

CLASSIFIED / BID



APPRAISER I
\$3,319 - \$4,035 / month
Closes March 16, 2007

SR ADMINISTRATIVE SPECIALIST
Juvenile Services
\$2,862 - \$3,481 / month
Apply by March 16, 2007

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 270
Hillsboro, OR 97124

City of Oregon City Public Works Operations Supervisor Street Division

City of Oregon City Public Works is recruiting for a new Operations Supervisor to oversee its Street Division. The Operations Supervisor works directly for the Public Works Operations Manager. The Street Division includes a Supervisor, a Team Leader, and 4 Utility Maintenance Specialists. These staff collectively maintain transportation infrastructure within the City limits (5950 acres), which includes over 130 centerline miles of City-maintained streets. The City also owns a municipal elevator, which falls within the oversight of the Public Works Department and is maintained by Street Division staff.

The salary range for the Operation Supervisor position is \$50,556/yr. to \$69,804/yr. Plus benefits. The job description and other requirements are detailed at the Oregon City web site: www.orcity.org. Interested candidates can contact Vivian Finnegan, Human Resources Manager at vfinnegan@ci.oregon-city.or.us, PO Box 3040, Oregon City, OR 97045. The City is an AA/EOE/ADA employer. Applications must be RECEIVED by 4:30 p.m. March 23, 2007.

Director of Marketing & Enterprise

National Association, Corvallis, OR. Marketing and business relations. MA preferred, BA required in related field; minimum 5 years work/supervisory experience in nonprofit preferred; writing, budget, contract administration, research & statistics, design skills a plus; some travel. Excellent benefits. Email cover letter & resume to pam@nirsa.org by 3/13/07. No telephone calls.



Events Assistant, Oregon Convention Center. \$17.22 - \$22.03/hr. FT. Deadline: 3/14/07. Oversees and participates in responsible and complex support and administrative duties in the Event Services department. This opportunity is open to First Opportunity Target Area residents (Columbia Boulevard on the north; 42nd Avenue on the east; the Banfield Freeway on the south, and North Chautauqua Boulevard on the west), whose total annual income does not exceed \$25,000 as an individual, or \$40,000 for an entire household, for the past 12 months.

To access the complete job announcement and required application materials, visit our website at www.metro-region.org/jobs or pick up a complete packet at Metro Human Resources, 600 NE Grand Avenue, Portland.

AA/EEO Employer

PORTLAND STATE UNIVERSITY STUDENT AFFAIRS NURSE MANAGER

The Center for Student Health and Counseling (SHAC) at Portland State University seeks a Nurse Manager for a FT 12-month, fixed term, unranked position. The Nurse Manager is a supervisory position in the Center for Student Health and Counseling. This position provides leadership and supervision of the nurses, nursing assistants, and the medical assistant, and coordinates the functioning of the medical services for the Center.

For complete job description, minimum qualifications and how to apply go to: <http://www.hrc.pdx.edu/openings/unclassified/index.htm>. Salary is competitive and commensurate with qualifications. Review of applications will begin March 9th, 2007, and will remain open until finalists are identified.

Correspondence will be conducted primarily by e-mail. Portland State University is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity.

SOCIAL SERVICES

Mentor Outreach Coord I FT w/ben; \$11.96-\$13.67 hr AA degree/equiv; Min. 2 years exp. in a human services field with 1 year exp. volunteer management &/or community engagement; familiar with NE & SE Pdx community. MS Office skills, multi-tasking, ability to work w/ team & w/ people of diverse backgrounds, occasional flex sched. Email resume & online app. (www.portlandimpact.org) to: "hr-jobs@portlandimpact.org" EOE. No phone calls please.



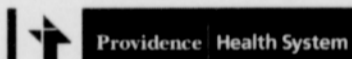
LifeWorks NW recognizes that diversity strengthens our workforce and empowers our community, and therefore encourages women and men of all cultural backgrounds and ages to apply.

Child & Family Therapist (FT/N Portland) Provides services to women in alcohol and drug residential treatment and their children (ages 0-17). Works closely with drug and alcohol treatment staff. Requires MA in counseling or related field; exp working within the African Am community required as well as working with women and chemical dependency issues. Minority applicants encouraged to apply.

Dual Diagnosis Therapist (FT/N Portland) Project Network is a residential program with a focus on the African Am community for women in recovery who are with their small children. Provides individual and group counseling to African Am women, children, and significant others with addictions and mental health issues. Completes documentation, follow up procedures and part of a multidisciplinary team. Req MSW with exp. Alcohol and drug exp pref.

Chemical Dependency Counselor (FT/N Portland/Project for Community Recovery) Provides intake assessments, individual/group alcohol and drug counseling; case management, gender specific groups, urinalysis collection, clinical documentation and coordinates with referral sources. CADAC I/II reqd, BA or MA pref. 2 yrs exp in CD field. Exp with the cultural norms of the African Am population, awareness of women's issues, and familiarity with the N/NE community and referral sources such as DHS, DULI courts, Mental Health, and corrections. Knowledge of ASAM, OARS, Motivational Interviewing, and computer pref.

Interested applicants may e-mail resumes to hr@lifeworksnw.org, mail to: LifeWorks NW, 14600 NW Cornell Rd, Portland, OR 97229 Attn: Human Resources or fax to: 503-690-9605. Check our website: www.lifeworksnw.org. Equal Opportunity Employer



We're seeking exceptional individuals for exciting career opportunities! Whether your professional skills are in financial services or nursing; medical records or facility maintenance; administrative support or healthcare management, consider a career with Providence! Visit our Employment Center at 1235 NE 47th Avenue, or view current opportunities and apply online today! www.providence.org/careers

- Access Management Coordinator**
Salary: \$3,287 - \$4,932/month
Announcement #OCDD7112
Springfield/Corvallis
- Region Biologist**
Salary: \$3,287 - \$4,932/month
Announcement #OCDD7116 Portland
- Survey Crew Leader**
Salary: \$2,980 - \$4,470/month
Announcement #OCDD7113 Portland
- Jr. Inspector/Survey**
Salary: \$2,457 - \$3,679/month
Announcement #OCDD7053 Corvallis
- Archaeology Specialist (Temporary)**
Salary: \$3,287 - \$4,932/month
Announcement #OCDD7028 La Grande

INFORMATION SYSTEMS

- Sr. Field Services Technician**
Salary: \$3,793 - \$5,483/month
Announcement #OCDD7170 Salem
- MANAGEMENT/PROFESSIONAL**
- Long Range Planning Manager**
Salary: \$4,705 - \$7,279/month
Announcement #OCDD7165 Salem
- PROJECT MANAGEMENT/PLANNING**
- Freight Mobility Specialist**
Salary: \$3,809 - \$5,713/month
Announcement #OCDD7164 Salem
- Project Manager (Right of Way)**
Salary: \$3,809 - \$5,713/month
Announcement #OCDD7114 Portland

ODOT... Building Careers, Bridging the Future.
Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odotjobs.com for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.



These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance, paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT.

ACCOUNTING/FINANCIAL

- Senior External Auditor**
Salary: \$3,520 - \$5,180/month
Announcement #OCDD7050 Salem
- Financial Coordinator**
Salary: \$3,337 - \$4,880/month
Announcement #OCDD7123 Portland

ENGINEERING/ENVIRONMENTAL

- CADD Designer**
Salary: \$2,980 - \$4,470/month
Announcement #OCDD7124 Beaverton
- Landscape Architect**
Salary: \$3,809 - \$5,713/month
Announcement #OCDD7108 Salem/Springfield
- Roadway Designer - Final Design**
Salary: \$3,287 - \$4,932/month
Announcement #OCDD7111 Portland
- Roadway Designer - Preliminary Design**
Salary: \$3,287 - \$4,932/month
Announcement #OCDD7115 Portland

www.OregonJobs.org



PARKING FACILITY Operator
Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.

Drugtest/Background check
Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri; 3:00-4:00PM Tues.
City Center Parking, 130 SW Stark, Portland.

9-1-1 Dispatchers Emergency Communications Operator Trainees

The City of Portland, Oregon's Bureau of Emergency Communications (BOEC) is recruiting for Emergency Communications Operator Trainees. Qualified individuals will be trained in 911 call taking and dispatch for the City of Portland and Multnomah County. Some qualifications include high school graduate or equivalent and type net 45 wpm. Great benefits, three days off per week after academy, annual salary \$36,022 at entry and \$39,579 after 6 months. Once training is completed and you become an Emergency Communications Operator II (often within a year of hire date), annual salary begins at \$43,531.

Application deadline is Friday, March 23, 2007, at 4:30 p.m.

Apply online at: www.ci.portland.or.us/jobs/ or apply in person at The Portland Building 1120 SW 5th Ave., 1st floor lobby, NE corner near the restaurant

An Equal Opportunity Employer

Lead Civil Rights Investigator

Non-profit agency
Full time (40 hours per week)- limited duration position (4/1/07-5/31/08)

This person evaluates civil rights complaint data and develops supportive evidence to assist with further legal action. S/he designs and implements investigative plans; assigns, deploys, supervises, and debriefs volunteers involved in the evidence collection process, and analyzes investigation results to assess support of the allegation. S/he also manages the volunteer pool, which includes recruiting and training volunteers. S/he performs information and database management as well as statistical and case tracking documentation and reporting. A full position description is available at www.fhco.org/What's New. No phone calls, please.

Please submit a current resume via fax (503-223-3396) or email (information@fhco.org). Closing date for applications is 3/16/07.



A major broadcast company is seeking to fill a position that supports an outside sales staff of 20. Need a strong team player with solid work ethic, problem solving skills and detail oriented. The position requires complete understanding in Windows Office Suite, Adobe Acrobat, PhotoShop and other sales design software. Applicant must be able to multi-task concurrent projects. Fax Resume to: 503-417-7659 or Email to: resumes@kxl.com. No Phone Calls. Equal Opportunity Employer.



For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:

www.portlandonline.com/omf/purchasing



City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855



PORT OF PORTLAND CAREER OPPORTUNITIES

The Port of Portland is a regional government operating airports, marine terminals and industrial parks in the greater Portland metropolitan area, to fulfill its mission of providing competitive cargo and passenger access to world markets while enhancing the region's quality of life.

To view current job openings and to access the application form, visit the Port's website at www.portofportland.com or call (503) 944-7400.

The Port of Portland is an AA/EEO employer committed to workforce diversity and affirmative action.

Background Investigator

The Background Investigator for the Portland Police Bureau is responsible for performing professional and analytical administrative work assignments ranging from routine to moderately difficult in support of law enforcement background investigative functions. Duties include utilizing secure computerized law enforcement databases to retrieve information about candidates, conducting personal interviews and reviewing other public and private records to develop an applicant case file used in the background process. Additional duties include creating a case file used as the basis for determining the suitability of an applicant to become a Portland Police Officer under the direction of the Personnel Division command staff.

Approximate Monthly Salary Range: \$3,387 - \$5,219

Application deadline is 4:30 pm, Tuesday, March 13, 2007

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

Medical Office Support Instructor (\$15.38-\$18.00 per hour)

Full-time instructor needed for career and technical training program serving young adults aged 16 to 24. The successful candidate will be proficient with Medisoft billing software, medical terminology, and office procedures and skills. Must be a self-starter, able to maintain a high level of organization in a fast-paced environment, a professional role model, and demonstrate excellent communications skills with co-workers and students. Must have 1 - 2 years experience in the medical field. Prefer candidate to have a professional certification, and teaching experience. Great opportunity for the right person to share his/her knowledge while making a real difference young people's lives.

Please mail resume and cover letter of interest to:

Human Resources
Springdale Job Corps Center
31224 E. Historic Columbia River Hwy
Troutdale, OR 97060

All responses must be received no later than **March 16, 2007**.

As an affirmative action employer, we are seeking qualified minority, female, veteran and disabled applicants; however, all qualified applicants will be considered.

Portland Development Commission

The Urban Renewal Agency for the City of Portland, Oregon

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

Senior Administrative Specialist Associate Residential Loan Coordinator Credit Administrator II

We offer a generous host of benefits as part of our efforts to keep PDC a positive, healthy and productive place to work. PDC values diversity in its work force and is committed to Equal Employment Opportunity and Affirmative Action.

Apply online at www.pdc.us/jobs
Portland Development Commission, 222 NW 5th Ave., Portland, OR 97209
Jobline: 503.823.3463

SENIOR ENGINEERING ASSOCIATE - TRAFFIC

Senior Engineering Associates with a Traffic Specialty are responsible for performing intermediate to complex traffic engineering work involving the application of advanced technical engineering knowledge to the design and operation of the City's transportation system. Duties may include designing and reviewing plans and specifications for the physical layout of traffic control devices and street lights; designing and reviewing electrical wiring for signalized intersections; managing construction or maintenance projects; and performing analysis and selecting traffic signal phasing and timing to maximize efficiency and safety of City's arterials. Additionally, this position may oversee, coordinate, and review the work of support staff, technical, and engineering associates.

Approximate Monthly Salary Range: \$5,105 to \$5,909

Application deadline is 4:30 pm, Monday, March 12, 2007

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204



You Belong on Our Team!

Job Hotline: 503-988-5035
TTY: 503-988-5170

an equal opportunity employer

www.multcojobs.org