

# CLASSIFIED / BID

## CITY OF WEST LINN CAREER OPPORTUNITY SENIOR PLANNER

West Linn is primarily a residential suburban community with an unsurpassed, sought after quality of life within the region. The City is seeking an experienced and energetic Senior Planner who is interested in providing leadership and supervision in the implementation of a diverse planning program with primary emphasis on long range planning tasks related to maintaining and updating the Comprehensive Plan and associated neighborhood plans, transportation planning, introducing and drafting legislative amendments to the community development code, and assisting as needed with the processing and report preparation for complex land use application requests. Future community and department efforts are expected to focus on neighborhood quality of life planning activities, code updates, sustainability and historic preservation initiatives, and after another year or two of intense residential development leading to build out - anticipated redevelopment activity and associated activities to assure compatibility and high quality neighborhoods. Position works under the general supervision of the Planning Director and represents City before civic and neighborhood groups in addition to providing staff support and assistance to the Planning Commission and City Council. (See job description for specific tasks and responsibilities.)

Salary range is \$4334 - \$6217 per month DOQ. Attractive management benefit package provided. *Qualified candidate must pass pre-employment background check, reference check and drug screen.*

Application materials are available at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068, or on the City website, or you may call (503) 657-0331. A Letter of Interest with resume and City of West Linn employment application must be received by the Department of Human Resources at 22500 Salamo Road, West Linn, Oregon 97068. The application deadline is 4:00 p.m. Friday, March 2nd, 2007. EEO

<http://www.ci.west-linn.or.us/government/humanresources/job/jobopen.htm>

### Police Desk Clerk

Approx hourly salary: \$12.20 at entry to \$16.87 after 6 months. The City of Portland is recruiting qualified candidates for limited term Police Desk Clerks, who provide a variety of support services to officers on the street and in precincts. See complete job announcement for requirements and application at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/). Completed applications must be received by 4:30 p.m., Monday, January 22, 2007. City of Portland is an Equal Opportunity Employer.

## Director of Fleet, Records, Electronics, Distribution and Stores (FREDS) Multnomah County Salary Range: \$68,862.24 - \$106,300.08 annually

Multnomah County is recruiting to fill the position of Director of Fleet, Records, Electronics, Distribution and Stores (FREDS). The overall purpose of this position is to effectively manage and provide overall direction for all aspects of the FREDS Division, as well as providing senior management level support to the Department of County Management as a member of its executive leadership/management team. This position is responsible for managing, directing, and organizing the operations, policies, procedures and budget of the FREDS Division.

For more information about this position, including application material, please visit our website at [www.multcojobs.org](http://www.multcojobs.org) or call (503) 988-5035. Apply for job #9362-06 by January 19.

Multnomah County is actively recruiting persons from various ethnic and cultural backgrounds to enhance service to our diverse communities. **An Equal Opportunity Employer.**

## CITY OF WEST LINN Utility Worker II Job Opportunity

\$3025-3932/mo DOQ. Under the supervision of the Operations Supervisor, this position supports the City's Environmental Services Division. Requires the ability to perform the following tasks: Work with raw sewage, installing, cleaning, and repairing sewer mains and laterals, culverts, catch basins, and manholes. Performs sewer line cleaning, vermin control and hard labor. Must have the ability to operate heavy equipment on occasion and skill in working with and reading plans, blue prints and specifications and three (3) years of responsible experience in a variety of general maintenance and construction work with specialization in equipment and power tool operation; plumbing, electrical and carpentry. Requires graduation from high school or completion of the equivalent GED Certificate and a valid Oregon Commercial Driver's License, Class "B". **If the successful candidate does not meet the requirements necessary to be hired as a Utility Worker II, the city may offer an entry level Utility Worker I position with commensurate salary. Successful candidate must pass pre-employment drug screen and reference check.** Qualified applicants must submit completed City of West Linn employment application to the Department of Human Resources, at West Linn City Hall, 22500 Salamo Road, West Linn, OR 97068, by Friday, January 19, 2007, 4:00 p.m. Application packets are available at West Linn City Hall or call (503) 657-0331. EEO [www.ci.west-linn.or.us](http://www.ci.west-linn.or.us)

## Portland Development Commission

The Urban Renewal Agency for the City of Portland, Oregon

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

### Chief Financial Officer Senior Project Coordinator

We offer a generous host of benefits as part of our efforts to keep PDC a positive, healthy and productive place to work. PDC values diversity in its work force and is committed to

Equal Employment Opportunity and Affirmative Action.

Apply online at [www.pdc.us/jobs](http://www.pdc.us/jobs)  
Portland Development Commission, 222 NW 5th Ave., Portland, OR 97209  
Jobline: 503.823.3463

### Carpenter

Approx hourly salary: \$22.30 at entry, to \$24.23 after 6 months.

The City of Portland is recruiting qualified candidates for Carpenter, responsible for performing highly skilled work at the journey level in a variety of construction, renovation and maintenance jobs. Currently filling vacancies in Portland Parks and Recreation (finish carpentry), Bureau of Maintenance (rough carpentry), and the Portland Water Bureau (both). See complete job announcement for requirements and application at [www.ci.portland.or.us/jobs/](http://www.ci.portland.or.us/jobs/). Completed applications must be received by 4:30 p.m., Monday, January 22, 2007. City of Portland is an Equal Opportunity Employer.

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### Lead Grant Program Coordinator Accounting Technician II Senior Administrative Specialist

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Apply online at [www.pdc.us/jobs](http://www.pdc.us/jobs)  
Portland Development Commission, 222 NW 5th Ave., Portland, OR 97209  
Jobline: 503.823.3463

### SOCIAL SERVICES

**Short Term Intervention Specialist I:** 1.00 FTE 40 hrs/wk w/ben; \$11.96-\$13.67 hr. AA or equiv; 2 yrs exp in human serv, ability to work w/diverse people, possess excellent oral/written communication skills & able to organize & prioritize multiple tasks. EOE. Email resume, cover letter and online app. ([www.portlandimpact.org](http://www.portlandimpact.org)) to: "hr-jobs@portlandimpact.org" No phone calls please.



## TEMPORARY PARK FEE COLLECTOR \$9.00 / hour Open Until Filled

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: [www.co.washington.or.us](http://www.co.washington.or.us). County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

### APPLY TO:

Washington County Human Resources Division  
155 N. First Avenue, Suite 270  
Hillsboro, OR 97124

**BILLING SPECIALIST II**  
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If you are interested in joining an outstanding department with exceptional personnel in a fast paced, exciting environment, visit [www.cityofalbany.net](http://www.cityofalbany.net) for more details about this position, the City, & employee benefits. Applicants must have 3 yrs experience in a financial field including accounts receivable, utility billing/collection, or accounting, preferably in municipal government & be able to type 45 wpm & 10-key 10,000 kph. Bilingual skills preferred. Position requires detailed, analytical skills to prepare adjustments & bill for services; provides direct customer services via telephone & occasional front desk work. To apply: visit or call the Albany State Employment Office at 139 4th Ave. SE, Albany, OR 97321, (541) 967-2171 Ext. 301. Apply by: 5:00 p.m., Monday, February 5, 2007. AA/EEO

### EMPLOYMENT

**Fiscal Specialist I:** 32hr/wk w/ben; \$11.96-\$13.67 hr, AA or equivalent in admin support; 3 yrs office exp. High competency in MS Office (Excel), comfortable w/technology, quick learner. Organized, excellent comm. skills & attn. to detail. Ability to work w/diverse backgrounds, need own transportation. EOE. Email resume, cover letter and online app. ([www.portlandimpact.org](http://www.portlandimpact.org)) to: "hr-jobs@portlandimpact.org" No phone calls please.

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ads@portlandobserver.com

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page: [www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)



**City of Portland**  
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204  
503-823-6855

## SUB BIDS REQUESTED

### The Nines: A Luxury Collection Hotel

**Bid Package #3 - Finishes Package**

**Pre-Bid Meeting: January 25, 2007 at 10:00am**

**Bids Due: February 14, 2007 at 2:00pm**

Bid Documents - Ford Graphics (503/227-3424) or [www.bxwa.com](http://www.bxwa.com)



**Hoffman Construction**  
Company of Oregon

Phone: (503) 221-8811 - Bid Fax: (503) 221-8888  
805 SW Broadway, Suite 2100 - Portland, OR 97205 - CCB LIC# 28417

We are an equal opportunity employer and request sub bids from all interested firms including disadvantaged, minority, women, disabled veterans and emerging small business enterprises.

Other Subcontracting Opportunities - Internet <http://www.hoffmancorp.com>

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email: [les@leswhitworthcpa.com](mailto:les@leswhitworthcpa.com)

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Charlotte Martin



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