

CLASSIFIED / BID

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: www.portlandonline.com/omf/purchasing



City of Portland
Bureau of Purchases

1120 SW Fifth Ave. Room 750, Portland OR 97204
503-823-6855

Millwood Manor

2550 14th Ave. SE
Albany, OR 97322

Phone: 541-928-2445
Fax: 541-926-8605
TTY: 1-800-735-2900

Affordable housing may be available at this time. Income restrictions apply.

If rental assistance is available, rent is calculated based on 30% of household income. If affordable units are not available at this time, qualified applicants will be placed on a waiting list.

Welcome Home!

Affordable and Spacious Off Street Parking Great Location Laundry Facilities

This Guardian community offers attractive, well-maintained grounds in a convenient location suited to fit the needs of your lifestyle. New residents are greeted by clean, well-appointed apartment homes and our warm friendly staff. We look forward to being of service.

Guardian Management is an 'Equal Opportunity Provider'.



Glenwood Manor

1687 NW Division
Corvallis, OR 97330

Phone: 541-753-3408
Fax: 541-754-2671
TTY: 1-800-735-2900

Affordable housing may be available at this time. Income restrictions apply.

If rental assistance is available, rent is calculated based on 30% of household income. If affordable units are not available at this time, qualified applicants will be placed on a waiting list.

Welcome Home!

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**PORTLAND STATE UNIVERSITY
STUDENT AFFAIRS
NURSE MANAGER**

The Center for Student Health and Counseling (SHAC) at Portland State University seeks a Nurse Manager for a FT 12-month, fixed term, unranked position. The Nurse Manager is a supervisory position in the Center for Student Health and Counseling. This position provides leadership and supervision of the nurses, nursing assistants, and the medical assistant, and coordinates the functioning of the medical services for the Center.

For complete job description, minimum qualifications and how to apply go to: <http://jobs.hrc.pdx.edu>. Salary is competitive and commensurate with qualifications. Review of applications will begin March 9th, 2007, and will remain open until finalists are identified.

Correspondence will be conducted primarily by e-mail. Portland State University is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity.

FIELD REPRESENTATIVE II
City of Albany
Public Works Department
\$2,522-\$3,222/mo

If you are interested in joining an outstanding department with exceptional personnel in a fast paced, exciting environment, visit www.cityofalbany.net for more details about this position, the City, & employee benefits. Applicants must have ability to perform & record arithmetic computations accurately & quickly, accurately read and record data from various types of meter dials, and communicate effectively verbally and in writing. To apply: visit or call the Albany State Employment Office at 139 4th Ave. SE, Albany, OR 97321, (541) 967-2171 Ext. 301. Apply by: 5:00 p.m., Monday, March 12, 2007. AA/EOO

Director of Finance
National Association Finance Director. Corvallis, OR. Financial administration and accounting. MA preferred, BA required in related field; minimum 5 years work with supervisory experience; computerized accounting systems and D/B software; some travel. Excellent benefits. Email cover letter & resume to pam@nirsa.org by 3/2/07. No telephone calls.

GIS CADASTRAL CARTOGRAPHER II
\$3,319 - \$4,035 / month
Closes March 16, 2007

MANAGEMENT ANALYST II
\$4,464 - \$5,426 / month
Closes March 9, 2007

SENIOR ADMINISTRATIVE SPECIALIST
\$2,862 - \$3481 / month
Closes March 9, 2007

SENIOR MENTAL HEALTH SERVICES COORDINATOR
\$4,146 - \$5,038 / month
Closes March 9, 2007

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:
Washington County Human Resources Division
155 N. First Avenue, Suite 270
Hillsboro, OR 97124

Background Investigator

The Background Investigator for the Portland Police Bureau is responsible for performing professional and analytical administrative work assignments ranging from routine to moderately difficult in support of law enforcement background investigative functions. Duties include utilizing secure computerized law enforcement databases to retrieve information about candidates, conducting personal interviews and reviewing other public and private records to develop an applicant case file used in the background process. Additional duties include creating a case file used as the basis for determining the suitability of an applicant to become a Portland Police Officer under the direction of the Personnel Division command staff.

Approximate Monthly Salary Range: \$3,387 - \$5,219

Application deadline is 4:30 pm, Tuesday, March 13, 2007

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

**Portland Development Commission
The Urban Renewal Agency for the City of Portland, Oregon**

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

**Accounting Manager
Credit Administrator II**

We offer a generous host of benefits as part of our efforts to keep PDC a positive, healthy and productive place to work. PDC values diversity in its work force and is committed to

Equal Employment Opportunity and Affirmative Action.

Apply online at www.pdc.us/jobs
Portland Development Commission, 222 NW 5th Ave., Portland, OR 97209
Jobline: 503.823.3463

SENIOR ENGINEERING ASSOCIATE - TRAFFIC

Senior Engineering Associates with a Traffic Specialty are responsible for performing intermediate to complex traffic engineering work involving the application of advanced technical engineering knowledge to the design and operation of the City's transportation system. Duties may include designing and reviewing plans and specifications for the physical layout of traffic control devices and street lights; designing and reviewing electrical wiring for signalized intersections; managing construction or maintenance projects; and performing analysis and selecting traffic signal phasing and timing to maximize efficiency and safety of City's arterials. Additionally, this position may oversee, coordinate, and review the work of support staff, technical, and engineering associates.

Approximate Monthly Salary Range: \$5,105 to \$5,909

Application deadline is 4:30 pm, Monday, March 12, 2007

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

Property Manager

Full-time property manager position available. Experience with low-income housing required. Individuals should have strong organizational skills and computer skills. Salary DOE. EOE. Fax resume to Lois at 503-288-2891 or email Lois at: lois@pcrhome.org

**Program Administrator—
PreK-12 Focus**
Extended Studies
Portland State University

Program Administrator for Continuing Education/Graduate School of Education—Pre-K-12 Focus

Primary Responsibilities: Program delivery, marketing, and expansion; develop a strategic plan for working with school districts with which PSU has relationships to offer online reading endorsement and educational media programs and where PSU might expand offerings. The successful candidate will have: a master's degree and at least one year of experience; marketing experience; experience in PreK-12 education, staff development, contracted education and/or continuing education; distance learning experience; strong communication skills; customer service orientation; self-directed and organizational skills; demonstrated ability to work with diverse range of people; knowledge of academic procedures and administrative experience preferred. Twelve-month, fixed term, renewable, 1.0 FTE position, review of applications will begin immediately and continue until the position is filled. Position begins April 30, 2007.

PSU is an AA/EO institution and, in keeping with the President's diversity initiative, welcomes applications from diverse candidates and candidates who support diversity. For application information and job description, see www.hrc.pdx.edu/openings/unclassified/index.htm, or call 503-725-8279.

REQUEST FOR QUOTE

The Tacoma Housing Authority (THA) is soliciting Proposals (Quotes) from qualified testing services contractors to assist THA with construction testing and monitoring on an on-call basis, during our next two phases of construction at our Salishan development. Selected Contractor(s) will be on-call for specific projects / tasks as they arise. The testing and construction monitoring services, in general terms, may include, but will not be limited to the following:

- Geotechnical and Other Professional Engineering
- Engineering Technical Support / General Special Inspection
- Soils Testing / Compaction Testing
- Construction QA/QC
- Report Writing

The Testing Services Contractor selected for this role will contract with Tacoma Housing Authority and inspect the infrastructure, civil and structural work of all contractors working directly or indirectly for THA in the Salishan development.

Copies of the RFQ may be obtained at the THA Administration Office located at 902 South L Street, Tacoma, WA 98405. To request a copy of the Proposal Package, please contact Karen Kelley at (253) 207-4409 OR kkelley@tacamahousing.org.

THA is an Equal Opportunity Employer. It does not discriminate and does not do business with others who discriminate on the basis of race, color, national origin, sex, religion, age, familial status, disability, marital status, ancestry, sexual orientation or gender identity in the employment or provision of services. THA is a Public Housing Agency and does not operate under the guidelines stipulated for Indian Housing Authorities. Approved for publication by Michael Mirra, Executive Director.

**Metro
Planning Department
Request for Proposals**

Supplemental Draft Environmental Impact Statement (SDEIS)

The Transportation Implementation Division of Metro, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, and located at 600 NE Grand Avenue, Portland, OR 97232-2736, is requesting letters of interest, statements of qualifications, and proposals from firms interested and qualified to assist in the preparation of the Supplemental Draft Environmental Impact Statement (SDEIS) for the South Corridor Phase II Milwaukie to Portland Light Rail project. The five major task areas for which personal services assistance are being requested include:

- Financial Analysis and Technical Assistance
- Public Involvement
- Station Area Analysis
- Transportation Analysis
- Social and Environmental Analysis

Proposals responding to this solicitation may be submitted on the basis of a team seeking to complete all components of the scope of work, or may be submitted by a consultant or team seeking to prepare one or more of the major task areas. Proposals should be submitted no later than, noon on March 26, 2007 to the attention of Kelsey Newell, 600 NE Grand Avenue, Portland Oregon 97232.

A non-mandatory pre-proposal meeting will be held at 2 p.m., March 13, 2006 at the Metro Regional Center, Room 370A/B, 600 NE Grand Avenue, Portland Oregon 97232.

Bidding documents will be made available for pick-up on Friday, March 2, 2007 at the above address from 8:30 a.m. until 4:30 p.m. Monday through Friday, by calling Joyce Felton, (503) 797-1807 or at our website (<http://www.metro-region.org/pssp.cfm?ProgServID=22>).

In order to bring the necessary consultant resources to the project, Metro may select more than one proposal and firm. Metro reserves the right to accept or reject any or all proposals in whole or in part, and specifically reserves the right to cancel or modify all or any part of this solicitation by writing an addendum prior to contract execution. All bids must be submitted in sealed envelopes, which clearly identify the item(s) as stated in the RFB. All bids must conform to the RFB format and be complete including the use of any required forms.

Metro and its contractors will not discriminate against any person(s), employee or applicant for employment based on race, creed, color, national origin, sex, sexual orientation, age, religion, physical handicap, political affiliation or marital status. Metro fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, see www.metro-region.org or call (503) 797-1536.

EMPLOYMENT

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays, vacation, sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

**OREGON GOVERNOR'S OFFICE
Executive Support Specialist 2
Executive Assistant**
Salary: \$2,351 - \$3,454/month
This full-time, Executive Service position is with the Governor's Office, Affirmative Action Program in Salem. The primary purpose of this position is to provide executive assistance to the Affirmative Action Director and Program Manager. Requires 1 year of experience performing administrative duties. For Announcement #ES121071 and application instructions, visit www.oregonjobs.org or contact Jan Miller at (503) 378-6334. Close date is March 7, 2007. AA/EOE.

**OREGON DEPARTMENT OF TRANSPORTATION (ODOT)
ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT.**

**ACCOUNTING/FINANCIAL
Assistant Audit Manager**
Salary: \$4,265 - \$6,598/month
Announcement #OCDD7047 Salem
Senior External Auditor
Salary: \$3,520 - \$5,180/month
Announcement #OCDD7050 Salem

- **Contract Coordinator**
Salary: \$3,672 - \$5,365/month
Announcement #OCDD7006 Salem
- **ENGINEERING/ENVIRONMENTAL
CADD Designer**
Salary: \$2,980 - \$4,470/month
Announcement #OCDD7124 Beaverton
- **MANAGEMENT/PROFESSIONAL
Region 3 Traffic Manager**
Salary: \$4,265 - \$6,598/month
Announcement #OCDD7180 White City
- **Project Delivery Manager**
Salary: \$5,441 - \$8,415/month
Announcement #OCDD6694 Portland
- **Long Range Planning Manager**
Salary: \$4,705 - \$7,279/month
Announcement #OCDD7165 Salem
- **PROJECT/PROGRAM
MANAGEMENT/PLANNING
Operations & Policy Analyst 3**
Salary: \$3,848 - \$5,631/month
Announcement #OCDD7005 Salem
- **Design Build Program Manager**
Salary: \$4,061 - \$5,996/month
Announcement #OCDD7109 Salem
- **Condemnation Settlement
Coordinator**
Salary: \$2,702 - \$4,058/month
Announcement #OCDD6471B Salem
- **Survey Crew Chief/Project Manager**
Salary: \$2,980 - \$4,470/month
Announcement #OCDD7052 Corvallis

**ODOT...
Building Careers. Bridging the Future.**
Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odotjobs.com for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.