

ELECTRICAL INSPECTOR

Electrical Inspectors are responsible for performing independent field inspections of electrical installations in commercial and/or residential structures that are being erected or remodeled to ensure compliance with State of Oregon electrical codes. Duties include, responding to requests for electrical inspections and preparing and maintaining detailed inspection reports, performing computer record and permit searches to determine appropriate fees. Additional duties include utilizing strong communication skills in providing services to the public consistent with the bureau's value of customer service and assisting with the field training of other inspectors.

Approximate Monthly Salary Range: \$4,699 to \$5,437

Application deadline is 4:30 PM, Friday, December 22, 2006

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

Full Charge Bookkeeper

Nonprofit housing organization seeks a full charge bookkeeper. 20 hours week, flexible. \$18-\$20/hr., DOE. Min. 3 years of experience. Peachtree experience required. Responsibilities include: AP/AR; Monthly financial statements; Payroll & benefits; Cash management; Monthly billings and invoicing; client fees; grants & contracts management; Audit prep.; Donation tracking; Other duties as assigned.

Send a resume, cover letter, and three references by Dec. 15 to: Bookkeeper, Portland Community Land Trust, 3109-B NE Broadway, Portland, OR 97232. No phone calls, please. EOE.

City Planner II - Urban Design

City Planners II with an Urban Design specialty are responsible for assessing and reviewing complex and specialized planning assignments, projects and development proposals related to urban design functions, aesthetics utilizing best practices and planning principles. Duties include coordinating multiple complex projects from inception to completion; applying sound urban planning and design skills to effectively translate city and regional planning objectives into reality and investigating, analyzing, and developing reports and recommendations relating to planning issues. Additional duties include performing a range of planning tasks, including representing the City in public hearings Planning, Design, and Historic Landmarks Commissions and City Council; managing multiple planning responsibilities including participating or leading several urban design projects and/or conducting multiple complex design reviews of proposed development with a minimum of supervision. City Planners II - UD work under the direction of a section or team leader who reviews their work for timeliness, quality, and conformance with established policies, procedures, or approval criteria.

Approximate Monthly Salary Range: \$4,453 to \$5,143

Application deadline is 4:30PM, Monday, December 18, 2006.

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

Senior Administrative Specialist

Senior Administrative Specialists are responsible for providing key project administration, management support services and specialized administrative support functions utilizing the appropriate terminology, procedures and practices with a significant degree of accountability. Duties include writing, reviewing, editing, and proofreading standards, procedures and technical guides; preparing agendas and meeting materials and coordinating and scheduling meeting room set up. Additional duties include preparing and distributing draft minutes, agendas, and recommendations about program goals and objectives; assisting with assigned special projects and programs by thoroughly researching, comparing, and assembling technical information; and creating and maintaining complex databases. The Senior Administrative Specialist is expected to carry out his or her individual responsibilities with initiative, independence and confidentiality, while exercising sound problem-solving skills and professional judgment. There are two vacant positions.

Approximate Monthly Salary Range: \$3,155 - \$4,855

Application deadline is 4:30 PM, Friday, December 22, 2006

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave. Portland, Oregon 97204

Oregon Education Association, a prof'l labor organization, is seeking **full-time associate staff person** for its Tigard political team. Required: type 55 wpm, advanced MicroSoft Word for Windows, Access, Excel, and Powerpoint, w/ an aptitude & willingness to learn new programs, strong math skills w/attn. to detail, able to operate various offc equipment, create & maintain databases, excellent grammar & punctuation skills. Need a self-starter who can help employer meet deadlines with heavy workload demands while maintaining prof'l attitude & flexibility. Quickbooks, Project Management, event planning, & good diplomacy skills desired. Starting salary range: \$30,189 - \$37,130. Benefits: paid vacation, FF medical, dental & vision, retirement, etc. Send resume by December 8th to: Karyl Gothe, OEA, 6900 SW Atlanta St., Portland, Or 97223, or fax to 503-495-2143. Visit our web site at www.oregoned.org

CLASSIFIEDS

Portland Development Commission

The Urban Renewal Agency for the City of Portland, Oregon

Portland is internationally recognized for its quality of life, distinctive neighborhoods, and robust transit system. Playing a key role in keeping Portland, Oregon, one of America's most livable cities is the Portland Development Commission's mission. PDC is the City's urban renewal agency, charged with bringing together resources to achieve Portland's vision. We're currently looking for qualified individuals to complement our workforce for the following positions:

- Senior Project Coordinator or Project Coordinator-Development
- Project Management Division Manager
- Performance Management Program Manager
- Chief Financial Officer
- Senior Payroll/Accounting Specialist
- Senior Project Coordinator
- Senior Project Specialist
- Public Affairs Manager
- Economic Development Director

We offer a generous host of benefits as part of our efforts to keep PDC a positive, healthy and productive place to work. PDC values diversity in its work force and is committed to

Equal Employment Opportunity and Affirmative Action.

Apply online at www.pdc.us/jobs Portland Development Commission, 222 NW 5th Ave., Portland, OR 97209 Jobline: 503.823.3463

Advertise with diversity in *The Portland Observer*

OFFICE/CLERICAL

CLARK COLLEGE

Clark College is accepting applications for a Human Resource Assistant to perform specialized technical and clerical tasks in support of the Human Resources Department. Salary is \$2,252/month. Closing date is 5 p.m., December 11, 2006. For complete position description, requirements, and to apply, access our website at www.clark.edu/jobs or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663 (360) 992-2105 [JOBLINE (360) 992-2836. Hearing impaired (360) 992-2317]. AA/EEO employer.

Affordable Housing for Multifamily, Seniors (62 years and older) and Disabled persons (of any age)

Clean, comfortable, convenient and close to shopping and medical facilities. Located in Newberg, Pet friendly!

We accept Section 8 Vouchers Subsidized units may be available at this time. If not, qualified persons will automatically be placed on a waiting list for subsidy

- 1 BR 600 sq. ft. \$407 - \$ 530
- 2 BR 730 sq. ft. \$452 - \$ 645
- 3 BR 1008 sq. ft. \$513- \$890

Rents shown are Base Rent. Actual rent is based on income.

Contact our Management Office for details.

(Office Hours M-F 9 am - 5 pm)

503-538-8825

TDD 1-800-735-2900

Dunhill Apartments

newbergvillage@guardian-mgmt.com

Or visit on the web at:

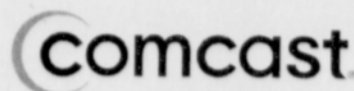
www.guardianapartments.com

We are an Equal Opportunity Provider

Professionally managed by **Guardian Management, LLC**



EMPLOYMENT



CABLE INSTALLERS!!

Rated as one of Oregon's 2006 Top 100 Companies to work for!

We are currently hiring for:

Communications Technicians (Cable Installers) in the Portland Metro and Vancouver area!

This is great career opportunity in cable and telecommunications services. Don't have cable experience? Don't worry... We will train you!! So "Connect" yourself to a new career and join the many faces of Comcast.

Interested?

Apply at www.com-cast.com

Comcast is an Equal Employment Opportunity/Affirmative Action/Drug-free workplace employer.



OFFICE/CLERICAL/EDUCATION CLARK COLLEGE

Clark College is accepting applications for a Program Coordinator to oversee and coordinate activities within the Student Life and Student Activities Office. Salary is \$2,358/month. Closing date is 5 p.m., December 21, 2006. For complete position description, requirements, and to apply, access our website at www.clark.edu/jobs or contact Clark College Human Resources, 1800 E. McLoughlin Blvd., Vancouver, WA 98663 (360) 992-2105 [JOBLINE (360) 992-2836. Hearing impaired (360) 992-2317]. AA/EEO employer.

HOME OWNERSHIP



- UPGRADING
- DOWNSIZING
- FIRST TIME BUYER
- INVESTMENT



John Paris, Real Estate Consultant
6915 SW Macadam, Suite 145 • Portland, OR 97219
(503) 890-1181 Office 503-698-6988

ACHIEVE THE DREAM!



Les Whitworth C.P.A.
and bookkeeping services

5421 NE 33rd Avenue
Portland, OR 97211
Phone 503-295-1939 Cell 971-344-6414
Fax 503-295-1065
www.leswhitworthcpa.com
email: les@leswhitworthcpa.com

COME ONE COME ALL!!!

THEME: GOD IS IN CHARGE

Job 1:22- in all Job sinned not, not charged God foolishly.



Rev. Charles McCleoud Sr.

When: Dec 10, 2006

**Where: Fellowship Missionary Baptist Church,
4009 N Missouri**

Time: 3:30pm

**Speaker of the hour: Johnasen L. Pack
New Generation Revival Church**

*Direction of the youth
Anti-Gang Outreach:*
Rev. Charles McCleoud Sr.

Pastor: Johnny Pack IV

YOUTH ANTI-GANG OUTREACH

In memory of Charles McCleoud Jr. and those before and after

International Miracle Men's Conference 2006

December 8-10th

Theme

**"Manhood God's Style"
Friday & Saturday Night
Micah 6-8 Duet. 10:12-13**

Speakers

**Apostle Levell Thomas &
Pastor L. Hosley**

**Saturday Workshop 9-2 p.m.
Minister Provine Turner Jr.
& Apostle Walter Scott Sr.**

Theme

**"Will the real men stand up
& How to be Blessed"**

3 John: 2

Location:

**Emmanuel Temple
10333 N. Sumner. Ptld. OR 97212**

**For More Info Call:
503-287-8577**



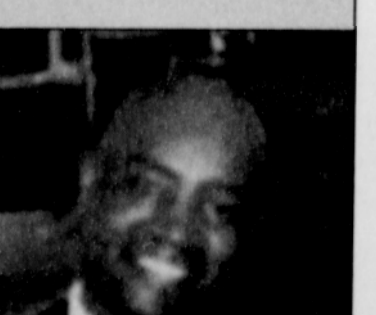
Apostle Walter Scott Sr.
Founder Miracle Mens Int'l



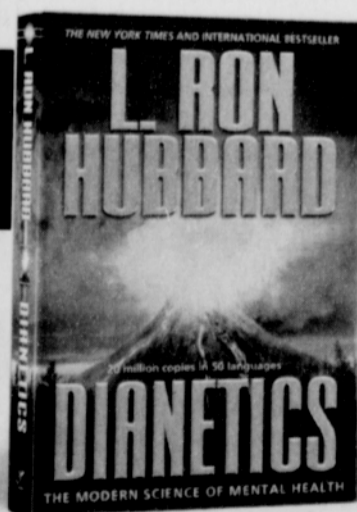
Apostle
Levell Thomas



Pastor L. Hosley



Minister Provine
Turner



Dianetics can help you live a better and happier life.

Read the book used by millions to reduce stress, anxiety and unhappiness. This is the road to a better life with fewer problems.

Just get it, read it and try it, and you'll never be the same.

Available at your local bookstore or from
Dianetics Foundation, 709 SW Salmon St.
Portland, OR. 97205 Phone 503.228.0116

www.dianetics.org
Paperback
\$8.00

- Free shipping
- All orders shipped within 24 hours

© 2004 BFI. All Rights Reserved. DIANETICS is a trademark and service mark owned by Religious Technology Center, and is used with its permission.