

CLASSIFIED / BID

Administrative Assistant III needed by nonprofit agency with mission to promote and improve wellness among African Americans living in Oregon through health education, advocacy and research.

Essential Functions:

Provide administrative support to the Management team and staff.. Draft, format, produce, and edit word, excel, access, and publisher documents. Coordinate appointments, travel, and meetings. Ensure that staff adheres to all office policies. Perform other clerical and administrative tasks for all agency events.

Minimum Qualifications:

- Excellent verbal, written, and problem solving skills.
- Advanced knowledge of word, excel, access, and publisher
- Outstanding customer service skills
- Good organization and time management skills
- Ability to multi-task in fast paced environment
- Eight years administrative experience with a high level of responsibility
- Bachelor's degree or equivalent combination of education and experience
- Pass pre-employment drug screen

Salary Range: DOE plus attractive benefits package. Experience in working in Communities of Color preferred. Please call John Barnett at (503) 413-1850 for information.

Enrollment Specialist, PT, may work from home. Computer needed. Full training. Call Esther toll free: 1-866-641-5562

Health Manager

(\$40,851 - \$53,900 per year)

Registered Nurse needed to manage our Health & Wellness department serving young adults between the ages of 16-24 year olds who are enrolled in a vocational/educational training program. Position is responsible for the direct supervision of staff as well as the management of contracted positions, student services and for providing programs that promote wellness. Candidate must have a valid registered nursing license in the state of residence and three years related experience, two of which must be supervisory. Must possess a current CPR/First-aid certification and valid driver's license in the state of residence with an acceptable driving record. Competitive salary & benefits available.

Please send letter of interest and resume to:

Springdale Job Corps Center
Attn: Human Resources
31224 E. Historic Columbia River Highway
Troutdale, OR 97060

All responses must be received no later than **May 4, 2007**.

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

CITY OF WEST LINN
Civil Engineer/Civil Engineer II
Job Opportunity

\$4118 - \$5911 / mo (Salary commensurate with experience.) Under the general supervision of the Director of Public Works or Assistant City Engineer, position performs work in office and field environments; reviews and evaluates plans must have ability to understand and apply federal, state, and local regulations related to design and construction of public works. Position works as part of a team with developers, engineers, other City departments and other governmental agencies interested in or regulation development within West Linn.

The successful candidates will have a Bachelor's degree in Civil Engineering or related field and four (4) years experience in the Engineering field. Must have a Professional Engineer's license in any state and the ability to obtain State of Oregon's PE within six (6) months of appointment. Requires the ability to effectively utilize MS Office software and desirable to have AutoCAD experience. Satisfactory equivalent combination of experience, education and training ensuring the ability to perform the work, may be considered. Must possess a valid driver's license. *Qualified candidate must pass pre-employment background check, reference check and drug screen.*

Qualified applicants must submit a completed City of West Linn employment application, Letter of Interest and resume to the Department of Human Resources at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068, by June 1, 2007, 4:00 p.m. Application packets are available at West Linn City Hall or call (503) 657-0331. Please visit our website for specific job descriptions and requirements. EEO
<http://www.ci.west-linn.or.us>



PARKING FACILITY Operator
Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.
Drugtest/ Background check
Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00 - 4:00PM Tues.
City Center Parking, 130 SW Stark, Portland.

Police Crime Analyst

The Portland Police Bureau seeks a person responsible for compiling, maintaining, analyzing, tracking and integrating crime information. Duties and responsibilities include determining patterns and trends. The applicant must be able to set up equipment, conduct trainings, and make presentations to small and large audiences. The successful applicant must pass a background investigation. Full-time. Approximate monthly salary \$4,534-\$6,047. Apply at: www.ci.portland.or.us/jobs/. Deadline: 4:30pm, 5/14/07. Equal opportunity employer.

Temporary Assistant Supervisor & Safety Coordinator needed to work as part of our First-Steps Program, a program operating in partnership with TriMet. This position provides supervision and training to summer youth workers and works directly with youth employees at work sites and in classroom activities. Experience working with youth is required; supervisory experience preferred. This is a temporary position beginning in mid-June and ending in late August. Pay is \$10/hour. Submit cover letter and resume to Linda Murphy, c/o Janus Youth Programs, Inc., 707 NE Couch, Portland, OR 97232. Position closes Wednesday, May 2, 2007. We Value Diversity. EEO

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:



City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

Human Resources Manager:

20hrs/wk w/ben; \$36,805-\$40,050 (this will be pro-rated for half time). MA or equiv. in HR or related fld, 4 yrs personnel & program oversight exp. Knowledge fed & state labor laws, research labor regulations, teamwork, communication, MS Office skills. Email online application (www.portlandimpact.org) and resume to: "hr-jobs@portlandimpact.org" No phone calls please. EOE.

Parks & Recreation Zone Manager

Approximate Monthly Salary: \$5,247 - 7,051

The City of Portland is recruiting for a Parks & Recreation Zone Manager.

See complete job announcement for requirements and application at www.ci.portland.or.us/jobs/. Completed applications must be received by 4:30 p.m., Monday, May 7, 2007. City of Portland is an Equal Opportunity Employer.

The Area 1 Inside Electrical JATC

an equal opportunity apprenticeship and training program will open for applications during the following dates and times; April 30th May 1, 2, 3, 4, 7, 8, 9, 10, 11th, 2007 from 9:00 AM to 3:00 PM

6915 NE 42nd Avenue Portland, OR 97218

Applications must be filled out in person.

For more information about program requirements please visit our web page at www.area1jadc.com or call 503-459-4056

Women and Minorities are strongly encouraged to apply.

Medical Office Receptionist

Very busy Mental Health and Chemical Dependency Treatment agency in Vancouver WA has an immediate opening for a receptionist. Duties include appointment setting, paperwork prep, balance collection, use of multi-line phones and much more. Multi tasking skills essential. Bilingual skills a plus. At least 5 years in medical office required. EEOE. Resumes to employment @mhnw.org

Advertise with diversity in
The Portland Observer
Call 503-288-0033

Advertise with diversity in *The Portland Observer*
Call 503-288-0033 ads@portlandobserver.com

Superior Court of Washington No. 073004804
Clark County
In re: Elias J. Morales
Reyna N.I. Morales
Cassie Weiderman
Kevin Weiderman **Petitioner.** **Summons by Publication**
and Victor L. Morales Respondent. **(SMPB)**

To the Respondent:

- The petitioner has started an action in the above court requesting:
 - Custody of the children listed in paragraph 1.3 of the Nonparental Custody Petition.
- The petition also requests that the court grant the following relief:
 - Determine support for the dependent children pursuant to the Washington State Child Support Schedule.
 - Order either or both parents to maintain or provide health insurance coverage for the dependent children.
 - Change the name of the child to: Weiderman
 - Change the name of wife to: Carlston.
 - Order payment of court costs and reasonable fees.
 - Enter a continuing restraining order.
 - Enter a domestic violence protection order.
 - Award the tax exemptions for the dependent children as follows:
- You must respond to this summons by serving a copy of your written response on the person signing this summons and by filing the original with the clerk of the court. If you do not serve your written response within 60 days after the dated of the first publication of this summons (60 days after the 16 day of March, 2007), the court may enter an order of default against you, and the court may, without further notice to you, enter a decree and approve or provide for other relief requested in this summons. In the case of a dissolution of marriage, the court will not enter the final decree until at least 90 days after service and filing. If you serve a notice of appearance on the undersigned person, you are entitled to notice before an order of default or a decree may be entered.
- Your written response to the summons and petition must be on form WPF DR 01.0300, Response to Petition (Domestic Relations). Information about how to get this form may be obtained by contacting the clerk of the court, by contacting the Administrative Office of the Courts as (360) 705-5328, or from the Internet at the Washington State Courts homepage: <http://www.courts.wa.gov/forms>
- If you wish to seek the advise of an attorney in this matter, you should do so promptly so that your written response, if any, may be served on time.
- One method of serving a copy of your response on the petition is to send it by certified mail with return receipt requested.
- Other: Take away parental rights of Elias and Reyna Morales from Victor L. Morales and Amber Morales.

This summons is issued to RCW 4.28.100 and Superior Court Civil Rule 4.1 of the state of Washington.

File Original of Your Response with The Clerk of the Court at: Clark County Court
1200 Franklin St.
Vancouver, WA 98666

Serve a Copy of Your Response on Petitioner: Cassie D. Weiderman
Petitioners Lawyer
P.O. Box 1064
Battleground, WA 98606

Peninsula Children's Center
SUMMER PROGRAMS 2007
June 18-September 4
Ages 5-12
Science, Music, Field Trips and Sports.....
ENROLL TODAY!
Contact Lynnelle 503-280-0534 www.penchild.org
Providing quality, affordable childcare since 1970

Portland Community College
CASCADE Job Fair
Tuesday May 1 2007
11am - 3pm
★ All job seekers welcome
★ Free admission and parking
★ Bring your resume and network with employers
★ FREE SEMINAR "Cool Careers & How To Get One"

PCC Cascade Campus Gymnasium
705 N. Killingsworth Street, I-5 exit #304.
Served by Tri-Met Bus Routes #4 and #72, N. Killingsworth MAX station.
For more information, go to our web site: www.pcc.edu/cascadejobfair
If you need accommodations to participate in this event, contact the Office for Students with Disabilities at 503-977-4341 or 503-246-4072 (TTY) by 4/23/07.

Comcast, Fred Meyer, Hoffman Construction, Nike, UPS, OregonLive.com, Evergreen Oregon, Portland Community College

Legal Notices



Need to publish a court document or notice? Need an affidavit of publication quickly and efficiently? Please fax or e-mail your notice for a free price quote!

Fax: 503-288-0015
e-mail: classifieds@portlandobserver.com
The Portland Observer

The State of Opportunity.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees paid health insurance, paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF HUMAN SERVICES HEALTH SERVICES

- Principal Executive/Manager I Assistant Director/State Medicaid Director Division of Medical Assistance Programs
Announcement #LEHS7207 Salem Salary: \$79,176 - \$122,592/year Close Date: May 11, 2007
- Senior Inspector Salary: \$2,980 - \$4,470/month Announcement #OC07018 Portland
- Inspector Salary: \$2,839 - \$4,263/month Announcement #OC07201A Portland
- ITS Support Coordinator Salary: \$3,793 - \$5,483/month Announcement #OC07178 Salem
- MANAGEMENT/PROFESSIONAL
- Traffic Service Manager Salary: \$3,039 - \$4,705/month Announcement #OC07117A Salem
- PROJECT MANAGEMENT/PLANNING
- Project Leader Salary: \$3,627 - \$5,440/month Announcement #OC07274 Springfield
- Associate Planner Salary: \$3,287 - \$4,932/month Announcement #OC07016 Portland
- TRADES
- Safety Manager Salary: \$3,353 - \$4,937/month Announcement #OC07275 Salem
- Field Mechanic Salary: \$3,183 - \$3,847/month Announcement #OC07011 Springfield, Lakeview, Central Point & Various
- ODOT... Building Careers, Bridging the Future. Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odotjobs.com for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202. TTY 1-800-993-8898.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)
ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT.

ENGINEERING/ENVIRONMENTAL

- Senior Inspector Salary: \$2,922 - \$4,382/month Announcement #OC076454B Portland
- Engineering Geologist Salary: \$3,457 - \$5,190/month Announcement #OC07254 Salem
- Forester Salary: \$3,337 - \$4,890/month Announcement #OC07059 Salem
- Signal Manager Salary: \$3,287 - \$4,932/month Announcement #OC07258 Portland
- Biologist or Archaeology Specialist Salary: \$3,287 - \$4,932/month Announcement #OC07033 La Grande
- Project Inspector Salary: \$2,839 - \$4,263/month Announcement #OC07017 Beaverton
- Project Inspector Salary: \$2,457 - \$3,679/month Announcement #OC07624A Beaverton