

LEGAL NOTICES



Need to publish a court document or notice? Need an affidavit of publication quickly and efficiently? Please fax or e-mail your notice for a free price quote!

Fax: 503-288-0015
e-mail: classifieds@portlandobserver.com
The Portland Observer

Full Charge Bookkeeper

Nonprofit housing organization seeks a full charge bookkeeper. 20 hours week, flexible. \$18-\$20/hr., DOE. Min. 3 years of experience. Peachtree experience required. Responsibilities include:

- AP/AR
- Monthly financial statements
- Payroll & benefits
- Cash management
- Monthly billings and invoicing; client fees; grants & contracts management
- Audit prep.
- Donation tracking.
- Other duties as assigned.

Send a resume, cover letter, and three references by Dec. 15 to: Bookkeeper, Portland Community Land Trust, 3109-B NE Broadway, Portland, OR 97232. No phone calls, please. EOE.

Advertise with diversity in
The Portland Observer
Call 503-288-0033



PARKING FACILITY Operator
Immediate full and part-time openings. Seeking dependable, well-groomed, positive individuals. \$8.50 + starting wage
Overtime/advancement potential
Medical & Dental, 401k avail.
Drugtest/Background check
Apply 12:00-1:00PM, Mon, Wed, Thurs & Fri;
3:00 - 4:00PM Tues.
City Center Parking,
130 SW Stark, Portland.

Career Opportunities at Providence Health System

If you're dedicated to excellence and passionate about your work, then you deserve an outstanding career opportunity. You'll find this and more at Providence Health System.

Providence is Oregon's second largest private employer. With state-of-the-art facilities in Portland, Newberg, Medford, Hood River, Seaside and Mt. Angel, we enjoy a statewide reputation for excellence in health care and for being a great place to work.

We're looking for the right employees for career opportunities in many areas. Whether your professional skills are in financial services or nursing; medical records or facility maintenance; administrative support or health care management, consider a career with Providence!

Visit our Employment Center at 1235 NE 47th Avenue or view current opportunities and apply online today! EOE
www.providence.org



**OREGON UNIVERSITY SYSTEM/
UNIVERSITY OF OREGON
STANDARD PUBLIC IMPROVEMENT CONTRACT
ADVERTISEMENT FOR BIDS**

Sealed bids will be received by the Oregon State Board of Higher Education at the **University of Oregon** Facilities Services, 1295 Franklin Blvd, Bldg 36, Reception Desk until **4:00 PM local time Tuesday, December 19, 2006** for the **EMU International Area Renovation Project** located on the campus of The University of Oregon in Eugene, Oregon. The project includes interior renovation of the EMU International Lounge and associated offices along with related electrical and mechanical work.

A mandatory pre-bid conference and examination of the site and conditions will be conducted on **Tuesday, November 28th, 2006 at 10:00 AM**. Bidders shall meet with the Owner's Representative at the **North entry to the Erb Memorial Union** on 13th Street for that purpose.

To allow sufficient time for bidders to comply with the Affirmative Action requirements of the Oregon State Board of Higher Education, the bid opening will be 24 hours after the time of bid closing. Bids will therefore be opened and publicly read aloud on **Wednesday, December 20, 2006 at 4:00 PM**, local time, at University of Oregon Facilities Services, Bldg 36 Conference Room by the undersigned or a designated representative.

Bids will be received on a lump-sum basis for all of the work. Contract documents may be obtained at **Central Print and Repographics Services, 47 West 5th St., Eugene OR 97401, (541) 342-3624**, upon receipt of a refundable deposit of \$100, with a check or money order made payable to the U of O. Deposits will be refunded for documents returned in "good condition" within ten working days after the opening of bids.

Contract documents may be examined at the University of Oregon Facilities Services, as well as at the following locations: Daily Journal of Commerce Plan Center, Portland; Construction Market Data, Georgia; Eugene Builders Exchange Corporation, Eugene; Salem Contractors Exchange, Salem; Construction Data Plan Center, Portland; Central Oregon Builders Exchange, Bend; Douglas County Plan Center, Roseburg; Willamette Valley Bid Center, Tangent; and Oregon Contractor Plan Exchange, Clackamas.

All bidders must comply with requirements of the prevailing wage law in ORS 279C.800 through ORS 279C.870. All bidders must be registered with the Construction Contractor's Board at the time of bid submission. Bidders shall submit evidence of "Affirmative Action Compliance" as required by any Affirmative Action Requirements issued with this procurement. No bid will be considered unless fully completed in the manner provided in the "Instructions to Bidders" upon the Bid Form provided and accompanied by Bid Security.

OREGON STATE BOARD OF HIGHER EDUCATION/
UNIVERSITY OF OREGON
By: Frances Dyke
Vice President for Finance & Administration

CLASSIFIEDS / BIDS

For contracting opportunities with the City of Portland and for valuable information on how to do business with the City, please log on to the Bureau of Purchases Web Page:
www.portlandonline.com/omf/purchasing



City of Portland
Bureau of Purchases

1120 SW Fifth Ave, Room 750, Portland OR 97204
503-823-6855

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defending People against*

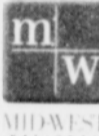
1. Employment Discrimination:
Race, Age, Sex, and Disability

- 2. Criminal Accusations:**
- Sex crimes
 - Drug crimes
 - All misdemeanors and felonies



503-241-1113 Free Phone Consultations

FINALLY AFFORDABLE HEALTH INSURANCE



1. Are your monthly premiums too high?
2. Are you self-employed or own your own business?
3. Are you without health insurance now?
4. Would you like to have control of your health insurance plan?

IF YOU ANSWERED, "YES" TO ANY OF THESE QUESTIONS, PLEASE CALL ME AT:

(360) 608-2823 or 1-877-484-2823

Kris Long Licensed Insurance Agent

www.krislong.mw-ins.com

Exclusions and limitations apply. Administrative office: N. Richland Hills, TX. Plan availability varies by state. (#MW-25906, MW-25907 or state variation)
Association membership is required. Mid-West National Life Insurance Company of Tennessee
A Health-Markets Company
Keeping the promise of affordable coverage

City of Portland, Employment & Training Analyst - Limited Term
Approximate Monthly Salary: \$4,111 - \$5,481
Deadline: 4:30 pm, Monday, November 27, 2006

The City of Portland, OR, is seeking qualified applicants for the position of Employment & Training Analyst - Limited Term who will be responsible for developing and administering recruitment processes and conducting city-wide training classes. Please see complete job announcement, requirements and application at www.ci.portland.or.us/jobs/ or call Sue Campbell at 503-823-3534. The City of Portland is An Equal Opportunity Employer.

Capital Improvement Program Manager

The Capital Improvement Program (CIP) Manager is responsible for providing leadership and performing difficult and responsible technical project management work in support of Portland Parks and Recreation's Capital Improvement Program. Duties include planning, organizing and prioritizing approved projects; managing and directing the development, implementation and evaluation of work programs, plans, processes, systems and procedures; developing and monitoring performance against program budget; gathering information and providing status reports; and managing assigned staff. Additional duties include providing technical, policy and project management support to project managers as it relates to approved projects; and contributing to the strategic analysis, planning and development of the bureau's one, five and 20 year CIP Plans in close collaboration with the Manager of Planning.

Approximate Monthly Salary Range: \$5,247 - \$7,051

Application deadline is 4:30PM, Monday, December 04, 2006.

To learn more about this position, or to apply online, visit our website at www.ci.portland.or.us/jobs/ or pickup an application at 1120 SW 5th Ave, Portland, Oregon 97204

Safety & Security Supervisor (\$ 35,277 - \$ 40,976 per year)

Responsible individual needed to provide direct supervision of the center's Safety/Transportation & Security Officers. A bachelor's degree and two years related experience, one of which must be supervisory. Directly related experience may be considered in lieu of formal education requirements. Computer proficient. Valid commercial driver's license in the state of residence with an acceptable driving record. Competitive salary and benefits offered.

Submit resume and cover letter to:

Springdale Job Corps
Attn: Human Resources
31224 E. Historic Columbia
River Highway
Troutdale, OR 97060

Responses must be received no later than Friday, December 1, 2006.

As an affirmative action employer, we are seeking qualified minority, female, veteran, and disabled applicants; however, all qualified applicants will be considered.



WASHINGTON COUNTY

PROBATION & PAROLE OFFICER II

Department of Community Corrections
4,069 - \$4,946 / month
Closes December 4, 2006

SENIOR STORES CLERK

Department of Support Services - Fleet
\$3,048 - \$3,617 / month
Open Continuous

Call (503) 846-8606/TTY (503) 846-4898 for information or see our website: www.co.washington.or.us. County application and supplemental application forms required. Women, minorities, and people with disabilities are encouraged to apply.

APPLY TO:

Washington County Human Resources Division
155 N. First Avenue, Suite 270
Hillsboro, OR 97124



METRO

Operating Engineer, Oregon
Convention Center. \$25.37/hour, FT. Deadline: 11/29/06. Performs manual work in the operation and maintenance of all heating, cooling, plumbing, electrical and mechanical equipment.

To access the complete job announcement and required application materials, visit our website at www.metro-region.org/ jobs or pick up a complete packet at Metro Human Resources, 600 NE Grand Ave., Portland.

AA/EEO Employer

Administrative

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) - Tigard
PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide.

Office Specialist 2

This person will provide general administrative and customer service support for multiple programs. Salary is \$1,913 - \$2,717/month. EOE/AA. For **Announcement #LE060475** and application materials, visit www.oregonjobs.org, the PERS website at www.pers.state.or.us, or call PERS Human Resources at **503-603-7794 (TTY 503-603-7766)**.

Closing date is December 04, 2006.

TRIMET

**Assistant Manager
Field Operations**

TriMet, the most progressive public transit system of its size in the country has an outstanding opportunity for a highly motivated and skilled individual with operational supervisory experience in public transportation, transportation (ground or air), security or service-related business.

This position will be responsible for direct supervision of daily shift activities in the Field Operations business unit which provides on-street and communication command center support to TriMet's integrated fixed-route bus and light rail system. The successful candidate will have the ability to work with all levels of the organization, ensuring the successful implementation of strategies that deliver safe, reliable, and courteous public transportation service.

Qualified Candidates will have the following background:

- Bachelor's degree in business administration, transportation management, logistics, or related field.
- Five years of operational supervisory experience in a service, transportation or security related industry. Experience in managing a union workforce in a twenty-four hour, seven day a week operation preferred.
- Equivalent combination of training and experience considered.

TriMet Offers:

- Excellent work environment
- Competitive salary and fringe benefit package
- Hiring range \$4,701 - \$5,877

Submit resume and cover letter along with TriMet application by closing date of December 15, 2006. Application materials and a detailed job description are available at TriMet Human Resources office, 1st floor, 4012 SE 17th Ave, Portland, OR 97202. Applications by fax accepted at (503) 962-7440. Applicants residing outside the Portland Metropolitan area or who are physically disabled may request application materials by calling (503) 962-7635, TTY (503) 238-5811 or visit our website at www.trimet.org for more detailed information. Persons needing an accommodation under the Americans with Disabilities Act for any part of the application process should contact TriMet Human Resources staff at (503) 962-7635. A minimum of two workdays notice prior to the need for accommodation is required. TriMet is an equal opportunity employer; committed to developing an organization that is reflective of and sensitive to the needs of the diverse community we serve, including the elderly and persons with disabilities.

EMPLOYMENT

The State of Opportunity.

These are just a few of the current job openings available with the State of Oregon. A more complete announcement listing, application forms, and additional job information are available at: a) local Employment Department field offices, or b) the Oregon jobs page at: www.oregonjobs.org. The State of Oregon offers employees competitive salaries and comprehensive benefits that includes employer paid health insurance; paid holidays; vacation; sick and personal leave; membership in the Oregon Public Service Retirement Plan (OPSRP); and opportunities to participate in the Oregon Savings Growth Plans. The State of Oregon and all its divisions are proud to be equal opportunity employers.

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) - Tigard

PERS covers nearly 300,000 members and administers retirement, disability benefits, health insurance, and deferred compensation plans statewide.

Retirement Counselor 2 (Benefit Analyst)

Coordinate activities and assignments, perform quality assurance reviews, and perform complex calculations
Salary: \$2,597 - \$3,772/month
Announcement #LE060357A
Close Date: November 27, 2006

OREGON BOARD OF TAX PRACTITIONERS

Principal Executive/Manager C Executive Director
Announcement #ES119001 Salem
Salary: \$39,444 - \$50,936/year
Close Date: November 22, 2006

OREGON DEPARTMENT OF TRANSPORTATION (ODOT)

ODOT People drive Oregon's Department of Transportation. If great benefits, a professional work environment, job innovation, and career growth opportunity drive you, then come to ODOT.

ACCOUNTING/FINANCIAL

Federal Aid Programmer
Salary: \$2,649 - \$3,987/month
Announcement #OC016520 Salem

ADMINISTRATIVE/CLERICAL

Office Specialist
Salary: \$1,913 - \$2,717/month
Announcement #OC016208 Salem

ENGINEERING/ENVIRONMENTAL

Traffic Investigations Coordinator
Salary: \$3,734 - \$5,601/month
Announcement #OC016489 Salem

MANAGEMENT/PROFESSIONAL

Vehicle Analysis Supervisor
Salary: \$3,794 - \$5,596/month
Announcement #OC016640 Salem

ODOT... Building Careers, Bridging the Future.
Detailed job announcements include qualifications, requirements, and instructions on how to apply for these jobs. Go to www.odotjobs.com for a complete copy or call 503-986-4030 (TTY 503-986-3854) to request by mail. ODOT is proud to operate as an equal opportunity, affirmative action employer. Announcements will be made available in alternate format upon request: (503) 378-6202, TTY 1-800-993-8898.