills.
- Demonstrated experience establishing residential communities that contribute to student engagement in learning and community involvement.
- Ability to work effectively with students, parents, co-workers, supervisor, department staff, and University staff from diverse backgrounds.
- Ability to gain the cooperation of others through earned respect.

Preferred Qualifications:

- Preference will be given to candidates with 5 or more years of mid-level or higher in Residence Life management experience.
- Preference will be given to candidates who have 3 or more years of live-in experience as a complex director, area director, or equivalent experience.
- Preference will be given to candidates who have a master's degree in College Student Personnel Administration, Higher Education Administration, Counseling and Guidance, Business Administration, and Supervision and Management.
- Preference will be given to candidates with higher education experience.

Compensation: Annual salary range \$52,000 - \$59,000 based on qualifications; highly competitive benefits package.

Priority deadline for consideration is February 15, 2008 but applications will continue to be accepted until position is filled.

To apply, send cover letter; resume; the names, addresses, and phone numbers of three references to:

Sheri Donahoe
Associate Director of Residence Life
for Administration and Family Housing
University Housing
University of Oregon
1220 University Housing
Eugene, OR 97403

An equal opportunity, affirmative action institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

www.portlandonline.com/omf/purchasing



City of Portland Bureau of Purchases

1120 SW Fifth Ave. Room 750, Portland OR 97204
503-823-6855

MANAGEMENT

OREGON DEPARTMENT OF TRANSPORTATION BUILDING CAREERS -- BRIDGING THE FUTURE

EXPLORE AN EXTRAORDINARY OPPORTUNITY WITH THE OREGON DEPARTMENT OF TRANSPORTATION (ODOT) DRIVER & MOTOR VEHICLES SERVICES ADMINISTRATOR

This is a strategic position within ODOT, working with the Agency Director as a member of the Executive Team. Driven by ODOT's organizational values, the Driver & Motor Vehicles Services (DMV) Administrator exercises leadership and vision in managing, leading and coordinating statewide DMV programs and legislative efforts to achieve fiscally sound, efficient programs to support ODOT's mission.

ODOT is seeking a dynamic professional with a proven track record of strategic policymaking and the ability to develop and support a creative and innovative environment. Candidates with a minimum of eight years of progressively responsible leadership experience in a large, multi-dimensional organization and/or management experience in the public sector are encouraged to apply.

The annualized equivalent of the monthly salary range extends from \$80,100 to a negotiable current maximum of \$123,924 based upon qualifications, skills and experience. Please visit www.odotjobs.com and search for **Announcement #OCDT7605** for additional information about this exciting opportunity, including application instructions, minimum qualifications and a detailed position description. This position is considered Open until filled; however, the application screening process is expected to begin on or about **February 6, 2008**. Materials received after February 6, 2008 may not receive consideration at the agency's discretion. Oregon's Transportation Department is an Equal Employment Opportunity/Affirmative Action employer. We value a well-trained, diverse workforce as a strategic advantage in serving our customers and stakeholders.

Portland Development Commission

The Urban Renewal Agency for the City of Portland, Oregon

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

Senior Development Manager - North Macadam Senior Accountant

We offer a generous host of benefits as part of our efforts to keep PDC a positive, healthy and productive place to work. PDC values diversity in its work force and is committed to Equal Employment Opportunity and Affirmative Action.

Apply online at www.pdc.us/jobs
Portland Development
Commission, 222 NW 5th Ave.,
Portland, OR 97209
Jobline: 503.823.3463

STAR & PARK

Star Park is looking for individuals with excellent customer service skills and a positive attitude to join our team of parking facility operators. Positions include: Attendant, Traffic Director, Cashier, and Valet, with Opportunity for advancement. No experience necessary, must be dependable.

8.50+/hr, medical, dental, 401k w/match, sick & vacation pay.

610 SW Alder Street Suite 1221
Portland, OR 97205

www.star-park.com

City of Portland Engineering Technician I \$2,919 - \$3,910/Mo. FFD: 12/21/07

Engineering Techs are responsible for performing supportive and technical assignments of standard to moderate difficulty through the application of scientific and technical knowledge in the areas of engineering, construction and permit processing. This recruitment will be used to fill current full time vacancies in the Bureau of Transportation, although other bureaus may fill future vacancies from this recruitment. For more info and to apply online, go to <http://www.ci.portland.or.us/jobs/>. EOE

TRANSPORTATION

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT. Current recruitments include:

ACCOUNTING/ FINANCIAL

• **Financial Coordinator**
\$3,437 - \$5,026/month
Announcement #OCDT7070
Portland

ENGINEERING/ ENVIRONMENTAL

• **Quality Control Compliance Specialist**
\$3,069 - \$4,604/month
Announcement #OCDT7576
Roseburg

• **Geotechnical Designer**
\$3,287 - \$4,932/month
Announcement #OCDT7411A
Salem

TRADES

• **Highway Maintenance Specialist**
\$2,388 - \$3,437/month
Announcement #OCDT3530
SW Portland

• **Night Crew Maintenance Specialist**
\$2,388 - \$3,437/month
Announcement #OCDT3530
Portland

• **Field Mechanic**
\$3,962 - \$4,797/month
Announcement #OCDT7633
East Portland

ODOT...

Building Careers, Bridging the Future. Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. To apply on-line go to: www.odotjobs.com. Or to request information by mail, call 503-986-4030, [TTY 503-986-3854, 1-800-993-8898]. Announcements will be made available in alternate format upon request. ODOT is proud to operate as an equal opportunity, affirmative action employer.

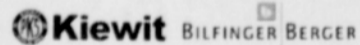
Holiday Advertising

- Gifts
- Holiday Events
- Bazaars

Contact 503-288-0033
Or
ads@portlandobserver.com

SUB-BIDS REQUESTED

City of Portland
EAST SIDE CSO TUNNEL PROJECT



Bid Package 5516-129
Tremie Mat and Main Shaft Rebar

Subcontractor Information Form Due: December 12, 2007

Procurement consists of furnishing and installing approximately 190,000 lbs of rebar for three main shaft tremie mats, approximately 145,000 lbs of rebar for our Alder Shaft, and approximately 97,000 of rebar for our River Street Shaft.

This Procurement is scheduled to begin in early Spring 2008 with an anticipated completion in Fall 2008. The estimated value of this Procurement is in excess of \$300,000.

In order to receive a Bid Package for this work, prospective Bidders are required to complete the "Subcontractor Information Form - 5516-129" located on the KBB website: www.kbbeseso.com.

All questions to be directed to:

Jennifer Gagner, Procurement Manager
Phone: 503-290-7042 Fax: 503-233-8977
e-mail: jennifer@groupagb.com

Kiewit-Bilfinger Berger is seeking to develop new subcontracting partnerships and encourages minorities, women and emerging small businesses to bid this project.

For Project Information Visit: www.kbbeseso.com

CCB # 166101

Advertise with diversity in *The Portland Observer*
Call 503-288-0033 ads@portlandobserver.com

Advertise with diversity in *The Portland Observer*