

CLASSIFIED / BID

SUB-BIDS REQUESTED

**Washington County Commuter Rail
Wilsonville Maintenance Facility**

Work Scope Includes:

Site work, AC Paving, Structural & Misc. Steel, Metal Framing, Casework, Doors, Windows, Aluminum Storefront, Interior Finishes, Pre-Engineered Metal Building, Overhead Lifts, Plumbing, HVAC & Electrical

Bids Due: March 23, 2007

Documents available: <http://trimet.ebidsystems.com/>

We strongly encourage Disadvantaged Business Enterprises to submit proposals on this work.

DBE Coordination F M Burch and Associates Inc.

Stacy and Witbeck, Inc.

403 SE Caruthers, Portland, OR 97214
503-231-5300 (Phone) 503-231-6692 (fax)
CCB# 97061

Lead Civil Rights Investigator

Non-profit agency
Full time (40 hours per week)-
limited duration position
(4/1/07-5/31/08)

This person evaluates civil rights complaint data and develops supportive evidence to assist with further legal action. S/he designs and implements investigative plans; assigns, deploys, supervises, and debriefs volunteers involved in the evidence collection process, and analyzes investigation results to assess support of the allegation. S/he also manages the volunteer pool, which includes recruiting and training volunteers. S/he performs information and database management as well as statistical and case tracking documentation and reporting. A full position description is available at www.fhco.org/What's New. No phone calls, please.

Please submit a current resume via fax (503-223-3396) or email (information@fhco.org). Closing date for applications is 3/16/07.

SOCIAL SERVICES

Housekeeper: 20 hr/wk w/ben; \$9.98-\$11.11/hr.HS diploma or equiv; 6 months personal or volunteer exp. Assist seniors & people w/disabilities. House-keeping, meals & personal care svc. Email online application (www.portlandimpact.org) to: "hr-jobs@portlandimpact.org." No phone



METRO

Stagedoor Watchperson, Portland Center for the Performing Arts. \$10.03 - \$11.06/hour, PT. Deadline: 3/22/07. Monitors stage door; informs and gives directions. Provides night watch relief when requested.

To access the complete job announcement and required application materials, visit our website at www.metro-region.org/jobs or pick up a complete packet at Metro Human Resources, 600 NE Grand Ave., Portland.

AA/EEO Employer

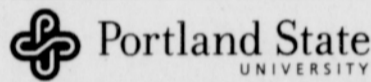
Activity Assistant: Volunteers of America Oregon's Marie Smith Health & Social Center (North Portland/Mississippi neighborhood) is hiring for a 24 hr/week, Activity Assistant to work with disabled elders and adults including those with Alzheimer's disease at our Adult Day Center. Job duties include; Leading/assisting and helping to plan activities program, some assistance with personal care, and working with an interdisciplinary healthcare team. For full job description, visit our web site at www.voao.org. No weekends, no evenings, paid holidays off plus benefits! Come work for a great team! Apply at 4616 N Albina, Portland, OR 97217 Attn: MSC Program Director

City of Portland, Bureau of Human Resources

Human Resource Coordinator
Approximate Monthly Salary: \$4,763 - \$6,359

Deadline: 4:30 p.m., Friday, March 16, 2007

The City of Portland is recruiting for Human Resources Coordinators. Please see the complete job announcement for requirements and application at www.ci.portland.or.us/jobs/ or contact Judy Baker at 503-823-6846 for an application packet to be mailed to you. Completed applications must be received by the above deadline. The City of Portland is an Equal Opportunity Employer.



PORTLAND STATE UNIVERSITY CONSTRUCTION SUPERVISOR

Portland State University seeks motivated, self-starting construction supervisor to be responsible for assisting the **Construction Project Manager** with scheduling, and construction of all defined projects being completed by our Electrical, Systems, and Building Maintenance departments. Required skills include 3 yrs minimum of applicable experience demonstrating project management from inception through punch list; able to communicate effectively; proven experience coordinating multiple projects; computer skills and valid Oregon driver's license. For complete announcement details see website www.hrc.pdx.edu. Salary range \$55,000 to \$65,000. Excellent benefits package, including reduced tuition at Oregon University System institutions for employee or a dependent. Application review process will continue until finalists are identified. PSU is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity. Application review process will begin March 12, 2007 and close on March 23, 2007.

To apply, send the following to the email or address below:

- 1) a letter of interest
- 2) a resume with the names, addresses and phone numbers of three references that can speak to the candidate's ability to meet the requirements stated above,
- 3) salary requirements, and
- 4) required supplemental information: current salary, reason for leaving and explanation for gaps in employment. The letter, resume, and references and required supplemental information should be limited to no more than five pages. Please submit the completed application materials as follows:

Preferred method for submitting application is an email message to recruit-fap@lists.pdx.edu with items 1, 2, 3, and 4 attached as one file.

Mailing address:
Chair, Construction Supervisor Search Committee
Portland State University, Facilities & Planning
PO Box 751-FAP
Portland, OR 97207-0751
Fax number: 503-725-4329



METRO

Admissions Staffing Manager, Portland Center for the Performing Arts. \$45,953 - \$64,310 annually. FT. Deadline: 3/22/07. Coordinates and schedules part-time admissions staff. This opportunity is open to First Opportunity Target Area residents (Columbia Boulevard on the north; 42nd Avenue on the east; the Banfield Freeway on the south, and North Chautauqua Boulevard on the west), whose total annual income does not exceed \$25,000 as an individual, or \$40,000 for an entire household, for the past 12 months.

To access the complete job announcement and required application materials, visit our website at www.metro-region.org/jobs or pick up a complete packet at Metro Human Resources, 600 NE Grand Avenue, Portland.

AA/EEO Employer

EXECUTIVE SUPPORT SPECIALIST 2
(Executive Assistant)
\$2,351 - \$3,454 MONTHLY

GENERAL INFORMATION

This full-time Executive Service position is with the Governor's Office, Affirmative Action Program in Salem. There is one current vacancy. This recruitment will be used to establish a list of qualified people. Applicants will be subject to both a Computerized Background History and Motor Vehicles Services check as well as a thorough background investigation. Adverse background data may be grounds for immediate disqualification. If you are hired, you may have to give out facts about past employment and present financial interests if they could be connected with the business regulated by the job.

HOW TO APPLY

Interested persons are requested to submit a resume, a brief, introductory cover letter of no more than two (2) pages describing how your experience and training relate to this position, a list of references, and a completed Executive Service Applicant Information form.

Send Application Materials To:

Department of Administrative Services
Attn: Recruitment Section
155 Cottage St.
Salem OR 97301-3968
If necessary you may fax to (503) 373-7684. Your application materials must be received by 5:00 p.m. on the close date, at the above address, and must be complete and legible. The Department cannot be responsible for material that is illegible or missing as a result of transmitting by fax or which may be lost through the mail.
For additional information, please contact Jan Miller @ 503-378-6334.

Benefits Broker/PT. May work from home. Computer needed. Will train. Call Esther at: 1-866-641-5562

9-1-1 Dispatchers Emergency Communications Operator Trainees

The City of Portland, Oregon's Bureau of Emergency Communications (BOEC) is recruiting for Emergency Communications Operator Trainees. Qualified individuals will be trained in 911 call taking and dispatch for the City of Portland and Multnomah County. Some qualifications include high school graduate or equivalent and type net 45 wpm. Great benefits, three days off per week after academy, annual salary \$36,022 at entry and \$39,579 after 6 months. Once training is completed and you become an Emergency Communications Operator II (often within a year of hire date), annual salary begins at \$43,531.

Application deadline is Friday, March 23, 2007, at 4:30 p.m.

Apply online at: www.ci.portland.or.us/jobs/ or apply in person at The Portland Building
1120 SW 5th Ave., 1st floor lobby, NE corner near the restaurant

An Equal Opportunity Employer

Recreation Leader (Pre-School)

The Recreation Leader with a Pre-School specialty is responsible for teaching preschool and pre-kindergarten students, implementing and evaluating early childhood curriculum, programs and activities. Duties include assisting other teachers, planning special events and field trips and working with other agencies to plan and coordinate events and providing a healthy, safe and hazard free environment for the children. Additional duties include providing direction to aides, parents, volunteers and other teachers, working with families and children from a variety of socio-economic and ethnic backgrounds and disciplining children in a non-punitive way.

Approximate Monthly Salary Range: \$2,149 at entry - \$3,101

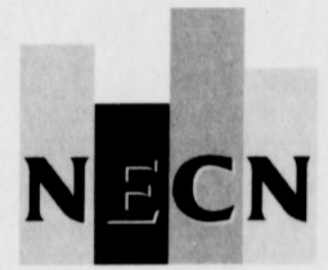
Application deadline is 4:30 PM, Monday, March 19, 2007

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pick up an application at 1120 SW 5th Ave. Portland, Oregon 97204

Advertise with diversity in
The **Portland Observer**

Residential Home Performance Sales / Building Analyst

Neil Kelly has an immediate sales opening in its Home Performance division - Portland office. This individual must have a recent proven track record in residential construction sales, must have experience in building science and be technically oriented. The job includes sales, home energy analysis, and project management. The work involves the use of diagnostic equipment to identify potential energy efficiency improvements and health and safety issues. This is a commissioned position with base salary and health benefits. For immediate consideration, send a resume and brief letter describing your experience aligned to this opportunity to: HR Coordinator, Neil Kelly Company, 804 N. Alberta St., Portland OR 97217, fax to 503-288-1723, or email to hr2@neilkelly.com.



Outreach Coordinator and Office Manager needed by the Northeast Coalition of Neighborhoods. Work from office at 4815 NE 7th Avenue. Contact the Department of Employment for Job # 483997 or Job #483991, or contact Dick Levy at rclevy@comcast.net
Must apply by C.O.B. March 16, 2007

Deans Barber Shop

Here When You Need Us



A.D. Williams

Shop 503-282-2920
Call 503-309-4488

213 N.E. Hancock
Portland, OR 97212
8:30 am - 6:00 pm Tues.-Sat.

A New Worship Experience In Northeast Portland

Northwest Voice For Christ Community Church



"The Faithful Church" Rev.3: 7-12
"Keeping It Real Jesus' Way"

84 NE Killingsworth Street, Portland, Oregon

Worship Service -- Sundays 1:30 P.M.
Prayer/Bible Study -- Wednesdays 6:00 P.M.
Gilgal: a Training Ministry (2nd Kings 4:38)

Rev. H. L. Hodge, Ph.D. -- *Pastor/Teacher/Life Change Specialist*
503-334-6239

All are welcome to come and get a solid foundation on how Jesus impacts our lives in the 21st century! We will keep it real.

Email: hodgehspks@msn.com • www/nwvctrainingministry.com

Working for Heaven In 2007

The Bethesda Christian Church has been under new leadership for the last 7 years. Pastor Melvin Bailey took on his pastoral duties in 2000 and since that time our church has experienced some major changes.



We first did a \$300,000 remodeling project; the entire building was renovated, inside and out. On the inside, some of our additions included the purchasing of a new conference table & chairs for our new conference room as well as a new Baptismal pool in our upstairs Sanctuary. While on the outside, a new underground sprinkler system was installed.

With the Lords' help, our leaders are guiding the church in a new direction; Bethesda continues to connect itself with such positive organizations as The Albina Ministerial Alliance here in Portland, Oregon.

We have an effective outreach ministry that continues to touch people's lives; we conduct regular services at Unthank Plaza, The Portland Rescue Mission, and the Oregon State Prison. We also operate a community food program as well as, host a free Thanksgiving Dinner program every year here at the church.

This year of 2007, we are starting a brand new staff; we now have 5 Associate Pastors, 3 new Deacons, and new Auxiliary leaders. There is a new spirit of co-operation and unity here in our church and we give God all the honor & Glory.



"We're all about your future!"

HEAD COACH, WOMEN'S BASKETBALL

PCC is seeking a Head Coach for the Women's Basketball Program at Cascade Campus. This is a part-time position w/\$5,000 stipend.

Requirements include:

Experience coaching college-level basketball; bachelor's degree required; current First Aid/CPR Cert (or ability to obtain upon hiring); valid unrestricted OR DL; master's degree and experience teaching advanced basketball preferred.

Please submit letter of application, resume, and references by 3/16/07 to:

Dick Magruder
Athletic Director
Portland Community College
PO Box 19000
Portland, OR 97280
503-978-5513
richard.magruder@pcc.edu

PCC actively encourages minorities, women, and people with disabilities to apply. Affirmative Action / Equal Employment Opportunity Institution.